
**VILLAGE OF HARWOOD HEIGHTS
COOK COUNTY, ILLINOIS**

ORDINANCE NO. 24 - 13

**AN ORDINANCE AMENDING LATERAL POLICE OFFICER ELIGIBILITY
CRITERIA AND PREVIOUS EXPERIENCE CREDIT TO ENHANCE LATERAL
POLICE OFFICER RECRUITING**

Passed by the Board of Trustees, November 14, 2024

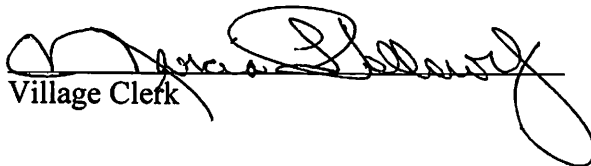
Printed and Published November 14, 2024 in Pamphlet Form
By Authority of the Village Board of Trustees

**VILLAGE OF HARWOOD HEIGHTS
COOK COUNTY, ILLINOIS**

**ARLENE C. JEZIERNY, MAYOR
MARCIA L. POLLOWY, VILLAGE CLERK**

**GENE BRUTTO
ANNETTE BRZEZNIAK-VOLPE
ANNA BRZozowski-WEGRECKI
ZBIGNIEW LEWANDOWSKI
LAWRENCE STEINER
GIUSEPPE "JOE" ZERILLO**

I hereby certify that this document was
properly published in pamphlet form
by authority of the Board of Trustees
on the date stated above.


Village Clerk

**VILLAGE OF HARWOOD HEIGHTS
COOK COUNTY, ILLINOIS**

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**AN ORDINANCE AMENDING LATERAL POLICE OFFICER ELIGIBILITY
CRITERIA AND PREVIOUS EXPERIENCE CREDIT TO ENHANCE LATERAL
POLICE OFFICER RECRUITING**

WHEREAS, the Village of Harwood Heights (the “Village”) is an Illinois municipal corporation organized and operating pursuant to authority granted by the Constitution and Laws of the State of Illinois;

WHEREAS, the Village is a home rule unit of government pursuant to Section 6(a), Article VII of the 1970 Illinois Constitution;

WHEREAS, pursuant to its home rule power, the Village may exercise any power and perform any function relating to its government and affairs;

WHEREAS, the corporate authorities of the Village of Harwood Heights have determined it is in the best interests of the Village to amend the provisions of the Harwood Heights Code of Ordinances relating to lateral police officer appointments to relax certain eligibility requirements and offer enhanced compensation credit for previous experience in order to increase the quantity and quality of lateral-hire candidates who have obtained and maintained Illinois peace officer training and certification and who are experienced full time police officers from other Illinois jurisdictions.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Harwood Heights, County of Cook, Illinois, in the exercise of the Village’s home rule powers, that Title 2 (“Administration and Personnel”), Chapter 2.32 (“Police Department”), Section 2.32.180 (“Lateral Appointment of Certified Police Officers by Mayor”) of the Harwood Heights Code of Ordinances be amended as follows:

SECTION 1. That the recitals set forth above be and the same are hereby incorporated as though set forth fully in this Section 1.

SECTION 2. Amendment. Title 2 (“Administration and Personnel”), Chapter 2.32 (“Police Department”), Section 2.32.180 (“Lateral Appointment of Certified Police Officers by Mayor”) of the Harwood Heights Code of Ordinances shall be, and hereby is amended as follows (deletions ~~bold and strikethrough~~, additions in **bold and underline**):

2.32.180 Lateral appointment of certified police officers by mayor.

A. The process of lateral appointment of police officers by the mayor, is established as a method of hiring experienced police officers from other Illinois jurisdictions who have obtained and maintained Illinois peace officer training and certification.

B. The chief of police shall advertise for applications from police officer candidates and shall establish a list of eligible lateral hire candidates based on the criteria set forth in this section. At a minimum, police officer candidates must possess a full time State of Illinois police officer certification and currently serve or have served within the ~~six (6)~~ **twelve (12)** months previous to application as a sworn police officer for an Illinois municipality or the state police. In addition, as with candidates for appointment under the rules of the board of fire and police commissioners, candidates under this procedure may be evaluated for appointment based on the following criteria:

1. The results of a thorough background investigation;
2. The results of a psychological evaluation;
3. The results of a medical evaluation, including a power test. Candidates with a valid power test card at the time of application are excused from power testing;
4. The results of a polygraph;
5. Evidence that the candidates for appointment under this procedure meet the minimum qualifications for appointment to the position of police officer as may, from time to time, be enforced for candidates who participate in the competitive board of fire and police commissioners hiring process, including the requirement that candidates must be under the age of ~~thirty-five (35)~~ **forty (40)** years old at the time of placement on the eligibility list for lateral hiring. Preference may be given to candidates who previously served or currently serve as auxiliary officers for the village.

C. All candidates shall undergo the same evaluation/testing process based on the criteria set forth above and as recommended by the chief of police. Once the evaluations are completed, the chief of police in collaboration with the board of fire and police commissioners shall rank all eligible candidates for lateral hire based on

the results of the candidate evaluation criteria on a list which shall be valid for two (2) years from the date of establishment. The chief of police shall transmit a copy of the lateral hire eligibility list to the mayor and the Chair of the Harwood Heights Board of Fire and Police Commissioners, and make copies of it available to others upon request. Any candidate on the lateral hire eligibility list who fails to maintain his or her full time State of Illinois police officer certification will be automatically stricken from the list.

D. When a vacancy for the position of police officer exists, the chief of police shall consult with the Harwood Heights Board of Fire and Police Commissioners on eligible candidates, after which he or she may recommend the hire of a lateral transfer officer to the mayor, who, in her or his discretion, may recommend appointment of the top ranked candidate from the lateral hire eligibility list to the board of trustees for appointment as a police officers.

E. Seniority for police officers appointed under this section for all matters other than salary shall be determined based on the date of hire as a full time sworn police officer for the village.

F. Police officers appointed under this section shall receive compensation at a rate in accordance with the applicable collective bargaining agreement in effect on the date of hire or shall be given seniority credit for salary purposes as agreed upon, but no more than one (1) year of seniority credit for salary purposes for ~~two (2)~~ one (1) years of service as a full time police officer in another Illinois jurisdiction, with a maximum salary credit of three (3) years.

SECTION 3. RESOLUTION OF CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. SAVING CLAUSE. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance, which are hereby declared to be separable.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

VOTES

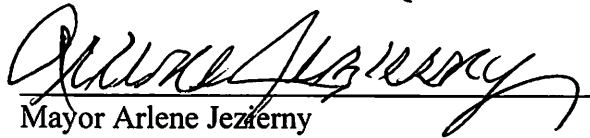
AYES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

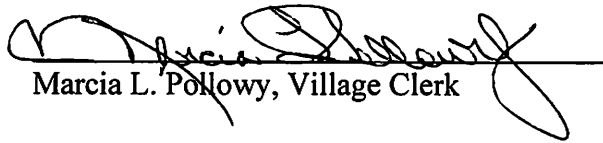
ABSENT:

ABSTAIN:

Passed and Approved this 14th day of November, 2024.


Mayor Arlene Jezerny

ATTEST:


Marcia L. Polowy, Village Clerk

STATE OF ILLINOIS

COUNTY OF COOK

CERTIFICATION

I, Marcia L. Pollowy, do hereby certify that I am the duly elected and acting Clerk of the Village of Harwood Heights, County of Cook, State of Illinois.

I do further certify that the foregoing Ordinance 24-13 entitled:

AN ORDINANCE AMENDING LATERAL POLICE OFFICER ELIGIBILITY CRITERIA AND PREVIOUS EXPERIENCE CREDIT TO ENHANCE LATERAL POLICE OFFICER RECRUITING

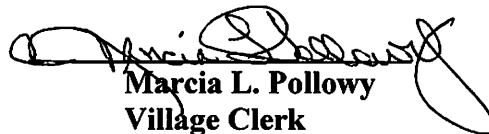
Is true and correct copy of an Ordinance adopted by the Board of Trustees of the Village of Harwood Heights at a meeting held on the 14th day of November, 2024.

I do further certify that the original of which the foregoing is a true copy is entrusted to my care and safekeeping, and that I am keeper of the same.

I do further certify that I am the keeper of the records, ordinances, and resolutions of said Village of Harwood Heights, Cook County, Illinois.

In witness whereof I have hereunto set my official hand and seal this 15th day of November, 2024.




Marcia L. Pollowy
Village Clerk

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the said County of Cook, Illinois, this 15th day of May, 1905.

CLERK OF THE COUNTY OF COOK, ILLINOIS

Witness my hand and the seal of the said County of Cook, Illinois, at Chicago, Illinois, this 15th day of May, 1905.

Attest: My hand and the seal of the said County of Cook, Illinois, this 15th day of May, 1905.

CLERK OF THE COUNTY OF COOK, ILLINOIS

Attest: My hand and the seal of the said County of Cook, Illinois, this 15th day of May, 1905.

CLERK OF THE COUNTY OF COOK, ILLINOIS

[Handwritten signature]

