

VILLAGE OF HARWOOD HEIGHTS
COOK COUNTY, ILLINOIS

ORDINANCE NO. 21 - 04

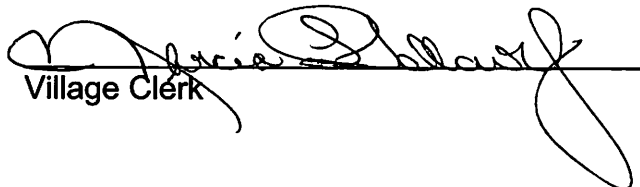
**AN ORDINANCE AMENDING CHAPTER 2.92.010 PUBLIC RECORDS:
REQUESTS TO BE IN WRITING AND CHAPTER 2.92.040 INSPECTION OF
RECORDS OF THE HARWOOD HEIGHTS CODE OF ORDINANCES**

Passed by the Board of Trustees, January 14, 2021
Printed and Published, January 14, 2021

Printed and Published in Pamphlet Form
By Authority of the Village Board of Trustees
VILLAGE OF HARWOOD HEIGHTS
COOK COUNTY, ILLINOIS

ARLENE C. JEZIERNY, MAYOR
MARCIA L. POLLOWY, VILLAGE CLERK
ANNETE BRZEZNIAK-VOLPE
ANNA BRZOSOWSKI-WEGRECKI
ZBIGNIEW LEWANDOWSKI
THERESE SCHUEPFER
LAWRENCE STEINER
JOSEPH ZERILLO

I hereby certify that this document was
properly published on the date stated above.


Village Clerk

VILLAGE OF HARWOOD HEIGHTS
COOK COUNTY, ILLINOIS

ORDINANCE NO. 21-04

**AN ORDINANCE AMENDING CHAPTER 2.92.010 PUBLIC RECORDS:
REQUESTS TO BE IN WRITING AND CHAPTER 2.92.040 INSPECTION OF
RECORDS OF THE HARWOOD HEIGHTS CODE OF ORDINANCES**

WHEREAS, the Village of Harwood Heights (the "Village") is an Illinois municipal corporation organized and operating pursuant to authority granted by the Constitution and Laws of the State of Illinois;

WHEREAS, the Village is a home rule unit of government pursuant to Section 6(a), Article VII of the 1970 Illinois Constitution; and

WHEREAS, pursuant to its home rule power, the Village may exercise any power and perform any function relating to its government and affairs; and

WHEREAS, the Corporate Authorities have established various committees to assess and recommend measure for the improvement and progress of the Village Board;

WHEREAS, the Corporate Authorities have found it necessary to amend the village code to reflect the correct address of the Harwood Heights Village Hall, the operating hours of that facility and the identification of the Freedom of Information form (FOIA);

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Harwood Heights, County of Cook, Illinois, as follows:

SECTION 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1. Additions are indicated by **bolded and underlined font** whereas deletions are **bolded and struck through**.

SECTION 2. Amendments to Chapter 2.92.010 Requests to be in writing .

2.92.010 - Requests to be in writing.

All requests for production, copying, inspection or certification of public records shall be made in writing ~~in substantially the form designated as Form No. 1984-1-A which is incorporated herein by reference and which is on file and available upon request at Village Hall~~ **by completing a Freedom of Information Act (FOIA) form. The form is available on line or upon request at the Village Hall.** All such requests must be signed by the person making the request. No unsigned requests will be processed.

SECTION 3. Amendments to Chapter 2.92.040 Inspection of records

2.92.040 - Inspection of records.

- A. All records may be inspected at the Village Hall located at ~~7343 West Lawrence Avenue~~ **7300 West Wilson** Avenue, Harwood Heights, Illinois, during normal business hours which are ~~Monday, Tuesday, Thursday and Friday~~ **Monday through Friday**, nine a.m. to five p.m. ~~and Saturday, nine a.m. until one p.m.~~ No records may be removed from the office at any time.
- B. With respect to employee personnel records, inspections may take place before or after normal business hours if the employee so requests.

SECTION 4. RESOLUTION OF CONFLICTS.

All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. SAVING CLAUSE.

If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance, which are hereby declared to be separable.

SECTION 6. EFFECTIVE DATE.

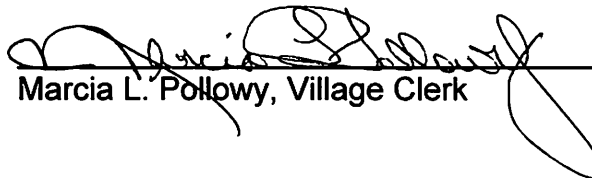
This Ordinance shall be in full force and effect from and after January 14, 2021.

Passed and Approved this 14th day of January, 2021.



Mayor Arlene Jezierny

ATTEST:



Marcia L. Pollowy, Village Clerk

VOTES

AYES: Trustee Schuepfer, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

STATE OF ILLINOIS

COUNTY OF COOK

CERTIFICATION

I, Marcia L. Pollowy, do hereby certify that I am the duly elected and acting Clerk of the Village of Harwood Heights, County of Cook, State of Illinois.

I do further certify that the foregoing Ordinance 21-04 entitled:

AN ORDINANCE AMENDING CHAPTER 2.92.010 PUBLIC RECORDS: REQUESTS TO BE IN WRITING AND CHAPTER 2.92.040 INSPECTION OF RECORDS OF THE HARWOOD HEIGHTS CODE OF ORDINANCES

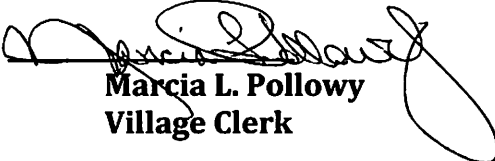
Is true and correct copy of an Ordinance adopted by the Board of Trustees of the Village of Harwood Heights at a meeting held on the 14th day of January, 2021.

I do further certify that the original of which the foregoing is a true copy is entrusted to my care and safekeeping, and that I am keeper of the same.

I do further certify that I am the keeper of the records, ordinances, and resolutions of said Village of Harwood Heights, Cook County, Illinois.

In witness whereof I have hereunto set my official hand and seal this 15th day of January, 2021.




Marcia L. Pollowy
Village Clerk

ATTACHMENT

1. The Board of Directors of the Corporation has approved the following resolution:

RESOLVED, that the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver to the Secretary of the State of Illinois the following certificate of incorporation and articles of incorporation for the Corporation:

2. The Board of Directors of the Corporation has also approved the following resolution:

RESOLVED, that the Board of Directors of the Corporation do hereby authorize the President of the Corporation to execute and deliver to the Secretary of the State of Illinois the following certificate of incorporation and articles of incorporation for the Corporation:

3. The Board of Directors of the Corporation has also approved the following resolution:

