VILLAGE OF HARWOOD HEIGHTS COOK COUNTY, ILLINOIS

ORDINANCE NO.20-10

THE 2020-2021 APPROPRIATION ORDINANCE FOR THE VILLAGE OF HARWOOD HEIGHTS, COOK COUNTY, ILLINOIS

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HARWOOD HEIGHTS THIS 14th DAY OF MAY, 2020

ARLENE C. JEZIERNY, MAYOR MARCIA L. POLLOWY, VILLAGE CLERK

ANNETTE BRZEZNIAK-VOLPE
ANNA BRZOZOWSKI-WEGRECKI
ZBIGNIEW LEWANDOWSKI
THERESE SCHUEPFER
LAWRENCE STEINER
GIUSEPPE ZERILLO

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Harwood Heights, Cook County, Illinois this 14th day of May, 2020.

ORDINANCE NO.20-10

THE 2020-2021 APPROPRIATION ORDINANCE FOR THE VILLAGE OF HARWOOD HEIGHTS, COOK COUNTY, ILLINOIS

Be it ordained by the Mayor and the Board of Trustees of the Village of Harwood Heights, Cook County, Illinois, in the exercise of Home Rule Powers, as follows:

ARTICLE 1-The following sums, or so much thereof as may be authorized by law, are hereby appropriated to pay all necessary expenses and liabilities of the Village of Harwood Heights, Cook County, Illinois for the fiscal year commencing May 1, 2020 and ending April 30, 2021.

Appropriations are made for the following objects and purposes:

DESCRIPTION OF FUNDS

I thought it would helpful to the Board to include a brief description of the purpose of each Village fund. We generally spend quite a bit of time reviewing these each year, and I hope this description of our more than 9 funds will help with our conversation.

<u>General Fund (11)</u> – This is the primary fund providing for day-to-day operations of the Village. Expenditures are in all areas not included in enterprise funds.

General Capital Improvement Fund (12) – Established to account for capital improvements in various areas around the Village. Expenditures include, but not limited to, park, building and street improvement projects.

Water and Sewer Fund (51) – Enterprise fund that accounts for water and sewer revenues and expenses.

Emergency Telephone System Fund (33)-This fund accounts for the "911" telephone surcharge and is used to support those functions. A "Board", appointed by the Mayor, oversees expenditures of these funds. Closed in FY '18

Motor Fuel Tax Fund (44) – Covers expenditures associated with the State generated motor fuel tax. Expenditures must meet criteria established by the State.

Bond and Interest Fund (55) – Fund established to account for the collection of property taxes, transfers from other funds and debt service payments for the Village.

Special Service Area Debt Service Fund (57) – Is a debt service fund used to account for the resources accumulated and payments made for principal and interest on long-term special service area debt.

Special Service Area Agency Fund (66) – is used to account for the assets, liabilities, and the changes that belong to special service area.

Criminal Investigation Asset Fund (77) – The "assets" refers to property seized during drug arrests. Can only be used for purposes related to drug enforcement.

DUI Fund (21) – is used for enforcement and prevention of driving while under the influence of alcohol, other drugs, intoxicating compounds or any combination thereof; including but not limited to the purchase of law enforcement equipment and commodities that will assist in the prevention of alcohol related criminal violence; police officer training and education in areas related to alcohol related crime, including but not limited to DUI training; and police officer salaries, including but not limited to salaries for hire back funding for safety checkpoints, saturation patrols, and liquor store sting operations.

Village

of

Harwood Heights



Operating Budget

For

FYE 2021

May 1, 2020 -April 30, 2021

Village Officials

Mayor and Board of Trustees

Arlene Jezierny Mayor

Marcia Pollowy Village Clerk

Therese Schuepfer Trustee

Lawrence Steiner Trustee

Annette Brzezniak-Volpe Trustee

Anna Brzozowski-Wegrecki Trustee

Giuseppe "Joe" Zerillo Trustee

Zbigniew "Ziggy" Lewandowksi Trustee

Administration

John DeVries PoliceChief

Thomas Wolfe Public Works

George Cahill Superintendent Building

Joseph Russo Commissioner Treasurer

Robert Romo Accountant

The Lord Companies Economic Development Coordinator

Ancel Glink Corporation Counsel

Clark Dietz & Christopher Burke Village Engineer

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PROJECTED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

SUMMARY OF ALL FUNDS PROJECTED FY ENDING 4/30/20

	FUND NAME	REVENUES	<u>EXPENSES</u>	NET TRANSFERS	CHANGE IN FUND BALANCE	NOTES
11	General Fund	9,553,459	9,337,917	0	215,542	
12	Capital Projects Fund	47,725	85,542	0	(37,817)	
33	Emergency Telephone System Fund	0	0	0	0	
44	Motor Fuel Tax Fund	758,604	823,778	0	(65,174)	
55	General Obligation Bond Fund	331,204	228,138	(205,667)	(102,601)	
57	SSA Debt Service Fund	279,000	304,300	0	(25,300)	
66	Agency	400	0	0	400	
77	Criminal Investigation Fund	4,201	0	0	4,201	
78	DUI Fund	6,022	0	0	6,022	
	Total Governmental Funds	10,980,615	10,779,675	(205,667)	(4,727)	
22	Water and Sewer Fund	2,362,635	2,442,409	205,667	125,893	
	Total Proprietary Funds	2,362,635	2,442,409	205,667	125,893	
	Total Village	13,343,250	13,222,084	0	121,166	

<u>VILLAGE OF HARWOOD HEIGHTS</u> PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

SUMMARY OF ALL FUNDS BUDGET FY ENDING 4/30/21

	FUND NAME	REVENUES	<u>EXPENSES</u>	NET TRANSFERS	CHANGE IN FUND BALANCE	<u>NOTES</u>
11	General Fund	9,137,464	9,136,658		806	
12	Capital Projects Fund	1,100,844	60,000	0	1,040,844	
33	Emergency Telephone System Fund	0	0	0	0	
44	Motor Fuel Tax Fund	495,000	368,074	0	126,926	
55	General Obligation Bond Fund	329,201	226,488	(205,666)	(102,953)	
57	SSA Debt Service Fund	275,000	303,800	0	(28,800)	
66	Agency	0	19,995	0	(19,995)	
77	Criminal Investigation Fund	2,501	0	0	2,501	
78	DUI Fund	7,000	42,000	0	(35,000)	
	Total Governmental Funds	11,347,010	10,157,015	(205,666)	984,329	
22	Water and Sewer Fund	2,472,490	2,610,026	205,666	68,130	
	Total Proprietary Funds	2,472,490	2,610,026	205,666	68,130	
	Total Village	13,819,500	12,767,041	0	1,052,459	

			ACTUAL RE	VENUE	FYE 4/3	0/20	FYE 4/21
	<u>ACCT</u>	<u>DESCRIPTION</u>	FYE 18	FYE 19	<u>BUDGET</u> <u>F</u>	PROJECTED	REQUEST
	<u>GENERA</u>	L FUND REVENUES					
11	TAXES:	_					
	4201	Property: Corporate	313,337	291,210	300,513	300,513	78,643
	4202	Police Protection	302,641	281,269	290,254	290,254	290,254
	4203	Police Pension	838,466	901,461	931,480	931,480	1,228,702
		Total Property Taxes	1,454,444	1,473,940	1,522,247	1,522,247	1,597,599
		Other Taxes:					
	4212	Home Rule Sales Tax	1,263,458	1,375,136	1,430,000	1,650,000	1,498,000
	4213	Long Term Storage Tax	42,727	46,839	46,000	49,450	48,500
	4214	Local Gas Tax	57,173	46,610	48,000	68,500	95,000
	4216	Real Estate Transfer Tax	502,832	381,495	420,000	375,000	420,000
	4217	Telecommunication Tax	134,568	127,576	120,000	99,500	100,000
	4218	Utility Tax	505,546	521,368	510,000	510,000	510,000
	4215	Pull tab	0	0	0	0	0
	4219	Video Rental Tax	1,565	1,456	1,100	1,440	1,400
	4220	Car Wash Tax	00	7,198	27,000	31,200	30,000
		Total other Taxes	2,507,869	2,507,677	2,602,100	2,785,090	2,702,900
		Total Taxes	3,962,313	3,981,618	4,124,347	4,307,337	4,300,499
	INTERGO	OVERNMENTAL: <u>Taxes:</u>					
	4221	Cannabis Use Tax	0	0	0	1,800	7,200
	4231	Pers. Prop. Replacement Tax	7,496	7,668	7,668	7,700	6,930
	4232	Road & Bridge Tax	25,273	26,002	25,830	25,830	25,500
	4233	Sales Tax	1,721,620	1,832,453	1,950,000	1,950,000	1,775,000
	4234	State Income Tax	783,640	890,957	830,000	920,000	828,000
	4235	Use Tax	225,442	258,560	270,708	295,000	312,700
	4236	Video Gaming	0	0	60,000	20,631	45,000
2	0 4150	Grant Revenue	335,176	5,606	5,000	355	5,000
		Total Intergovernmental Revenue:	3,098,647	3,021,246	3,149,206	3,221,316	3,005,330

		THOTOSEDE	ACTUAL RE		NG APRIL 30, 20. FYE 4/		FYE 4/21
11	ACCT LICENSE	<u>DESCRIPTION</u> S AND PERMITS:	FYE 18	FYE 19	BUDGET	PROJECTED	REQUEST
	4301	Franchise Fees Inspections:	105,268	111,138	100,000	100,000	100,000
	4304	Sign	0	0	0	0	0
	4302	Building	8,100	5,855	8,500	12,000	10,000
	4303	Elevator Licenses:	1,900	0	2,500	1,200	1,700
	4305	Business	72,971	82,764	80,000	85,000	80,000
	4306	Dog Tags	189	200	200	200	200
	4307	Liquor	47,250	56,585	53,000	55,000	57,000
	4308	Vehicle	126,038	124,537	120,000	120,000	120,000
	4316	Video Gaming	0	0	36,000	31,000	31,000
	4309	Permits: Building	184,941	92,909	175,000	105,000	125,000
	4310	Electrical	7,305	2,900	4,500	4,600	4,500
	4311	Fence	675	600	600	650	650
	4312	Parking	3,550	3,675	3,500	3,500	3,500
	4313	Plumbing	985	2,515	1,200	2,300	2,000
	4314	Sewer	1,275	4,000	1,200	5,500	3,500
	4315	Overweight Trucks	560	660	750	1,300	500
	FINES:	Total Licenses & Permits	561,007	488,338	586,950	527,250	539,550
	4333	6B Fine	0	0	6,000	5,100	5,000
	4331	Code Enforcement	16,118	21,422	11,000	6,000	6,000
	4332	Compliance Tickets	0	0	0	0	0
	4335	Overweight Trucks	160	80	0	8,000	10,000
	4336	Parking Tickets	205,091	224,180	225,000	205,000	200,000
	4337	Red Speed	216,362	140,888	190,000	105,000	115,000
	4338	Safe Speed	283,190	279,674	330,000	345,000	315,000
	4339	Traffic	115,121	75,674	90,000	50,000	70,000
	4340	Vehicle Impound	58,600	50,000	55,000	37,500	45,000
	4341	IDROP	0	75,527	50,000	300,000	100,000
		Total Fines	894,642	867,444	957,000	1,061,600	866,000

11	ACCT CHARGE	<u>DESCRIPTION</u> S FOR SERVICES:	ACTUAL RE FYE 18	VENUE FYE 19	FYE 4/ BUDGET	30/20 PROJECTED	FYE 4/21 REQUEST
••	4351	Credit Card Processing	5,338	5,838	500	1,350	1,350
	4352	Escrow Bond Forfeiture	7,250	300	6,000	500	500
	4353	Hearing	905	210	500	210	500
	4354	Hearing Officer	0	175	100	70	100
	4355	Police Reports	1,017	1,956	800	1,950	1,500
	4356	Rent - Community Room	35,747	39,193	75,000	61,500	28,605
	4359	Rent- MCD	0	0	0	0	31,395
	4357	Youth Programs	15,855	11,950	16,500	11,000	10,000
	4358	Recreation Center - Membership	0	4,330	30,000	6,000	6,000
	4358	Recreation Center - Activities	0	0	0	4,000	4,000
	4334.0	False Alarm Fees	0	0	0	0	0
	INVESTM	Total Service Charges IENT INCOME:	66,112	63,952	129,400	86,580	83,950
	4400	Interest Income	13,852	22,561	12,000	14,100	7,500
2	0 4400	Interest Income	100	191	300	178	150
	MISCELL	Total Investment Income	13,952	22,751	12,300	14,278	7,650
	4083	IPRF Grant	0	0	10,000	12,148	12,500
	4393	Special Events	23,108	22,226	24,000	28,076	2,000
	4371	Reimbursements Crossing Guards	12,485	12,485	12,485	12,485	12,485
	4372	Insurance	0	(476)	10,000	20,000	15,000
	4375	Police	44,685	26,080	44,685	6,246	5,000
	4376	Workers Compensation	34,999	41,489	15,000	11,523	10,000
	4391	Garbage Fee	231,464	251,744	250,000	210,000	250,000
	4392	Other Income	21,337	39,519	15,000	33,000	25,500
	4394	Vacant Properties	1,600	3,200	2,500	1,600	2,000
	4405.0	Cash Over/Short	0	199	0	20	0
		Total Miscellaneous Revenues	369,678	396,466	383,670	335,098	334,485
		TOTAL BEFORE TRANSFERS	8,966,351	8,841,815	9,342,873	9,553,459	9,137,464

				ACTUAL RE	VENUE	FYE 4/30	<u> 120</u>	FYE 4/21
		<u>ACCT</u>	DESCRIPTION	<u>FYE 18</u>	FYE 19	BUDGET PI	ROJECTED	REQUEST
	1	RANSF	ERS (TO) OTHER FUNDS:					
11		4902	Transfer Out	(100,301)	(1,000,000)	0	0	0
()5	5031	Transfers to 911 Fund	(249,959)		0	0	0
			Sub-Total	(350,260)	(1,000,000)	0	0	0
		4901	Transfer In	0		0	0	0
			Capital Lease Proceeds	206,395	216,220	0	0	0
		4903	Transfer from Water Fund	0		0	0	0
			Sub-Total	206,395	216,220	0	0	0
			TOTAL NET TRANSFERS	(143,865)	(783,780)	0	0	0
_		N DEN		0.000.400	0.050.005	0.040.070	0.550.450	0.407.404
•	UIA	AL KEV	ENUE (AFTER TRANSFERS)	8,822,486	8,058,035	9,342,873	9,553,459	9,137,464
	E	EXPENS 01	ES: Administration	452,135	426,012	432,219	393,711	424,149
		02	Legal	200,090	169,711	169,500	190,740	189,500
			-					436,916
		03	Finance	417,427	453,046	396,024	449,299	
		04	Forestry	45,555	55,924	45,000	50,351	20,000
		05	Police	5,430,711	5,826,317	5,827,007	5,736,590	5,584,938
		06	Public Works, Streets, Lights	662,437	710,439	646,563	608,310	625,350
		07	Building	122,232	146,699	142,888	136,955	141,630
		08	Recreation	214,405	242,867	318,301	318,151	292,071
		09	Health	36,463	43,775	40,911	40,191	29,499
		12	Debt Service	523,068	552,148	545,648	623,444	594,636
		14	General	771,463	797,767	793,161	790,175	797,968
		14	Capital Outlay	13,965	15,200	0	0	0
			TOTAL EXPENSES	8,889,951	9,439,906	9,357,222	9,337,917	9,136,658
			SURPLUS (DEFICIT) FOR YR.	(67,465)	(1,381,871)	(14,349)	215,542	806
			(52.1011)1 011 1111	(0.,100)	(.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(,010)	FY 20	FY 21

		ACTL		<u>FYE 4</u>		FYE 4/21
ACCT	DESCRIPTION	FYE 18	FYE 19	BUDGET	PROJECTED	REQUEST
11 01 ADMINIS	TRATION: Salaries:					
5101	President	60,000	60,000	60,000	60,000	60,000
5102	Liquor Commissioner	5,000	5,000	5,000	5,000	5,000
5103	Village Clerk	16,500	16,500	16,500	16,500	16,500
5104	Deputy Village Clerk	6,000	6,000	6,750	6,000	6,000
5105	Trustees	72,000	72,000	72,000	72,000	72,000
5106	Sergeant at Arms	1,800	1,800	1,800	1,800	1,800
5107	Planning Board	14,030	13,500	13,800	13,800	13,800
5108	Zonning Board	13,800	12,431	13,800	12,000	12,000
5109	Administrative Stipend	0	0	0	0	0
5112	Events Committee	3,980	0	0	0	0
5820	Employee Assitance Program	0	0	1,200	1,050	1,050
5801	Taxes - FICA	14,578	14,431	14,508	14,341	14,341
5803	Taxes - SUTA	588	145	0	155	0
5810	IMRF Expense	6,108	5,516	4,550	5,074	7,553
5815	Health/Dental/Life/AD&D/EAP	274	283	307	308	330
	TOTAL PERSONNEL SERVICES	214,658	207,606	210,215	208,028	210,374
6000	Office Supplies	15,856	15,994	15,000	15,000	15,000
	TOTAL COMMODITIES	15,856	15,994	15,000	15,000	15,000
7020	Telephone	6,858	4,855	6,775	5,298	5,350
7021	Postage	19,564	19,517	15,000	19,500	20,000
7022	Printing	9,994	6,778	12,000	9,200	9,200
7025	Dues/Lectures/Conferences	12,275	4,716	5,000	4,209	4,000
7026	Dues & Subscriptions	1,428	0	100	0	100
7027	Dues Municipal Organizations	10,460	12,323	12,500	12,250	12,500
7033.04	Senior Assistance Center	30,000	30,000	30,000	30,000	30,000
7034.01	Annual Community Programs	15,620	4,145	5,000	2,900	2,500
7035	Historical Committee	0	0	0	0	0

		PROPOSED BUT	DGET FOR FISC. <u>ACTU</u>		ING APRIL 30, 20 FYE 4/20)21	FYE 4/21
11 01	ACCT	DESCRIPTION	FYE 18	FYE 19	REQUEST	PROJECTED	REQUEST
	7036	Village Greeter	0	0	0	0	0
	7038	Maintenance - Equipment	1,704	0	750	750	500
	7040	Public Relations	7,503	2,998	4,000	3,000	3,000
	7048	Code Re-codification	1,628	4,427	2,000	2,800	3,000
	7049	Miscellaneous Expense	2,450	1,485	1,000	800	1,000
	7061	Zoning Consultants	0	0	0	0	0
	7064	Village Website Design	9,850	11,439	0	0	0
	7999	Contingency	0	0	0	0	0
	8000	Property/Liabilit/Auto Insurance	16,320	18,515	17,900	16,215	16,763
	9506	Contractual: Copier Maintenance	8,330	5,234	6,400	6,163	6,300
	9508	Global Connect	0	0	0	0	0
	9516	Web Hosting	1,200	1,200	1,200	6,080	2,500
	9530	IT/NABTECH	3,333	4,676	4,775	4,771	4,890
	9601	<u>Professional:</u> Lobbyist	20,000	24,000	24,000	24,000	24,000
	9603	Grant Writer	0	0	0	0	0
	9607	Project Coordinator	33,000	36,000	36,000	12,000	41,000
		TOTAL OTHER SERVICES	211,517	192,308	184,400	159,936	186,603
	8600	Equipment	0	0	0	0	0
	8855	Capital Lease - Postage Machine	5,968	4,136	4,136	4,704	4,704
	8860	Capital Lease - Folding Machine	4,136	5,968	5,968	5,968_	5,968
		TOTAL CAPITAL OUTLAY	10,104	10,104	10,104	10,672	10,672
11 16	7026	Dues & Subscriptions	0	0	1,500	75	500
	7029.01	Medical Exams	0	0	1,000	0	500
	7036.05	Training	0	0	0	0	0
	7101	Testing Expense	0	0	10,000	0	500
		TOTAL OTHER SERVICES	0	0	12,500	75	1,500
11 20	7150	Grant Expenses	0	0	0	0	0
		TOTAL GRANT EXPENSES	0	0	0	0	0
		DEPARTMENTAL TOTAL =	452,135	426,012	432,219	393,711	424,149

		<u>ACTL</u>	<u>JAL</u>	FYE 4	<u>/30/20</u>	FYE 4/21
<u>ACCT</u>	DESCRIPTION	<u>FYE 18</u>	<u>FYE 19</u>	<u>BUDGET</u>	PROJECTED	REQUEST
11 02 LEGAL						
7051	Legal Fees	170,645	140,729	140,000	165,000	160,000
7053	Legal Notices	602	1,155	2,000	925	1,250
7054	Legal Fees Real Estate	0	0	0	0	0
7059	Court Reporter	1,839	1,198	2,000	860	1,250
	Professional:					
9608	Prosecuter	18,416	18,417	17,000	14,167	17,000
9609	Hearing Officer	8,588	8,213	8,500	9,788	10,000
	TOTAL OTHER SERVICES	200,090	169,711	169,500	190,740	189,500
	DEPARTMENTAL TOTAL	200,090	169,711	169,500	190,740	189,500

			ACTL	1A1	EVE 4	12 I MAJAA	EVE 4/04
11 03	ACCT FINANCE	DESCRIPTION	FYE 18	FYE 19	FYE 4. BUDGET	PROJECTED	FYE 4/21 REQUEST
	5201	Salaries: Treasurer	1,800	1,800	1,800	1,800	1,800
	5202	Purchasing Agent	4,000	4,000	4,000	4,000	4,000
	5003	License Inspector	1,800	1,200	1,800	0	0
	5204	Office Clerks	78,803	97,172	91,334	91,729	91,984
	5205	Accountant	0	26,667	82,400	83,698	84,048
	5008	Salary Allocation to Water Fu	0	0	0		
	5206	Part-Time Clerks	21,904	25,630	22,949	23,003	22,102
	5701	Overtime	1,003	0	500	72	500
	5702	Unused Sick	6,061	7,014	6,500	12,861	8,500
	5815	Health/Dental/Life/AD&D/EAP	26,186	42,711	33,976	48,500	50,031
	5801	Taxes - FICA	8,025	11,044	13,137	15,613	14,160
	5803	Taxes - SUTA	186	83	0	223	0
	5810	IMRF Expense	9,035	15,362	11,750	19,950	20,714
		TOTAL PERSONNEL SERVICES	158,803	232,683	270,146	301,449	297,839
	6000	Office Supplies	456	0	500	500	500
		TOTAL COMMODITIES	456	0	500	500	500
	7020	Uniform Allowance	0	32	0	0	0
	7020	Telephone	0	436	0	0	0
	7026	Dues & Subscriptions	35	0	100	0	100
	7027	Dues Municipal Organizations	0	0	300	277	300
	7030	Licenses & Decals	3,342	4,097	4,097	3,690	3,900
	7031	Credit Card Merchant Fees	12,739	12,557	1,000	5,000	2,000
	7036.01	Payroll Processing	14,024	5,337	0	0	0
	7041	Bank Fees	1,177	745	1,000	575	750
	7049	Miscellaneous Expense	359	291	500	635	500
	7064	Tuition Reimbursement	0	0	0	0	0
	7065	Training Expense	91	0	2,000	38	2,000
	7070	HRA	36,690	9,813	0	510	550
	8000	Property/Liabilit/Auto Insurance	32,587	32,941	33,949	37,500	31,792

				FYE 4/21		
<u>ACCT</u>	DESCRIPTION	<u>FYE 19</u>	FYE 19	REQUEST	PROJECTED	REQUEST
8005	Bond Insurance	183	0	0	0	0
9506	Contractual: Copier Maintenance	5,395	5,234	6,400	6,743	7,080
9515	EBC	898	350	600	600	600
9527	BSA Software	8,110	8,252	9,500	9,500	9,800
9530	IT/NABTECH	13,332	18,200	13,332	18,403	18,955
9540	Third Millenium	5,015	5,028	2,400	4,989	5,050
9555	AZAVAR	13,541	0	0	0	0
9600	Professional Services: General	74,500	76,400	25,200	25,200	25,200
9602	Auditing	36,150	40,650	25,000	33,690	30,000
	TOTAL OTHER SERVICES	258,168	220,363	125,378	147,350	138,577
8600	Equipment	0	0	0	0	0
8700	Software	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
	DEPARTMENTAL TOTAL	417,427	453,046	396,024	449,299	436,916

	ACCT	DESCRIPTION	ACTU/ FYE 18	<u>al.</u> Fy <u>e 19</u>	FYE 4. BUDGET	/30/20 PROJECTED	FYE 4/21 REQUEST
11 04	FORESTI	RY					
	7050	Tree Trimming & Removal	18,098	30,924	20,000	20,151	5,000
	7053.01	Tree Maintenance Program	27,457	25,000	25,000	30,200	15,000
		TOTAL OTHER SERVICES	45,555	55,924	45,000	50,351	20,000
		DEPARTMENTAL TOTAL	45,555	55,924	45,000	50,351	20,000

		ACTU	<u>AL</u>	FYE 4/	/ <u>30/20</u>	FYE 4/21
<u>ACCT</u>	DESCRIPTION	<u>FYE 18</u>	FYE 19	BUDGET	PROJECTED	REQUEST
11 05 POLICE	DEPARTMENT Salaries:					
5301	Chief of Police	118,450	125,523	125,969	152,906	129,540
5310	Patrolmen	1,563,728	1,431,775	1,516,450	1,531,464	1,254,777
5317	MTCE & Court Officers	45,049	49,821	48,159	48,159	48,159
5316	Admin Office Manager	74,448	80,649	77,394	77,394	77,394
5313	CSO	0		41,600	41,600	41,600
5312	Auxillary Patrol	76,088	98,620	53,000	63,500	40,000
5321	Police & Fire Commissioners	6,832	6,300	6,600	6,600	6,600
5009	Truck Enforcement Officer	27,575	29,475	30,000	27,500	30,000
5303	Deputy Chief	108,150	121,034	115,015	28,754	0
5304	Commanders	212,180	224,013	210,175	142,298	218,829
5307	Sergeant	272,321	446,212	474,389	492,148	474,389
5313	Crossing Guards	25,746	24,955	25,000	22,500	23,500
5318	PT Office Clerk	1,170	2,835	3,000	4,000	3,750
5701	Overtime	55,709	63,556	65,000	38,500	40,000
5714	Holiday Pay	95,433	97,802	103,271	93,168	88,518
5712	Court Pay	8,935	8,107	9,500	5,300	7,500
5713	Longevity Pay	168,799	172,630	174,071	155,000	129,456
5702	Unused Sick	48,212	56,964	54,000	144,046	55,000
5711	Officer in Charge	8,110	3,575	5,500	3,600	4,500
5715	Fitness Stipend	3,770	3,600	4,500	4,000	4,800
5815	Health/Dental/Life/AD&D/EAF	474,648	450,664	438,131	413,392	441,669
5801	Taxes - FICA	57,543	60,878	60,993	62,563	55,651
5803	Taxes - SUTA	3,801	1,173	0	648	0
5810	IMRF Expense	11,453	12,260	8,789	12,096	19,520
8990	Pension Expense	838,466	901,461	931,480	931,480	1,228,702
	TOTAL PERSONNEL SERVICES	4,306,616	4,473,882	4,581,986	4,502,616	4,423,854

		PROPOSED BUD	GET FOR FISCA ACTUA		NG APRIL 30, 202 <u>FYE 4/3</u>		FYE 4/21
11 05	<u>ACCT</u>	DESCRIPTION	FYE 18	FYE 19		PROJECTED	REQUEST
	6000	Office Supplies	22,071	21,992	22,500	22,500	22,500
	6002	DUI Supplies	244	44	100	378	250
	6003	Street Signs	0	0	0	0	0
	6005	Fuel	51,774	45,838	54,000	50,000	46,000
		TOTAL COMMODITIES	74,089	67,873	76,600	72,878	68,750
	6001	Community Service	1,050	1,420	1,500	1,500	1,500
	7020	Telephone	19,900	37,758	20,000	19,500	20,000
	7020.01	Telephone - Cellular	18,078	12,107	16,300	13,500	13,750
	7021	Postage	813	3,167	1,200	3,400	3,600
	7022	Printing	5,482	6,118	5,500	3,600	4,000
	7023	Mass Notification System	5,000	5,000	5,000	5,150	5,305
	7025	Dues/Lectures/Conferences	2,957	2,541	4,000	3,500	3,500
	7027.01	Ambulance/Livery	2,445	1,625	2,000	2,150	2,200
	7028	Prisoner Boarding	587	608	650	1,166	1,000
	7029.01	Medical Exams	0	2,412	5,000	1,166	3,500
	7034.02	Pre-Paid Legal (Union)	4,860	4,500	5,000	4,500	5,000
	5716	Uniform Allowance	29,407	31,840	33,200	26,080	25,600
	7038	Repair/Maintenance - Equipment	1,993	4,817	3,500	6,500	6,500
	7044	Maintenance - Vehicles	27,365	29,581	35,000	39,000	30,000
	7049	Miscellaneous Expense	2,702	375	2,000	300	1,500
	7052.01	Vehicle Cleaning	1,034	1,608	1,500	1,550	1,500
	7060.01	NIPAS/MCAT	9,227	11,163	12,000	8,750	9,000
	7061.01	Youth Education	1,307	749	1,500	1,681	1,500
	7064	Tuition Reimbursement	0	0	5,000	2,571	3,000
	7065	Training Expense	11,063	11,481	14,500	14,500	14,500
	7060.01	Matching Grant	0	1,300	0	0	0
	7101	Testing Expense	0	3,951	7,500	1,500	50
	7999	Contingency	0	0	0	0	0
	8000	Property/Liabilit/Auto Insurance	269,052	297,169	307,517	292,224	287,981
	9506	Contractual: Copier Maintenance	6,738	5,889	6,400	5,950	6,000
	9511	Milestone Support	3,133	1,413	4,500	2,403	3,000

44 05	ACCT	DECCRIPTION	ACTL		FYE		FYE 4/21
11 05	ACCT	DESCRIPTION	FYE 18	FYE 19	REQUEST	PROJECTED	REQUEST
	9512	LEXIPOL	7,912	7,406	6,000	7,500	7,500
	9514	LEXIS/NEXUS	3,155	2,675	2,736	2,800	2,875
	9517	CTC Surveillance	2,266	1,994	2,500	10,000	5,000
	9519	Chicago Comm C.C.S	0	167	100	100	100
	9521	MSI	6,566	6,438	6,500	6,100	6,300
	9522	ID Networks	4,050	0	4,050	233	250
	9526	CABS	2,818	2,818	2,818	2,818	2,818
	9527	MCD	461,351	718,770	600,000	595,885	487,904
	9530	IT/NABTECH	21,997	36,130	21,997	38,726	33,500
	9542	LEADS System	4,653	7,054	4,653	7,601	7,601
		TOTAL OTHER SERVICES	938,961	1,262,044	1,151,621	1,133,904	1,007,335
	8510	Radar Equipment	3,249	778	0	0	0
	8600	Equipment	25,421	21,740	16,800	25,912	85,000
	8660	Vehicles	82,346	0	0	1,280	0
	8855	Capital Lease - Postage Machine	29		0	0	0
		TOTAL CAPITAL OUTLAY	111,045	22,518	16,800	27,192	85,000
		DEPARTMENTAL TOTAL	5,430,711	5,826,317	5,827,007	5,736,590	5,584,938

		<u>ACTU</u>	<u>IAL</u>	FYE 4	/30/20	FYE 4/21
ACCT	DESCRIPTION	<u>FYE 18</u>	FYE 19	BUDGET	PROJECTED	REQUEST
11 06 PUBLIC W						
5401	Salaries: Superintendent	43,333	59,349	52,902	53,012	52,902
5403	Full-Time Laborer	173,698	233,889	206,295	209,379	210,003
5001	Salary Allocation to Water Fu	0	0	0	0	0
5404	Seasonal Maintenance	0	0	0	0	0
5402	Foreman	39,615	74,596	48,532	50,400	48,532
5721	On Call	5,700	3,967	6,800	3,100	3,100
5701	Overtime	38,647	49,644	50,000	30,000	45,000
5025	Unused Sick	10,121	14,009	12,500	0	10,000
5815	Health/Dental/Life/AD&D/EAF	39,555	71,702	45,387	79,000	91,194
5801	Taxes - FICA	23,713	31,854	22,964	27,000	23,825
5803	Taxes - SUTA	685	220	0	375	0
5810	IMRF Expense	25,601	53,051	21,013	56,000	36,189
-	TOTAL PERSONNEL SERVICES _	400,668	592,282	466,393	508,266	520,746
6000	Office Supplies	279	221	500	100	300
6003	Street Signs	3,991	943	2,500	2,628	2,000
6005	Fuel	17,043	16,991	15,500	10,500	11,000
6006	Road Salt Supplies	0	0	0	0	0
6007	Street Patching	0	0	0	0	0
6008	Utility Locations	852	1,356	1,500	929	1,200
6014	Maintenance Supplies	5,810	4,550	6,500	3,700	5,000
6016	Paint Supplies	4,122	978	4,000	3,263	3,500
•	TOTAL COMMODITIES	32,097	25,040	30,500	21,119	23,000
7020	Telephone	10,116	8,394	9,600	6,500	6,500
7025	Dues/Lectures/Conferences	200	797	1,000	700	1,000
5716	Uniform Allowance	8,158	0	4,000	1,152	3,500
7036.03	Parkway Repair	2,152	4,195	2,500	2,000	2,500
7038	Equipment Maintenance	6,868	6,764	7,000	1,250	5,000

	7044	Vehicle Maintenance	5,294	4,977	5,000	6,000	5,000
	7046.01	Equipment Rental	295	0	500	150	2,000
	7049	Miscellaneous Expense	391	1,125	1,000	250	500
	7056	Dump Fees	3,922	3,781	4,500	7,855	4,500
	8000	Property/Liabilit/Auto Insurance	45,532	53,732	54,570	53,068	51,104
	9506	Contractual: Copier Maintenance	2,449	0	0	0	0
	9530	IT/NABTECH	6,666	9,353	0	0	0
	7065.02	Refuse Disposal	0	0	0	0	0
		TOTAL OTHER SERVICES	92,043	93,118	89,670	78,925	81,604
11 06	8805	Street Sweeper	•	-	0	0	0
	8600	Equipment	0	0	0	0	0
	8605	Vehicles	137,629	0	60,000	0	0
	8510	Buildings	0	0	0	0	0
		TOTAL CAPITAL OUTLAY	137,629	0	60,000	0	0
		DEPARTMENTAL TOTAL	662,437	710,439	646,563	608,310	625,350

				NG APRIL 30, 20 FYF <i>41</i>		FYE 4/21
ACCT	DESCRIPTION	FYE 18	<u>FYE 19</u>	BUDGET	PROJECTED	REQUEST
BUILDING	GS <u>වුන්ජාපා.</u>					
5502	Building Commissioner	15,900	15,900	15,900	18,292	20,000
5505	Plumbing Inspector	7,500	7,500	7,500	7,917	8,000
5504	Electrical Inspector	10,600	10,600	10,600	10,600	10,600
5503	Code Enforcement Officer	8,000	17,167	18,000	11,333	10,000
5501	Building Dept Administrator	38,414	44,992	43,383	43,383	43,383
5506	Handyman	3,000	3,000	3,000	250	0
5025	Unused Sick	3,078	3,517	2,750	3,099	3,250
5815	Health/Dental/Life/AD&D/EAF	6,201	7,320	7,330	7,160	7,928
5801	Taxes - FICA	6,505	7,755	6,575	6,624	7,928
5803	Taxes - SUTA	0	78	0	100	0
5810	IMRF Expense	3,747	4,199	3,037	3,574	5,041
	TOTAL PERSONNEL SERVICES	102,945	122,028	118,075	112,332	116,130
6000	Office Supplies	241	0	100	0	100
6005	Fuel	123	372	425	320	400
	TOTAL COMMODITIES	364	372	525	320	500
7020.01	Telephone -Cellular	0	0	0	0	0
7022	Printing	13	508	100	150	250
7024	Elevator Inspections	2,752	3,739	3,500	2,650	3,000
7044	Vehicle Maintenance	274	304	500	300	500
7049	Miscellaneous Expense	50	786	500	300	50
8000	Property/Liabilit/Auto Insurance	7,824	9,052	9,880	9,389	9,253
9506	Contractual: Copier Maintenance	4,502	5,234	6,400	6,743	7,080
9530	IT/NABTECH	3,333	4,676	3,408	4,771	4,866
9604	Professional: Consultants	175	0	0	0	0
	TOTAL OTHER SERVICES	18,923	24,299	24,288	24,303	25,000
8600	Equipment	0	0	0	0	0
8700	Software	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
	DEPARTMENTAL TOTAL	122,232	146,699	142,888	136,955	141,630
	5502 5505 5504 5503 5501 5506 5025 5815 5801 5803 5810 6000 6005 7020.01 7022 7024 7044 7049 8000 9506 9530	BUILDINGS 5502 Building Commissioner 5505 Plumbing Inspector 5504 Electrical Inspector 5503 Code Enforcement Officer 5501 Building Dept Administrator 5506 Handyman 5025 Unused Sick 5815 Health/Dental/Life/AD&D/EAF 5801 Taxes - FICA 5803 Taxes - SUTA 5810 IMRF Expense TOTAL PERSONNEL SERVICES 6000 Office Supplies 6005 Fuel TOTAL COMMODITIES 7020.01 Telephone -Cellular 7022 Printing 7024 Elevator Inspections 7044 Vehicle Maintenance 7049 Miscellaneous Expense 8000 Property/Liabilit/Auto Insurance Contractual: Copier Maintenance 9530 IT/NABTECH Professional: TOTAL OTHER SERVICES Equipment 8700 Software TOTAL CAPITAL OUTLAY	ACCT	Name	ACTUAL FYE 18	Name

	PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021 ACTUAL FYE 4/30/20 FYE						
	ACCT	DESCRIPTION	FYE 18	FYE 19	BUDGET	PROJECTED	FYE 4/21 REQUEST
11 08	RECREAT	ION DEPARTMENT Salaries:					
	5601	Bus Drivers	32,637	37,533	36,720	30,930	32,000
	5602	Youth Commission	20,625	20,400	20,400	20,625	20,400
	5603	Rec Reception	0	10,797	45,700	43,800	45,000
	5604	Rec Center Coordinator	0	938	45,000	45,000	45,900
	5025	Unused Sick	1,799	4,536	6,500	6,227	6,500
	5810	Overtime	1,017	888	1,200	674	1,200
	5815	Health/Dental/Life/AD&D/EAP	5,834	6,972	7,181	6,310	7,356
	5801	Taxes - FICA	4,204	5,817	12,200	11,343	11,443
	5803	Taxes - SUTA	0	55	0	38	3,000
	5810	IMRF Expense	3,187	3,575	5,612	6,518	12,166
	1	TOTAL PERSONNEL SERVICES	69,303	91,511	180,513	171,465	184,965
	6005	Fuel	7,353	5,411	6,800	5,030	6,000
	1	TOTAL COMMODITIES	7,353	5,411	6,800	5,030	6,000
	7030.02	Insurance	3,487	0	0	0	0
	7031.01	Basketball Program	3,557	3,624	3,800	3,388	3,800
	7033.05	Gymnastics Program	7,946	5,550	7,800	4,000	6,500
	7034.04	Vollyball Program	2,343	1,750	2,200	938	1,750
	7035.02	Floor Hockey Program	375	386	500	300	500
	7036.04	Soccer Program	997	701	1,200	1,300	1,200
	7037.01	Special Recreation	56,785	56,912	58,335	55,774	57,447
	7038.02	Children's Holiday Programs	1,960	1,604	2,000	1,160	1,850
	7041.02	Dodgeball Program	300	(100)	0	0	0
	7042.02	Youth Commission Expense	0	365	500	302	500
	7044	Vehicle Maintenance	5,329	9,438	3,500	679	2,500
	7047	HHYB - Baseball Program	229	980	1,200	710	1,000
	7049	Miscellaneous Expense	29	28	100	0	100
	7052.02	Special Events	42,543	43,683	25,000	47,532	5,000
	7053.02	Seniors Club	2,500	2,500	2,500	2,595	2,500
	7905	Recreation Center Expenses	20	6,154	10,000	11,000	5,000
	8000	Property/Liabilit/Auto Insurance	8,060	9,360	10,654	10,120	9,959
	9007.01	Free Bus Program Expenses	389	197	500	643	300

<u>ACCT</u>	DESCRIPTION	REQUEST	REQUEST	FYE 4 BUDGET	/30/20 PROJECTED	FYE 4/21 REQUEST
9556	Contractual - Cleaning	0	1,568	0	0	0
9556	Contractual - Bus Lease	900	1,245	1,200	1,215	1,200
	TOTAL OTHER SERVICES	137,749	145,945	130,988	141,656	101,106
	DEPARTMENTAL TOTAL	214,405	242,867	318,301	318,151	292,071

	ACCT	DESCRIPTION	ACTUA FYE 18	<u>AL.</u> FYE 19	<u>FYE 4.</u> BUDGET	/30/20 PROJECTED	FYE 4/21 REQUEST
11 09	HEALTH						<u> </u>
	5651	Salaries: Health Inspector	10,600	10,600	10,600	10,600	10,600
	5801	Taxes - FICA	811	811	811	811	811
	5803	Taxes - SUTA	41	10	0	0	0
		TOTAL PERSONNEL SERVICES _	11,452	11,421	11,411	11,411	11,411
	7061.03	Mosquito Abatement	9,780	12,595	11,000	10,280	10,588
	7062	Animal Control	15,231	19,759	18,500	18,500	7,500
	8000	Property/Liabilit/Auto Insurance _	0		0	0	0
		TOTAL OTHER SERVICES	25,011	32,354	29,500	28,780	18,088
		DEPARTMENTAL TOTAL	26 462	42 77F	40.044	40 404	20.402
		DEPARTMENTAL TOTAL	36,463	43,775	40,911	40,191	29,499

ACCT	DESCRIPTION	ACTU FYE 18	I <u>AL</u> FYE 19	FYE 4. BUDGET	/30/20 PROJECTED	FYE 4/21 REQUEST
11 12 DEBT S	ERVICE					
7097	Principal on Capital Leases	70,863	89,531	89,529	135,254	122,983
7099	PA Bank Loan Principal	0	0	0	0	0
7165	IDOT Note	132,219	132,219	132,219	132,219	132,219
	TOTAL PRINCIPAL	203,082	221,750	221,748	267,473	255,202
7025	Interest Expense	20,000	0	0	0	0
7010	Debt Service Administration	2,750	2,750	3,000	2,750	2,750
7096	Interest on Capital Leases	9,261	9,900	9,900	11,721	10,184
7160	Developer Note Pledged Taxes	272,397	296,155	290,000	320,000	305,000
7161	Sales Tax Rebates	15,578	21,593	21,000	21,500	21,500
	TOTAL INT & FISCAL CHARGES _	319,986	330,398	323,900	355,971	339,434
	DEPARTMENTAL TOTAL	523,068	552,148	545,648	623,444	594,636

			<u>ACTL</u>		FYE 4/		FYE 4/21
11 14	ACCT GENERAL	DESCRIPTION	<u>FYE 18</u>	FYE 19	<u>BUDGET</u>	PROJECTED	REQUEST
	7020.02	Communications & Internet	6,393	11,647	12,000	12,861	13,118
	7030.03	Electricity	0	0	0	0	0
	7051.02	Building/Site Maintenance	10,869	14,995	13,000	12,500	13,000
	7055.02	Building Supplies	8,122	10,755	8,500	10,000	10,250
	7065.02	Refuse Disposal	562,216	584,959	590,597	603,475	600,000
	7230	Public Utilities	59,687	90,972	80,000	80,000	81,600
	7390	Economic Development Expense	456	0	500	0	0
	8000	Property/Liability/Auto Insurance	0	0	0	0	0
		Contractual:					
	9501	HVAC	5,000	5,975	5,000	5,000	5,000
	9502.01	Fire System	2,884	2,419	3,000	3,790	3,500
	9504	Cleaning	30,330	30,660	31,273	30,000	31,500
	9505	I.T. Support	25,076	21,905	5,000	1,200	5,000
	9507	Equipment Maintenance	11,137	0	2,500	500	1,500
	9508	IT - Licenses	421	1,631	22,440	24,789	20,000
	9510	Cloud Services	421	10,843	6,600	4,990	6,000
	9513	Elevator Maintenance	2,198	2,923	2,750	2,000	2,500
	9525	Generator	583	338	0	0	0
		Professional:					
	9610	Engineering	45,670	7,745	10,000	(930)	5,000
	7999	Contingency Allowance	0	0	0	0	0
	Т	OTAL OTHER SERVICES	771,463	797,767	793,161	790,175	797,968
	8505.02	HVAC Replacement	0	0	0	0	0
	8604.00	Security System	0	0	0	0	0
	8530-2201	Site Improvements	841	0	0	0	0
8	3530-LOSM	Site Improvements	0	0	0	0	0
	8710	ERP Software	0	0	0	0	0

		<u>ACTU/</u>	<u>ACTUAL</u>		FYE 4/30/20		
<u>ACCT</u>	DESCRIPTION	<u>FYE 18</u>	FYE 19	BUDGET	PROJECTED	REQUEST	
8711	Streetscape	0	15,200	0	0	0	
8750	I.T. Infrastructure	13,124	0	0	0	0	
8510	Building Improvements	0	0	0	0	0	
	TOTAL CAPITAL OUTLAY	13,965	15,200	0	0	0	
	DEPARTMENTAL TOTAL	785,428	812,967	793,161	790,175	797,968	

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

CAPITAL PROJECT FUND

	ACCT	DESCRIPTION	ACTUAL RE	EVENUE FYE 19	FYE 4/30 BUDGET F	0/20 PROJECTED	FYE 4/21 REQUEST
12	REVENUE	S:					
55	4000.01	Bond Proceeds	2,500,000	0	0	0	0
55	4000.02	Premium on Bonds Sold	194,530	0	0	0	0
00	4392	Other Income	0	10,800	0	47,725	10,000
55	41000	Grant Proceeds	0	1,074,356	100,000	0	1,090,844
		TOTAL BEFORE TRANSFERS	2,694,530	1,085,156	100,000	47,725	1,100,844
	TRANSFE	RS FROM (TO) OTHER FUNDS:					
	4901	Transfer Out	(1,000,000)	0	0	0	0
		TOTAL TRANSFERS	(1,000,000)	0	0	0	0
		TOTAL REVENUE (AFTER TRFRS	1,694,530	1,085,156	100,000	47,725	1,100,844
	EXPENSE	S:					
	7010.01	Issuance Costs	76,908	0	0	0	0
	8510	Building Renovations	11,800	15,925	0	25,846	
	8515	Recreation Center Build Out	131,524	2,735,349	0	33,850	0
	8520	Park Improvements	0	0	0	0	0
	8540	Software	19,385	31,325	0	0	20,000
	8660	Vehicles	0	0	0	0	0
25	8530	Site Improvements	390,701	43,857	0	25,846	40,000
		TOTAL EXPENSES	630,318	2,826,456	0	85,542	60,000
		SURPLUS (DEFICIT) FOR YEAR	138,002	(1,741,300)	100,000	(37,817)	1,040,844
		ENDING FUND BALANCE	138,002	(1,603,298)	(1,503,298)	(1,641,115)	(600,271)

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

WATER AND SEWER FUND

			ACTUAL		EVE AF	FYE 4/30/20	
	<u>ACCT</u>	DESCRIPTION	FYE 18	<u>FYE 19</u>	BUDGET	90/20 PROJECTED	FYE 4/21 REQUEST
22	WATER FU 0 4150	JND REVENUES: Grant Revenue	4,593	0	0	0	0
	5 4377-2201		4,595	0		0	
	5 4453-2201 5 4453-2202		0	0	0	0	0
	5 4453-2202 5 4453-2201	•	0	0	0	0	0
_	0 4400 2201	TOTAL INTERGOVERNMENTAL	4,593	0	0	0	
	4101	Water Sales	2,026,837	2,159,740	2,121,700	2,005,000	2,100,225
	4102	Sewer Fees	253,433	308,151	302,820	287,300	299,666
	4105	Meter Sales	1,300	3,460	3,000	6,760	3,000
	4109	Penalties	43,217	64,481	50,000	20,000	30,000
	4110	Sewer Taps	1,200	0	1,000	0	1,000
	4111	Water Taps	0	0	2,500	7,500	2,500
	4150	Grant Revenue	0	599,838	0	0	0
	4350	Energy Efficiency Grant	8,573	0	0	0	0
	4395	Miscellaneous Income	3,326	2,700	2,500	0	0
	4396	Antenna Leasing _	33,984	35,004	36,054	36,054	36,054
		TOTAL CHARGES FOR SERVICE_	2,371,870	3,173,373	2,519,574	2,362,614	2,472,445
	4400	Interest Income	102	16	45	21	45
	TDANCECE	TOTAL BEFORE TRANSFERS RS FROM (TO) OTHER FUNDS:	2,376,565	3,173,389	2,519,619	2,362,635	2,472,490
	810.01	Transfer In/Out	0	205,666	205,667	205,667	205,667
		TOTAL TRANSFERS	0	205,666	205,667	205,667	205,667
	TOTAL RE	VENUE (AFTER TRFRS.)	2,376,565	3,379,055	2,725,286	2,568,302	2,678,157
		PERATING FUND EXPENSES:		5,610,000	-,,,,	4,000,000	
	5001	Water Commissioner	10,000	7,667	6,000	6,000	6,000
	5002	· Collector	1,800	1,800	1,800	1,800	1,800
	5025	Unused Sick Buyback	0	11,548	11,894	9,322	10,500
	5401	PW Superintendant	0	0	0	52,901	52,901
	5402	PW Foreman	0	0	0	48,531	48,531
	5702	Unused Sick	0	0	0	3,023	3,300
	5801	Taxes - FICA	765	18,689	19,261	30,405	28,500
	5803	Taxes - SUTA	45	94	0	56	0
	5403	PW Laborers	418,514	184,260	307,730	202,564	202,564
	7048	Office Staff	83,028	235,226	61,537	62,900	62,900
	5701	Overtime	0	29,650	30,900	25,000	30,000
	5721	Paid On Call	0	2,699	3,090	3,250	3,250
	7050.01	IMRF Net Pension Liab Adj	(23,801)	47,660	5,000	5,000	5,000
		TOTAL PERSONNEL SERVICES	490,351	539,292	447,212	450,752	455,246
	6000 6005	Office Supplies	510	46	1,000	300	500
	6005	Fuel Purchase of Mater	5,181	9,476	8,000	3,000	5,500
	6010 6011	Purchase of Water	1,124,844	1,132,356	1,148,568	1,230,000	1,260,135
	6012	Electric/Gas Chlorine	6,516	0	1,000	0	4 200
	6012	Pump Room Supplies	63 2,917	836 6,171	1,000 4,500	848 4,081	1,200 4,000
	0010	. атр поот оцррков	2,311	0,171	4,000	4,001	4,000

	ACCT	DESCRIPTION	<u>FYE 19</u>	<u>FYE 19</u>	<u>FYE</u> <u>REQUEST</u>	4/21 PROJECTED	FYE 4/21 REQUEST
22	6014	Maintenance Supplies	11,164	18,230	18,000	8,500	12,000
	6015	Hydrant Parts	400	813	2,500	2,500	2,500
	6018	Meter Purchases	4,825	5,718	5,500	6,346	5,500
	5716	Uniforms	83	63	2,500	500	1,000
		TOTAL COMMODITIES	1,156,503	1,173,709	1,191,568	1,256,075	1,292,335
	6050	City of Chicago Sewer Fees	344,438	348,826	352,651	352,580	361,218
	7020	Telephone	9,058	7,475	8,000	6,000	6,500
	7021	Postage	7,500	5,000	5,000	2,800	6,600
	7022	Printing	565	1,852	200	4,000	5,040
	7024.01	Water Testing	3,042	2,538	3,000	3,400	3,600
	7025	Conferences/Dues	2,192	640	2,000	0	2,000
	7036.06	Street/Sidewalk/Pky Repair	11,370	27,910	13,000	11,781	15,000
	7038	Equipment Maintenance	9,655	11,821	11,500	16,000	15,000
	7039.02	Main Testing	1,065	900	1,500	1,250	1,500
	7042.03	Water Tower Maintenance	1,695	0	2,000	0	0
	7044	Vehicle Maintenance	4,886	9,475	7,500	12,000	7,500
	7045	Outside Services - Breaks	6,900	7,500	7,500	2,739	7,500
	7046	Outside Services - Taps	0		500	0	0
	7049	Miscellaneous	1,390	1,456	1,000	750	1,000
	7051.02	Building/Site Maintenance	2,915	1,190	2,500	2,300	2,000
	7053	Legal Notices	3,922	0	1,000	1,176	1,000
	7055.02	Building Supplies	0	496	1,000	1,176	1,200
	7055.03	Sewer Repair	3,263	193	3,500	2,450	3,500
	7056	Dump Fees	7,123	9,931	8,000	8,900	9,000
	7057	NPDES Sewer Fee	1,000	1,000	1,000	1,000	1,000
	7075	SF Flood Relief Grant	0	4,500	6,000	1,500	4,500
	7999	GIS	0	(593)	7,000	0	7,000
	8000	Property/Liability/Auto Insurance	45,637	52,698	55,267	52,518	51,765
	9527	Contractual Services: BS&A Software	2,009	2,063	2,125	2,375	2,500
	9550.01	Sensus	1,950	1,950	2,009	2,000	2,000
	9555.01	Generator	338	944	1,500	1,800	1,800
	9555.02	Water Tower Maintenance	12,679	26,779	26,779	29,725	30,617
	9560	Backflow	6,688	7,904	7,442	7,296	7,515

	ACCT	DESCRIPTION	FYE 19	FYE 19	FYE : REQUEST	<u>4/21</u> PROJECTED	FYE 4/21 REQUEST
22	9600	Professional Services: General	25,500	24,800	8,400	8,400	8,400
	9602	Auditing	7,900	8,000	6,000	8,210	8,500
	9610	Engineering	0	7,155	7,500	949	5,000
		TOTAL OTHER SERVICES	524,680	574,403	562,372	545,075	579,755
	8512	Fire Hydrants	0	5,004	5,000	0	0
	8515.02	Pump Room Equipment	0	612	5,000	2,800	0
	8525	Security System	0	0	5,000	5,707	0
	8600	Equipment	11,037	661	0	0	50,000
	8802	Box Truck	0	0	0	0	0
	8804	Backhoe	0	0	13,379	0	0
	8806	Dump Truck	0	0	25,526	0	0
20	7150	OPWM Grant Expenses	0	0	0	0	0
		TOTAL CAPITAL OUTLAY	11,037	6,277	53,905	8,507	50,000
	9200	Depreciation Expense	182,192	156,955	185,000	175,000	175,000
12	7096	Interest on Capital Leases	0	6,829	7,000	7,000	3,885
	8810	EPA Loan Principal	62,172	0	146,340	0	0
	8815	EPA Loan Interest	0	59,325	59,325	55,709	53,805
		DEPARTMENTAL TOTAL	2,426,935	2,516,791	2,652,722	2,442,409	2,610,026
	NET INCOM	ME (LOSS) FOR YEAR	(50,370)	862,264	72,564	125,893	68,131
	FUND BALA	ANCE	2,777,176	3,639,440	3,712,004	3,765,333	3,833,464

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

EMERGENCY TELEPHONE SYSTEM FUND

	ACCT	DESCRIPTION	ACTUA FYE 18	<u>L</u> FYE 19	<u>FYE 4/30/20</u> BUDGET PROJEC	TED	FYE 4/21 REQUEST
33	REVENUE	ES:					
	4236	911 Tax	38,469	0	0	0	0
	4150	Grant Revenue	0	0	0	0	0
	4400	Interest Income	231	0	0	0	0
		TOTAL BEFORE TRANSFERS	38,700	0	0	0	0
	TRANSFE	- RS FROM (TO) OTHER FUNDS:			·····		
	4901	Transfer In	0	393,174	0	0	0
	.001	TOTAL TRANSFERS	0		0	0	
		TOTAL TRANSPERS		393,174	0	<u> </u>	0
	EXPENSE	S:					
	7020	Telephone	11,976	0	0	0	0
	7025	Dues/Lectures/Conferences	137	0	0	0	0
	7038	Equipment Maintenance	5,363	0	0	0	0
	7041	Bank Fees	1	0	0	0	0
	8600	Capital Outlay - Equipment	0	0	0	0	0
	9507	Contractual Services: Equipment Maintenance	1,172	0	0	0	0
	9525	Generator	0	0	0	0	0
	9550	MCD	0	0	0	0	0
	9530	IT/NABTECH	17,998	0	0	0	0
05	5006	Salaries: Radio Operators	136,125	0	0	0	0
05	5007.01	Communications Supervisor	20,320	0	0	0	0
05	5015	Overtime	26,593	0	0	0	0
05	5025	Unused Sick	15,482	0	0	0	0
05	5815	Health/Dental/Life/AD&D/EAP	21,130	0	0	0	0
05	5801	Taxes - FICA	15,136	0	0	0	0
05	5803	Taxes - SUTA	103	0	0	0	0
05	5810	IMRF Expense	17,667	0	0	0	0
05	5716	Uniform Allowance	4,200	0	0	0	0
		TOTAL EXPENSES	293,403	0	0	0	0
		SURPLUS (DEFICIT) FOR YEAR	(254,703)	393,174	0	0	0
		ENDING FUND BALANCE	(393,174)	0	0	0	0

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

MOTOR FUEL TAX FUND

	ACCT	DESCRIPTION	ACTUA FYE 18	<u>NL</u> FYE 19	<u>FYE 4/30/2</u> BUDGET PR	20 OJECTED	FYE 4/21 REQUEST
44	REVENUES	S:					
	4049.01	Project Reimbursements	0	19,200	0	0	0
	4237	State Motor Fuel Tax	219,890	218,612	223,120	311,500	324,000
	4150	Grant Revenue	0	0	533,984	441,104	165,000
	4400	Interest Income	9,476	10,737	5,000	6,000	6,000
		TOTAL BEFORE TRANSFERS	229,366	248,549	762,104	758,604	495,000
	TRANSFER	RS FROM (TO) OTHER FUNDS:					
	4902	Transfer Out	0	0	0	0	0
		TOTAL TRANSFERS	0	0	0	0	0
		TOTAL REVENUE (AFTER TRFRS	229,366	248,549	762,104	758,604	495,000
	EXPENSES	S :					
	6006	Road Salt Supplies	16,637	22,392	18,000	30,052	18,000
	7031.03	Street Lights Maintenance	4,790	(1,987)	3,200	0	2,500
	7032	Streets Maintenance	11,168	375,356	13,500	10,302	13,500
	8530	Capital Outlay - Site Improvemer	44,080	0	0	675,000	300,000
	9557	Meade Traffic Signal Maintenanc	4,841	7,251	6,500	5,850	6,500
	9558	IDOT Traffic Signal Maintenance	3,600	4,557	2,574	2,574	2,574
	9610	Engineering	4,000	106,497	0	100,000	25,000
		TOTAL EXPENSES	89,116	514,066	43,774	823,778	368,074
		SURPLUS (DEFICIT) FOR YEAR	140,250	(265,517)	718,330	(65,174)	126,926
		ENDING FUND BALANCE	538,369	272,852	991,182	207,678	334,604
			CADITA	MFT	FAU		
			CAPITA	L CUTLAY DE	IAIL		<u>Amount</u>
	8530	Capital Outlay Greena Alley - New England & New	v Castle			s _	300,000 300,000
	9610	Engineering Greena Alley - New England & New	v Castle			\$- \$-	25,000 25,000

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

GENERAL OBLIGATION BOND FUND

	ACCT	DESCRIPTION	ACTUA FYE 18	AL FYE 19	FYE 4/30 BUDGET F	<u>)/20</u> PROJECTED	FYE 4/21 REQUEST
55	REVENUES	S:					
	4200.01	PropertyTax Levy	374,345	325,959	331,204	331,204	329,201
	4400	Interest Income	0	0	0	0	0
		TOTAL BEFORE TRANSFERS _	374,345	325,959	331,204	331,204	329,201
	TRANSFER	RS FROM (TO) OTHER FUNDS:					
	4901	Transfer to Water & Sewer	0	(205,666)	(205,667)	(205,667)	(205,666)
		TOTAL TRANSFERS	0	(205,666)	(205,667)	(205,667)	(205,666)
		TOTAL REVENUE (AFTER TRFRS	374,345	120,293	125,537	125,537	123,535
	EXPENSES	S:					
	7010.00	Debt Service Administration	0	1,041	1,000	950	1,000
	7095.02	2015 GOB Principal	85,000	80,000	85,000	85,000	85,000
	7095.03	2017 GOB Principal	0	0	0	0	0
	7025.02	2015 GOB Interest	51,338	49,638	48,038	48,038	46,338
	7025.03	2017 GOB Interest	0	105,134	94,150	94,150	94,150
		TOTAL EXPENSES =	136,338	235,813	228,188	228,138	226,488
		SURPLUS (DEFICIT) FOR YEAR =	238,007	(115,520)	(102,651)	(102,601)	(102,953)
		ENDING FUND BALANCE	1,084,696	969,176	866,525	866,575	763,622

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

SSA DEBT SERVICE FUND

	ACCT	DESCRIPTION	<u>ACTU</u> FYE 18	AL FYE 19	FYE 4/ BUDGET	30/20 PROJECTED	FYE 4/21 REQUEST
57	REVENUE	S:					
	4200.04	SSA Tax Receipts	274,594	361,763	275,000	275,000	275,000
	4400	Interest Income	1,918	2,883	3,000	4,000	
		TOTAL BEFORE TRANSFERS	276,512	364,646	278,000	279,000	275,000
	TRANSFE	RS FROM (TO) OTHER FUNDS:					
	4901	Transfer Out	0	0	0	0	0
		TOTAL TRANSFERS	0	0	0	0	0
		TOTAL REVENUE (AFTER TRFRS	276,512	364,646	278,000	279,000	275,000
	EXPENSE	S:					
	5005.04	2006B Bond Principal	0	0	0	0	0
	7095.02	2015 GOB Principal	265,000	270,000	275,000	275,000	280,000
	5010.03	2006B Bond Interest	0	0	0	0	0
	7025.02	2015 GOB Interest	28,000	22,700	17,300	17,300	11,800
	7010.01	SSA Administration	0	0	0	0	0
	955.02	Contractual Services	11,679	13,000	8,500	12,000	12,000
		TOTAL EXPENSES	304,679	305,700	300,800	304,300	303,800
		SURPLUS (DEFICIT) FOR YEAR	(28,167)	58,946	(22,800)	(25,300)	(28,800)
		ENDING FUND BALANCE	27,648	86,594	63,794	61,294	32,494

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

AGENCY

			<u>ACTU</u>	<u>AL</u>	FYE 4	/30/20	FYE 4/21
	<u>ACCT</u>	<u>DESCRIPTION</u>	FYE 18	FYE 19	<u>BUDGET</u>	<u>PROJECTED</u>	REQUEST
66	REVENUES	:					
	4400	Interest Income	0	0	30	400	0
		TOTAL REVENUE	0	0	30	400	0
	7040	Street Improvements	0	79,496	10,457	0	19,995
	7049	Property Owners Refunds	0	0	0	0	
		TOTAL EXPENSES	0	79,496	10,457	0	19,995
						-	
		SURPLUS (DEFICIT) FOR YEAR	0	(79,496)	(10,427)	400	(19,995)
		ENDING CASH BALANCE	99,091	19,595	9,168	19,995	0

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

CRIMINAL INVESTIGATION FUND

	ACCT	DESCRIPTION	<u>ACTU/</u> <u>FYE 18</u>	<u>AL.</u> FYE 19	<u>FYE 4/</u> BUDGET	30/20 PROJECTED	FYE 4/21 REQUEST
77	REVENUE	S:					
	4001.03	Criminal Seizures	1,977	0	1,000	4,200	2,500
	4400	Interest Income	0	0	0	1	1
		TOTAL REVENUES	1,977	0	1,000	4,201	2,501
	EXPENSES	ş·					
	7041	Bank Fees	0	0	0	0	0
	7065	Training Expenses	0	0	0	0	0
	7145	Investigative Expenses	0	0	0	0	0
	7310	Forfeiture Payouts	0	0	0	0	0
		TOTAL EXPENSES	0	0	0	0	0
		SURPLUS (DEFICIT) FOR YEAR	1,977	0	1,000	4,201	2,501
		ENDING FUND BALANCE	14,972	14,972	15,972	19,173	21,674

PROPOSED BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2021

<u>DUI FUND</u>

78

ACCT	DESCRIPTION	<u>ACTU</u> FYE 18	AL FYE 19	<u>FYE 4/3</u> <u>BUDGET</u>	<u>30/20</u> PROJECTED	FYE 4/21 REQUEST
REVENUE	ES:					
4333	DUI Fines	7,219	7,803	8,320	6,022	7,000
	TOTAL BEFORE TRANSFERS	7,219	7,803	8,320	6,022	7,000
TRANSFE	RS FROM (TO) OTHER FUNDS:					
4901	То	0	0	0	0	0
	TOTAL TRANSFERS	0	0	0	0	0
	TOTAL REVENUE (AFTER TRFRS	7,219	7,803	8,320	6,022	7,000
EXPENSE	ES:					
6002	DUI Supplies	0	0	0	0	0
8609	Capital Outlay - DUI Equipment	0	0	0	0	42,000
	TOTAL EXPENSES =	0	0	0	0	42,000
	SURPLUS (DEFICIT) FOR YEAR _	7,219	7,803	8,320	6,022	(35,000)
	ENDING FUND BALANCE	34,399	42,202	50,522	48,224	13,224

Summary of All Revenue Sources

		Y 2020-2021
Revenue Source		
11- General Corporate Fund	\$	9,137,464
12 - Capital Projects Fund		1,100,8 44
22 - Water & Sewer Fund		2,472,490
44 - Motor Fuel Tax Fund		495,000
55 - General Obligation Fund		329,201
57 - SSA Debt Service Fund		275,000
66 - Agency Fund		-
77- Criminal Investigation Fund		2,501
78 - DUI Fund		7,000
Grand Total of All Revenue Sources	\$	13,819,500

I certify that the above listed revenues are an accurate estimate of the amounts anticipated to be received during the 2020-2021 fiscal year for the Village of Harwood Heights, Illinois.

Joesph Russo, May 14th, 2020

Joseph Russo

Village Treasurer Harwood Heights, IL

Subscribed and sworn before me this 14 day of May, 2020

Notary Public

"OFFICIAL SEAL"
LINDA DI MASO
Notary Public, State of Illinois
My Commission Expires 03/28/22

Linda Di Maso

ARTICLE 2 - All of the unexpended balance of any items of any General appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same General appropriation and for the same General purpose or in any like appropriation by this Ordinance.

ARTICLE 3 - The Village Clerk is hereby authorized and directed to file a duly certified copy of this Ordinance with the Cook County Clerk.

ARTICLE 4 - If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

ARTICLE 5 – All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

ARTICLE 6-This Ordinance shall be in full force and effect from and after its passage, approval and publication by law.

ADOPTED on this 14th day of May, 2020, pursuant to a roll call vote as follows:

	YES	NO	ABSTAIN	ABSENT	PRESENT
BRZEZNIAK-VOLPE	Х				Х
BRZOZOWSKI-WEGRECKI	Х				Х
LEWANDOWSKI	Х			*	Х
SCHUEPFER	Х	-			Х
STEINER	Х				Х
ZERILLO	Х				Х
Mayor Jezierny					Х
TOTAL	6				7

Ordinance No. 20-10

APPROVED by the Mayor on this 14th day of May, 2020.

Arlene C. Jeziern

MAYOR

AITEST

Marcia L. Pollowy

Village Clerk

CHICAGO TRIBUNE media group

Sold To: VILLAGE OF HARWOOD HEIGHTS - CU00410435 7300 W Wilson Ave Harwood Heights,IL 60706-4708

Bill To: VILLAGE OF HARWOOD HEIGHTS - CU00410435 7300 W Wilson Ave Harwood Heights,IL 60706-4708

Certificate of Publication:

Order Number: 6662151 Purchase Order: N/A

State of Illinois - Cook

Chicago Tribune Media Group does hereby certify that it is the publisher of the Norridge-Harwood Heights News. The Norridge-Harwood Heights News is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Norridge, Township of Norwood Park, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the Norridge-Harwood Heights News, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 4/30/2020, and the last publication of the notice was made in the newspaper dated and published on 4/30/2020.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: Apr 30, 2020.

Norridge-Harwood Heights News

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

30th Day of April, 2020, by

Co III

Chicago Tribune Media Group

Jeremy Gates

CHICAGO TRIBUNE

media group

NOTICE OF PUBLIC HEARING ON THE PROPOSED ANNUAL BUDGET ORDINANCE FOR FISCAL YEAR 2020-2021 OF THE VILLAGE OF HARWOOD HEIGHTS, COOK COUNTY, ILLINOIS

A public hearing of the corporate authorities of the Village of Harwood Heights, Cook County, Illinois, will tāke place on May 14, 2020 at 7:00 p.m. via a ZOOM meeting, regarding posed annual budget ordinance for the fiscal year 2020-2021, A proposed copy of the budget ordinance is available for public inspection on our village website www.harwoodheights.org at prior to the public hearing. All interested persons will be ğiyen an opportunity to be heard Any Dublic comments be sent to heights.org. The hearing may be recessed by the Village Board to another date not concluded by public announcement at the hearing setting forth the time and place thereof. Marcia L. Pollowy Village Clerk 04/30/20 6662151

CERTIFICATION

I, Marcia L. Pollowy, do hereby certify that I am the duly elected and acting Clerk of the Village of Harwood Heights, County of Cook, State of Illinois.

I do further certify that the foregoing Ordinance 20-10 entitled:

THE 2020-2021 APPROPRIATION ORDINANCE FOR THE VILLAGE OF HARWOOD HEIGHTS COOK COUNTY, ILLINOIS

Is true and correct copy of an Ordinance adopted by the Board of Trustees of the Village of Harwood Heights at a meeting held on the 14th day of May, 2020.

I do further certify that the original of which the foregoing is a true copy is entrusted to my care and safekeeping, and that I am keeper of the same.

I do further certify that I am the keeper of the records, ordinances, and resolutions of said Village of Harwood Heights, Cook County, Illinois.

In witness whereof I have hereunto set my official hand and seal this 15th day of May, 2020.

Marcia L. Pollowy Village Clerk

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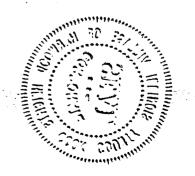
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Marcia Pollowy

From:

Robert Romo

Sent:

Saturday, May 30, 2020 11:05 AM

To:

Marcia Pollowy

Cc:

Mary Ventrella; Arlene Jezierny

Subject:

FW: Update on your document submitted to the office of the county clerk

From: noreply@cookcountyil.gov [mailto:noreply@cookcountyil.gov]

Sent: Friday, May 29, 2020 2:38 PM

To: Robert Romo < romor@harwoodheights.org>

Subject: Update on your document submitted to the office of the county clerk



Your Budget Ordinance was accepted by the Cook County Clerk's office on: Friday, May 29, 2020 at 2:38:13 PM.

DO NOT REPLY TO THIS EMAIL

If you have questions, please contact us at:

Clerk.Website@cookcountyil.gov

(312) 603-5656

This email was sent to: romor@harwoodheights.org

We respect your right to privacy - view our policy

Update your subscription preferences

Unsubscribe from Cook County Clerk mailings

5/18/2020 Confirmation

Submission Confirmation:

Submission Date:

5/18/2020 10:17:41 AM

Submitted by:

Robert Romo

Username:

romor@harwoodheights.org

For Agency:

VILLAGE OF HARWOOD HEIGHTS

Documents Submitted:

FY '21 Budget Ordinance.pdf - Budget Ordinance

FY '21 Statement of Revenues.pdf - Estimate of Revenue

FY '21 Budget.pdf - Other Budget Docs