

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON TUESDAY DECEMBER 10, 2024**

- A. CALL TO ORDER at 7:30 pm by Mayor Jezierny**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy

**Motion by Trustee Brutto, seconded by Trustee Steiner to allow Trustee Brzezniak-Volpe to attend the meeting by Electronic Attendance; on a voice vote, all in favor.**

Trustees	Eugene Brutto Annette Brzezniak-Volpe (Electronic Attendance) Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Katie Nagy

- D. PUBLIC COMMENT**
- None

**E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor’s Report**  
Tonight’s agenda includes:

The final expenditures for the Youth Basketball season and also the Youth Commission Christmas and Sing along with the Clerk.

The Ordinance for the Tax Levy and the Abatements.  
Costs of 3 Police vehicles and computer equipment.  
Renewals for Village Financial Software.  
Payments for GO Bonds and daily village costs.

The Village 2025 Calendars will be printed and mailed this week to homeowners and businesses with bulk deliveries to Condominiums.

On behalf of the Village Board and entire Staff, we wish all of you in the village a Wonderful Christmas Holiday and Healthy New Year.

**Finance**  
**Trustee Brutto**

On the agenda tonight, as the Mayor mentioned, there are three (3) debt service items for the general obligation bonds and one for the IEAP loan payment that due in December and three (3) items related to the Tax Levy & Abatements that are due to Cook County by the last Tuesday of December.

I wish everyone a Merry Christmas and a Happy & Healthy New Year!

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**Ordinance & License**

**Trustee Steiner**

Asked for the board's support on Consent Agenda item I 45 regarding prohibiting the overnight parking of trucks with a "C" or higher license plates on village streets.

Merry Christmas to all and to all a good night!

**Police/Public Safety**

**Trustee Brzezniak-Volpe**

Asked for the boards support on the number of items relating to the Police Department items I 11 thru I 20 especially the purchase of 3 new squad cars and equipment, shelving for the evidence room, as well as training information, computer access and our robo call system.

I would like to wish everyone a Very Merry Christmas and a Happy Healthy & Prosperous New Year!

**Public Works/Public Health**

**Trustee Brzozowski-Wegrecki**

Merry Christmas to everyone! And thank you Public Works for all your work for this season coming up because cold and snow is coming.

**Building**

**Trustee Zerillo**

Merry Christmas and a Happy New Year to everyone!

**Forestry & Green Initiative**

**Trustee Lewandowski**

Wishing everyone a Merry Christmas and a Happy New Year!

**Clerk's Report**

Just a reminder that all the Angel Tree Tag gifts are due on Monday, December 16th and the Mayor will be delivering them on Tuesday the 17th.

I wish everyone a Very Merry Christmas and a Healthy and Happy New Year!

**Attorney Katie Nagy**

Stated that the Tax Levy & Abatement Ordinances must be filed with Cook County by the last Tuesday of December.

**Deputy Chief Sam Palazzo**

Stated that he has seen a great response in the first three weeks to the new lateral ordinance which is on our village website and on [BlueLine.com](http://BlueLine.com) and is expecting more responses until the end of January. We are also doing some administrative things internally getting ready for next year. Thanked the board for their continued support and recent changes for the lateral ordinance because as me move forward I will explain how that helped to get more applicants this time around.

Merry Christmas and Happy New Year!

**F. TRUSTEE COMMENTS**

None

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**G. SPECIAL COMMITTEE REPORTS**

**Trustee Brzezniak-Volpe – MCD Update:** The next meeting is scheduled for Tuesday, January 14, 2025.

**Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update:** We just had a meeting today and our next meeting is scheduled for Tuesday, January 14, 2025. We discussed closing out the budget for this year, River Grove joining with the WSSRA on January 1st and continuing talks with Forest Park for the new location for WSSRA. Also discussed was salary for Director Marianne Birko.

**Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce:** Today December 10th was our Christmas lunch meeting at Rocco Vino's, it was very well attended. The next meeting is scheduled for Tuesday, January 14, 2025 at Café Dimaggio for breakfast.

**Trustee Zerillo – O'Hare Technical Committee:** We are finished for the year. Our next meeting will be January 21, 2025. A couple of weeks ago we were supposed to do a tour of the Traffic Control Tower but that got cancelled at the last minute, it was the day we got snow.

**H. APPOINTMENTS/REAPPOINTMENTS/HIRES**

None

**I. CONSENT AGENDA**

**Motion by Trustee Brutto, seconded by Trustee Brzozowski-Wegrecki on Consent Agenda items I 1–49  
Clerk Pollowy amend Consent Agenda item I 46: Amount is correct but the ending check number should be 75143  
due to some voided and reissued checks.  
Motion by Trustee Brutto, seconded by Trustee Brzozowski-Wegrecki on Consent Agenda items I 1–49 as amended:**

1. To approve the minutes of the Regular Board of Trustees meeting held November 14, 2024.
2. To approve expenditure, not to exceed \$25,304.00, payable to Meade to replace damaged type IV traffic cabinet and battery back-up unit at the corner of Lawrence/Oketo due to a traffic accident expensed to FY 24/25 line item 11-14-8530.00-2201 – Village Properties. (Cost will be reimbursed by insurance – Accident Report #24-2401-00031).
3. To approve expenditure, not to exceed \$1,251.45, payable to Al Warren Oil Co., Inc. for the purchase of diesel fuel for the Public Works vehicles ordered in the month of December 2024 expensed to FY 24/25 line item 22-00-6005.00 – Water & Sewer Fund.
4. To approve expenditure, not to exceed \$21,957.00, payable to Core & Main for the purchase of water meter supplies expensed to FY 24/25 line item 22-00-6018.00 – Water & Sewer Fund.
5. To approve expenditure, not to exceed \$1,015.00, payable to Core & Main for the purchase of 2 water meters expensed to FY 24/25 line item 22-00-6018.00 – Water & Sewer Fund.
6. To approve expenditure, not to exceed \$1,600.00, payable to Chicagoland Trenchless Rehabilitation, Inc. to clean & televise sewer located from 4440 to 4420 Natchez Ave. expensed to FY 24/25 line item 22-00-7045.00 – Water & Sewer Fund.
7. Motion to approve a change order for an additional \$262,350.64 for the 2024 Street Program Project in the construction budget for Johnson Paving (\$220,350.64) and construction Management/Oversight of Christopher B. Burke Engineering (\$42,000.00) expensed to FY 24/25 line item 12-25-8530.00 – Capital Project Fund.

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8. To approve a parking sign on a current post at Montrose & Rutherford to read "Church Parking Only" "Thursday & Sunday" here to alley.
9. To approve expenditure, not to exceed \$2,406.45, payable to SEPS, Inc. for renewal of One Year On-site Service for the Water Tower Backup Battery 12-28-24 – 12-27-25 expensed to FY 24/25 line item 22-00-9555.02 – Water & Sewer Fund.
10. To approve expenditure, not to exceed \$37,601.76, payable to Illinois Environmental Protection Agency semiannual principle & interest on the IEPA Loan (L17-2823) for the Drinking Water Project expensed to FY 24/25 line items 22-25-2008.00-2201 - \$30,390.78 & 22-00-8815-00 - \$7,210.98 – Water & Sewer Fund.
11. To approve expenditure, not to exceed \$47,237.00, payable to Piemonte National Fleet for the purchase of a 2025 Ford Police Utility Interceptor 4WD vehicle expensed to FY 24/25 line item 12-00-8660.01 – Capital Projects Fund..
12. To approve expenditure, not to exceed \$47,237.00, payable to Piemonte National Fleet for the purchase of a 2025 Ford Police Utility Interceptor 4WD vehicle expensed to FY 24/25 line item 11-05-8660.00 - Police.
13. To approve expenditure, not to exceed \$47,237.00, payable to Piemonte National Fleet for the purchase of a 2025 Ford Police Utility Interceptor 4WD vehicle expensed to FY 24/25 line item 11-05-8660.00 – Police.
14. To approve expenditure, not to exceed \$2,931.90, payable to John DeVries for reimbursement for transmission repairs on the 2017 Ford Special Service Police vehicle expensed to FY 24/25 line item 11-05-7044.00 – Police.
15. To approve expenditure, not to exceed \$2,118.00, payable to U.S. Lift & Warehouse Equipment, Inc. for the purchase of shelving for the Police Department storage room expensed to FY 24/25 line item 11-05-6000.00 – Police.
16. To approve expenditure, not to exceed \$1,620.00, payable to Law Enforcement Training, LLC for access to monthly CourtSmart publications for the Harwood Heights Police officers expensed to FY 24/25 line item 11-05-7065.00 – Police.
17. To approve expenditure, not to exceed \$5,463.64, payable to Everbridge for the renewal agreement 12-15-24 to 12-14-25 for the Village's Mass Notification System expensed to FY 24/25 line item 11-05-7023.00 – Police.
18. To approve expenditure, not to exceed \$1,093.40, payable to Cook County Bureau of Technology for the 01-01-23 thru 12-31-24 charges for the T1 data line connection for the WAN network & CABS System per the Intergovernmental Agreement between the Village of Harwood Heights Police Department and Cook County expensed to FY 24/25 line item 11-05-9526.00 – Police.
19. To approve expenditure, not to exceed \$10,218.38, payable to LEXIPOL for Annual Law Enforcement Policy Manual & Daily Training Bulletins 2-1-2025 to 1-31-2026 expensed to FY 24/25 line item 11-05-9512.00 – Police.
20. To approve expenditure, not to exceed \$12,553.00, payable to CDS Office Technologies for (2) computers, (2) docking stations and (2) printers for 2 new squads expensed to FY 24/25 line item 11-05-8600.00 – Police.
21. To approve expenditure, not to exceed \$168.75, payable to Shawn Loutos for coaching the basketball program 11/6 to 12/11 expensed to FY 24/25 line item 11-08-7031.01 – Recreation.
22. To approve expenditure, not to exceed \$303.75, payable to Adam Prestigiaco for coaching the basketball program 11/6 to 12/11 expensed to FY 24/25 line item 11-08-7031.01 – Recreation.

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23. To approve expenditure, not to exceed \$303.75, payable to John Karamitsos for coaching the basketball program 11/6 to 12/11 expensed to FY 24/25 line item 11-08-7031.01 – Recreation.
24. To approve expenditure, not to exceed \$300.00, payable to Rocco Vinos for pizza for the basketball program party expensed to FY 24/25 line item 11-08-7031.01 – Recreation.
25. To approve expenditure, not to exceed \$50.00, payable to Mary Pelarenos for plates, napkins and juice for the basketball program party expensed to FY 24/25 line item 11-08-7031.01 – Recreation.
26. Motion to rehire Stephanie Ramirez as an assistant for the Soccer Program at \$15/hour.
27. Motion to rehire Ekaterina Politsopoulos as an assistant for the Arts & Crafts Program at \$15/hour.
28. To approve expenditure, not to exceed \$200.00, payable to Lisa Mignogna for Goody Bags for the Singing with the Clerk and Pizza with Santa Party on Saturday, December 21, 2024 expensed to FY 24/25 line item 11-08-7038.02 – Recreation.
29. To approve expenditure, not to exceed \$200.00, payable to Mary Pelarenos for arts & crafts supplies for the Singing with the Clerk and Pizza with Santa Party on Saturday, December 21, 2024 expensed to FY 24/25 line item 11-08-7038.02 – Recreation.
30. To approve expenditure, not to exceed \$100.00, payable to Nia Giolas for prizes for the Singing with the Clerk and Pizza with Santa Party on Saturday, December 21, 2024 expensed to FY 24/25 line item 11-08-7038.02 – Recreation.
31. To approve expenditure, not to exceed \$50.00, payable to Christine Napolitano for plates, napkins and juice for the Singing with the Clerk and Pizza with Santa Party on Saturday, December 21, 2024 expensed to FY 24/25 line item 11-08-7038.02 – Recreation.
32. To approve expenditure, not to exceed \$500.00, payable to Rocco Vinos for pizzas and anti-pasta trays for the Singing with the Clerk and Pizza with Santa Party on Saturday, December 21, 2024 expensed to FY 24/25 line item 11-08-7038.02 – Recreation.
33. To approve expenditure, not to exceed \$945.00, payable to Noble Tec LLC for 7 Hour Retainer expensed to FY 24/25 line item 11-14-9505.00 – Village Properties.
34. To approve expenditure, not to exceed \$1,030.54, payable to A-1 Professional Automotive for repairs on the village bus expensed to FY 24/25 line item 11-08-7044.00 – Recreation.
35. To approve expenditure, not to exceed \$1,201.74, payable to State Graphics for the purchase of envelopes for mailing the village calendars expensed to FY 24/25 line item 11-01-6000.00 – Administration.
36. To approve expenditure not to exceed \$12,809.00 payable to BS&A for the Annual Renewal Service/Support for the General Ledger/Budgeting System, Accounts Payable System, Cash Receipting System, Miscellaneous Receivable System, Fixed Assets System, Purchase Order System, Utility Billing System, BS&A Online Services, BS&A Building Online Services & BS&A Online Financial System November 1, 2024 to November 1, 2025 expensed to FY 24/25 line item 11-03-9527.00 - \$10,247.00 and line item 22-00-7527.00 - \$2,562.00.
37. To approve expenditure, not to exceed \$5,606.25, payable to Ancel Glink P.C. for billing through November 1, 2024 expensed to FY 24/25 line item 11-02-7051.00 – Legal.
38. To concur with the Mayor's approval for a new 60-month contract with Impact to replace all village printers/copiers at a rental monthly cost of \$3,139.04.

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- 39. To approve expenditure, not to exceed \$113,768.75, payable to Amalgamated Bank of Chicago for Principal and Interest for funds due on 12-1-24 for G.O. Bond Series 2015 for expensed to FY 24/25 line item 55-00-7420.01 - \$95,000.00 & 55-007420.02 - \$18,768.75 – Debt Service.
- 40. To approve expenditure, not to exceed \$241,300.00, payable to Amalgamated Bank of Chicago for Principal & Interest for funds due 12-1-24 for G.O. Bond Series 2017 expensed to FY 24/25 line items 55-00-7421.001 - \$200,000.00 & 55-00-7421.02 - \$41,300.00 – Debt Service.
- 41. To approve expenditure, not to exceed \$637,370.63, payable to Amalgamated Bank of Chicago for Principal & Interest for Police Pension funds due 12-1-24 for G.O. Bond Series 2021 expensed to FY 24/25 line items 55-00-7422.01 - \$510,000.00 & 55-00-7422.02 - \$127,370.63 – Debt Service.
- 42. To Adopt Ordinance 24-14, An Ordinance Levying Taxes for the General Corporate and Other Purposes for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025 for the Village of Harwood Heights, Cook County, Illinois.
- 43. To Adopt Ordinance 24-15, An Ordinance Abating the Tax Heretofore Levied for the Tax Levy Year 2024 to Pay the Interest and Principal on \$2,500,000 General Obligation Bonds, Series 2017 of the Village of Harwood Heights, Cook County, Illinois.
- 44. To Adopt Ordinance 24-16, An Ordinance Abating the Tax Heretofore Levied for the Tax Levy Year 2024 to Pay the Interest and Principal on \$11,170,000 General Obligation Bonds, Series 2021 of the Village of Harwood Heights, Cook County, Illinois.
- 45. To Adopt Ordinance 24-17, An Ordinance Amending Section 10.52.130 of the Village of Harwood Heights Code of Ordinances to Increase Truck Size Subject to Street-Parking Limitations.
- 46. Transfer from Parkway General Savings Account in the amount of \$402,274.85 as they appear on the December 10, 2024 check register #75041 thru #75143.
- 47. Transfer from Parkway General Savings Account in the estimated amount of \$280,000.00 to Parkway Bank Payroll Account. (December 13, 2024).
- 48. Electronic transfer from Parkway General Savings Account on the amount of \$14,638.17 for November 2024 IMRF Pension Fund.
- 49. Electronic Transfer from Parkway General Savings Account in the amount of \$1,420,820.23 as they appear on the EFT Register thru December 5, 2024.

**A roll call vote on Consent Agenda items I 1 – 49 as amended resulted as follows:**

**A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Motion Carried**

**J. NEW BUSINESS**

None

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

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**M. TRUSTEE COMMENTS**

None

**N. PUBLIC COMMENT:**

None

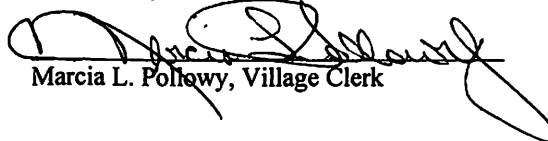
**O. EXECUTIVE SESSION**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects:

**P. ADJOURNMENT**

Motion by Trustee Steiner, seconded by Trustee Zerillo to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Tuesday, December 10, 2024 at 7:42pm.

Respectfully submitted,

  
Marcia L. Polowy, Village Clerk