

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY OCTOBER 23, 2025**

**A. CALL TO ORDER** at 7:30 pm by Mayor Jezierny.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Eugene Brutto Annette Brzezniak-Volpe Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Mark Heinle

**D. PUBLIC COMMENT**

None

**E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**

Tonight we are recognizing and honoring our Harwood Heights Officers, MCD Dispatch personnel and Norwood Park Fire personnel for their heroic achievements. I am very proud of our community that we all work together to get things done. So, thank you all for that.

We will quickly get through our agenda and then we'll call upon our Deputy Chief at the end of our agenda for the presentations.

There are a number of motions on the agenda tonight which include future paving of alleys and streets within the village. The converting of fluorescent lights to LED's since Illinois is banning them by 2027. Triton College Honorees will be awarded on Wednesday, November 19th, please advise our Clerk as to who will be attending from our board.

The Salvation Army is providing flu shots on Nover 12th, 19th & 25th, notification is on our website, Facebook and in our lobby. If you did not get your flu shot, there's still a chance.

A reminder, that Halloween judging of houses by out Trustees will take place on Friday, October 31, 2025 so have your lights on by 7:00pm.

Sewer cleaning, televising and smoke testing will be done in areas of the village; and other expenses for IT and Public Works for routine maintenance is on the agenda.

**Finance**

**Trustee Brutto**

**No Report**

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**Ordinance & License**

**Trustee Steiner**

**No Report**

**Police/Public Safety**

**Trustee Brzezniak-Volpe**

I just have one item, the Police Department is going to be implementing computerized ticket writing for the state citations and that will be starting in January. They will be going through training in November and December.

**Public Works/Public Health**

**Trustee Brzozowski-Wegrecki**

**No Report**

**Building**

**Trustee Zerillo**

Panda Express has closed on the Harlem & Lawrence property, so we look forward to their construction starting soon. Same with Tomato Mountain on Ronald Street. A reminder to our residents that room rentals inside single-family homes are not allowed.

Last Monday I attended the Columbus Day parade with our Auxiliary Officer Sal, so thank you again. Thank you to our Mayor, for allowing that to happen again. Chief, Deputy Chief for letting me borrow the officer for the day.

On Saturday, I will be giving away pumpkins once again at our Youth Commission Halloween Party and at Norridge Park before that, so please stop by and get your pumpkin.

**Forestry & Green Initiative**

**Trustee Lewandowski**

**No Report**

**Clerk's Report**

**No Report**

**Attorney**

Just a quick item, motion I 19 on your agenda for the Professional Services Agreement should read “**Motion finding a satisfactory relationship between the Village and Clark Dietz, Inc. and approving the Professional Engineering Services Agreement for Design & Bidding with Clark Dietz, Inc. for the 2026 Roadway Rehabilitation Project in the amount of \$92,070.00 expensed to FY 25/26 line item 44-00-9610.00 — Motor Fuel Tax Fund.**”

**Chief John DeVries**

Thanked everyone for showing up tonight for tonight's presentations.

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**Deputy Chief Sam Palazzo:**

**No Report**

**F. TRUSTEE COMMENTS**

**NONE**

**G. SPECIAL COMMITTEE REPORTS**

**Trustee Brzezniak-Volpe – MCD Update:** Our next meeting will probably be the second Tuesday in January 2026.

**Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update:** At our last meeting we were supposed to vote on the village's increase and the final budget for 2026 but it's on hold because they're waiting for numbers and reports of the EV's for the property taxes; so we will be voting in November, there will be an increase in our partnership.

**Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce:** The next meeting is a Christmas Toy Shower at Cucino Biagio's on December 9th. I also have a meeting this coming Monday with the Salvation Army regarding the ringing of the bells competition with Norridge.

**Trustee Zerillo – O'Hare Technical Committee:** Our next meeting last Tuesday was cancelled; they put an educational workshop in its place, so our next meeting is November 18th.

**I. CONSENT AGENDA**

**Attorney Mark Heinle amended Consent Agenda item I 19.**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Lewandowski on Consent Agenda items I 1–22 as Amended:**

1. To approve the minutes of the Special Board Meeting held October 9, 2025.
2. To approve expenditure, not to exceed **\$9,155.95**, payable to Utility Service Co., Inc. for quarterly payment for the Water Tower Rehabilitation project expensed to FY 25/26 line item 22-00-9555.02 – Water & Sewer Fund.
3. To approve expenditure, not to exceed **\$1,223.05**, payable to Al Warren Oil Co., Inc. for the purchase of diesel fuel for the Public Works vehicles ordered in the month of October 2025 expensed to FY 25/26 line item 22-00-6005.00 – Water & Sewer Fund.
4. Motion to waive bidding process with costs allowed below state allowance and approve **\$24,900** payable to Sustainable Contracting Solutions, Inc. to convert fluorescent lights to LED throughout the Village Hall front office expensed to FY 25/26 line item 12-00-8510.00 – Capital Project Fund.
5. To approve expenditure, not to exceed **\$7,000.00**, payable to Automatic Control Services to provide Supervisory Control and Data Acquisition (SCADA) system maintenance services expensed to FY 25/26 line item 22-00-7051.02 – Water & Sewer Fund.
6. To approve a contract with C.T.R. Systems in an amount, not to exceed \$20,000.00, for sewer cleaning, televising, and smoke testing services associated with the Metropolitan Water Reclamation District (MWRD) Infiltration and Inflow Control Program (IICP) expensed to FY 25/26 line item 22-00-9610.00 – Water & Sewer Fund.

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7. To approve an additional expenditure, not to exceed **\$8,400.00**, payable to Clark Dietz, Inc. for approval of Amendment to the 24/25 Professional Services Agreement to provide reporting and contract administrative services for the 2025-2026 Infiltration/Inflow Control Program expensed to FY 25/26 line item 22-00-9610.00 – Water & Sewer Fund.
8. Motion to Amend motion I 3 on the May 22, 2025 Consent Agenda to now read: To approve expenditure, not to exceed **\$46,900.00**, payable to Professional Paving & Concrete for the repaving and new catch basins of the Village Hall parking lot expensed to FY 25/26 line item 12-25-8530-00 – Site Improvements.
9. To approve expenditure, not to exceed **\$14,000.00**, payable to Roc’s Plumbing & Sewer, Inc. for new commercial hot water tank in the Police Department expensed to FY 25/26 line item 11-14-8510.00 – Village Properties.
10. To approve expenditure, not to exceed **\$4,500.36**, payable to Noble Tec, LLC for a 1YR Term for the Dell PowerEdge R620 and the Dell EqualLogic PS4100 and Dell 420 Server expensed to FY 25/26 line item 11-14-9508.00 – Village Properties.
11. To approve expenditure, not to exceed **\$1,100.00**, payable to “Triton College Foundation” for the board’s attendance and AD for the 29th Annual Triton College Foundation President’s Reception on Wednesday, November 19, 2025 from 6:00 – 9:00pm at Elmcrest Banquets Hall expensed to FY 25/26 line item 11-01-7040.00 – Administration.
12. To approve expenditure, not to exceed **\$5,678.25**, payable to Ancel Glink P.C. for billing through September 30, 2025 expensed to FY 25/26 line item 11-02-7051.00 – Legal.
13. Motion to allow alcohol consumption for a “Baby Shower” event to be held on **Saturday, December 6, 2025** in the Village Recreation Center from 3:00pm to 9:00pm.
14. Motion to allow alcohol consumption for a “Baby Shower” event to be held on **Saturday, November 29, 2025** in the Village Recreation Center from 12:00pm to 3:00pm.
15. To Adopt **Resolution 25-10**, A Resolution Establishing the Annual Calendar of Regular Meetings of the Village of Harwood Heights Board of Trustees, Committee of the Whole, Planning/Zoning Commission, Youth Commission, Board of Fire and Police Commissioners and Adjudication Hearings for Calendar Year 2026.
16. To Adopt **Resolution 25-11**, A Resolution Authorizing the Mayor and Clerk to Submit the Subrecipient Agreement to Execute the 2025 Community Development Grant (CDBG) Program Year a Agreement with the County of Cook, Illinois for Project Number 2506-017.
17. To Approve the Community Development Block Grant Program Year 2025 October 1, 2025 through September 30, 2026 – CDBG PY 2025 Subrecipient Agreement – Project Number 2506-017 – 2026 CDBG Street Program.
18. To Adopt **Resolution 25-12**, A Resolution for Improvement Under the Illinois Highway Code for the 2026 Roadway Rehabilitation Project including Design & Bidding for Motor Fuel Funds in the Amount of \$887,328.00. (Leland Ave. Street – Harlem to Oketo + 5 Alleys)
19. Motion **finding a satisfactory relationship between the Village and Clark Dietz, Inc. and approving the Professional Engineering Services Agreement for Design & Bidding with Clark Dietz, Inc. for the 2026 Roadway Rehabilitation Project in the amount of \$92,070.00 expensed to FY 25/26 line item 44-00-9610.00 — Motor Fuel Tax Fund.**
20. Transfer from Parkway General Savings Account in the amount of **\$374,010.50** as they appear on the October 23, 2025 check register **#76355** thru **#76411**.

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21. Transfer from Parkway General Savings Account in the estimated amount of \$190,000.00 to Parkway Bank Payroll Account. (October 30, 2025).
22. Electronic Transfer from Parkway General Savings Account in the amount of \$305,571.97 as they appear on the EFT Register thru October 21, 2025.

**A roll call vote on Consent Agenda items I 1 - 22 as amended resulted as follows:**

**A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Motion Carried**

**J. NEW BUSINESS**

None

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. TRUSTEE COMMENTS**

None

**N. PUBLIC COMMENT:**

None

**H. APPOINTMENTS/REAPPOINTMENTS/HIRES**

Recognition of the Harwood Heights Police Officers, Norwood Park Fire District personnel and MCD personnel regarding the lifesaving efforts that occurred on July 3, 2025.

**Deputy Chief Palazzo:** Thanked everyone for being here tonight. I want to congratulate our Officers, the Norwood Park Fire District employees and the MCD Dispatch personnel regarding the lifesaving efforts that occurred on July 3, 2025. (He read the Recognition details and presented each individual involved with a plaque).

We are also going to have 5 letters of Recognition and 1 Accommodation tonight. We have encouraged our Sergeants to do, and our staff in the department is when we come across calls for service that are exceptional and receive performance from our officers, we want that recognized.

We support the Mayor and the Board; we have two Awards that we implemented this year, one in the Spring and one in the Fall, so this will be our Fall Awards night. So there will be a couple of different readings tonight acknowledging personnel that are here tonight.

Commander John Lybris read the letter of Accommodation for Officer Ryan Asta and the incident that took place. Officer Asta also received an award from the American Heart Association – The Heart Saver Hero Award.

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The 5 letters of Recognition were presented to the Fire, MCD, additional Police personnel.

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner for a Temporary Adjournment at 8:00pm; on a voice vote, all in favor.**

**Motion by Trustee Brutto, seconded by Trustee Brzozowski-Wegrecki to Reconvene Open Session at 8:28pm; on a voice vote, all in favor.**

**Motion by Trustee Brutto, seconded by Trustee Brzezniak-Volpe to go into Closed Executive Session at 8:28pm; on a roll call vote, all in favor.**

**O. EXECUTIVE SESSION**

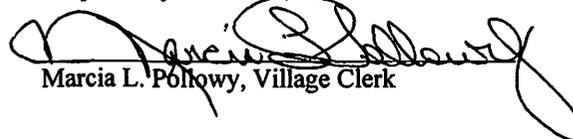
**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

**Motion by Trustee Brzozowski-Wegrecki, seconded by Trustee Steiner to Reconvene Open Session at 9:06 pm; on a voice vote, all in favor.**

**P. ADJOURNMENT**

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brzozowski-Wegrecki to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Thursday, October 23, 2025 at 9:06pm.

Respectfully submitted,

  
Marcia L. Polowy, Village Clerk