

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY SEPTEMBER 23, 2021**

**A. CALL TO ORDER** at 7:30 pm by Mayor Arlene Jezierny

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Eugene Brutto Annette Brzezniak-Volpe Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Rob Bush

**D. PUBLIC COMMENT**

**Michael Kawell, 4312 N. Newland:** Thanked everyone who was involved in appointing him to the Fire & Police Board as a Commissioner. He stated that he would do his best on the Commission. He has a great deal of respect for the police officers and stated that we have a very good Police Department in our village.

**E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**

**Mayor Jezierny**

**Program:**

**Police Commissioners**

On the agenda are 2 new appointments for Police Commissioners. If approved, they will be scheduled to attend 6 individual modules for their training.

The appointment list that is once again on the agenda is to revise the dates of appointees from 4/30/21 to 4/30/23.

The balance of the agenda refers to payments on various completed projects. We await receipt of the funding from numerous sources for reimbursements.

**Projects:**

The Carl Cassatta street is paved but awaiting the installation of the crosswalks. Rutherford and Senior Place are also paved. A detailed review will be conducted for any punch list items.

**Mask Mandate:**

Indoor mask are still mandated per State Governor.

**Craft Fair**

The Village Craft Fair is Oct 2nd & 3rd

As a participant, doors will open from 10:00 am to 4:00 pm on Saturday and 10:00 am to 3:00 pm on Sunday.

**Norridge Park**

Norridge Park is planning a Fall Festival on Oct 1-2-3

With Food Trucks, Carnival and Bands

Fridays hours are 5-10:30; Saturday Noon – 10:30 and

Sunday Noon-6:30pm

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**Fire Department**

The Fire Department will once again conduct a Drive By for Flu Shots (donated by Mary Field, wife of former Norridge Mayor Earl Fields) The dates are October 7th & 8th from 1:00 – 6:00 pm.

Note that COVID Shots and Flu shots should be spaced at least 2 weeks apart.

If you need help in installing Car Seats, the Fire Department will assist on the 1st Tuesday of every month from 6-9:00 pm and on the 3rd Saturday of every month from 10-Noon

**Moment of silence for Ann Rubino**

Anne Rubino was a lifelong resident of Harwood Height and passed away last week. Her husband was a Village Trustee years ago and Ann was very much involved with the village in community events that many of the neighbors were involved in. She has been a member of our Senior Club, a friend to many and a great neighbor to me as I was growing up. The kids in the neighbors came by for cookies and games she had and yes, she even spoiled the pets. Mine learned to bark for her to come out for the treats she gave out. She was a kind soul. She will be greatly missed.

**Finance**

**Trustee Brutto**

Stated that we have received our Police Pension Actuarial Report which has been given to our outside auditors so they can complete the final audit. So hopefully in the next 3 or 4 weeks it should be completed.

Stated that Ann Rubino was a great lady and I have known her since I was a teenager and her husband Frank who was a trustee always walking around smoking a big cigar. May she rest in peace.

**Ordinance & License**

**Trustee Steiner**

Stated that ordinance regarding gaming revisions should be ready for discussion and review at the October 7th Committee of the Whole meeting and ready for a vote at the October 14<sup>th</sup> Board Meeting.

**Building**

**Trustee Brzezniak-Volpe**

Due to a death in my family I was not able to meet with the Building Department personnel; I will be meeting with them next week.

Stated that Ann Rubino was a wonderful woman and she always asked about my kids. It wasn't about her it was about everybody else. She will be sorely missed.

**Public Works/Public Health**

**Trustee Brzozowski-Wegrecki**

No major report at this time. Stated she will say her prayers for Ann Rubino and may she rest in peace.

**Forestry & Green Initiative**

**Trustee Zerillo**

Once again thanked Trustee Lewandowski for his work on the Forestry Committee working with the Morton Arboretum and continuing to help me out as I take over the committee. We are still in discussions with Zach from the Morton Arboretum regarding possible grant money. Last week we received 25 trees, 10 went to Union Ridge School and 15 for the village. The Morton Arboretum donated one "Giving Tree" to the village that Public Works will pick up tomorrow and planted somewhere on the village complex grounds. Reminded everyone that he has been taking a lot of calls regarding trees on the parkways and this has been a very good policy from the village for a long time but we will not cut down a live tree and I just want to remind everyone that the trees are on the village parkway. Please do not build rock walls or brick pavers around the trees. It has been suggested by Hendrickson that we don't do that, that it could affect the roots and the tree growing. We have 4 trees that we are giving out, so if anyone is interested please contact me and we can make arrangements to get that done.

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**Police & Public Safety**

**Trustee Lewandowski**

Updated the board on the hiring of 4 police officers; 2 police officers have completed all the testing and would like them to be sworn in on October 14th. The other 2 officers are still undergoing testing, they need to complete the physical test and background checks.

**Clerk's Report**

**No Report**

**Attorney Rob Bush**

**No Report**

**Chief John DeVries**

Thanked the Mayor for recognizing Ann Rubino; I have known her since I was a little boy and she's always been a great lady so she will be very missed by all of us.

Thanked the board for picking 2 amazing people to be Police Commissioners and look forward to working with them.

Stated that there have been a number of home evasions in our surrounding area and encouraged everyone if they see something that's not right, please call the police; don't take it into your own hands.

Stated that we have 4 great candidates for the Police Department; 2 are completely done and we're working on the other 2. Hopefully we can put them on the next board agenda for approval.

**F. TRUSTEE COMMENTS**

**Trustee Steiner:** Stated that this afternoon the Union Ridge Girls Softball team completed their undefeated season and they secured home field advantage for the playoffs which start Monday. So if you love baseball at 4:00pm, right after school, come by and root them on.

**G. SPECIAL COMMITTEE REPORTS**

**Trustee Brzezniak-Volpe – MCD Update:** We had our meeting this past week; we don't have a lot of new business. We are working on finalizing our drug policy for the MCD Dispatch regarding the impact of marijuana and what the levels should be. It should be ready for our next meeting which will be in November. There were also 2 new hires; one at the end of October early November, also looking for part-timers.

**Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update:** Trustee Zerillo attended the ZOOM meeting last week. One of the topics discussed was the village's share and cost which looks like it will be reducing but they are waiting for final numbers from Cook County regarding the last census. They are currently calculating which one of our residents belong to the Norridge Park District which is currently about 425 households. They also discussed their current facility situation and the prospect of moving them elsewhere. They also discussed COVID mandates that they will be putting in place.

**Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce:** Attended the Tuesday Chamber Luncheon at Las Palmas and stated the Chamber has some new members who were there.

**Trustee Zerillo – O'Hare Technical Committee:** Stated that the last several meetings have been cancelled and the September 14th which has also been rescheduled for October 19th.

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**Mayor Jezierny:** Stated that today she had a ZOOM meeting on “Fly Quiet” going through all the details regarding vector headings and once everything is settled in the next few months they will reveal what the new “Fly Quiet” pattern will be.

**H. APPOINTMENTS/REAPPOINTMENTS**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Lewandowski on Appointment/Reappointment Item H 1:**

1. To approve a revised Appointment/Reappointment List approved on May 13, 2021.

**A roll call vote on Appointment/Reappointment item H 1 resulted as follows:**

**A YES:** Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

**NAYS:**

**ABSTAIN:**

**ABSENT:** **Motion Carried**

**Motion by Trustee Brutto, seconded by Trustee Brzozowski-Wegrecki on Appointment/Reappointment Item H 2:**

2. To concur with the Mayor’s Appointment of Michael Kawell effective 9-23-21 to 4-30-24 & Dennis LaPorta effective 9-23-21 to 4-30-25 as Commissioners to the Fire & Police Board.

**A roll call vote on Appointment/Reappointment item H 2 resulted as follows:**

**A YES:** Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

**NAYS:**

**ABSTAIN:**

**ABSENT:** **Motion Carried**

**Clerk Pollowy administered the Oath of Office to Michael Kawell & Dennis LaPorta to the position of Fire & Police Commissioners.**

**I. CONSENT AGENDA**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner on Consent Agenda Items I 1-18:**

**Consent Agenda item I 15 pulled – Resident no longer requesting Handicap Parking.**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner on Consent Agenda Items I 1-14 & I 16-18:**

1. To approve the minutes of the Regular Board of Trustees meeting held September 9, 2021.
2. To approve expenditure, not to exceed \$229,180.53, payable to ALamp Concrete Contractors for Pay Request #1 for the CDBG Road Project for work completed through September 3, 2021 expensed to FY 21/22 line item 12-25-8530.00 – Grant Proceeds.
3. To approve expenditure, not to exceed \$1,293.98, payable to Allied Asphalt Paving Company for hot patching materials expensed to FY 21/22 line item 11-06-6007.00 – Pubic Works.
4. To approve expenditure, not to exceed \$1,771.22, payable to McCann Industries for repairs on Public Works Case Loader expensed to FY 21/22 line item 22-00-7038.00 – Water & Sewer Fund.
5. To approve expenditure, not to exceed \$14,331.00, payable to Christopher B. Burke Engineering, LTD. for professional services August 1, 2021 to August 28, 2021 for the 2020 CDBG Improvements – Construction Engineering Services expensed to FY 21/22 line item 44-00-9610.00 – MFT Fund.

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6. To approve expenditure, not to exceed 2,775.00, payable to Clark Dietz Engineering for professional services June 26, 2021 to July 30, 2021 for the Argyle Street Construction Engineering expensed to FY 21/22 line item 44-00-9610.00 – MFT Fund.
7. To approve expenditure, not to exceed \$375.00, payable to Illinois Fire and Police Commissioners Association for annual membership renewal expensed to FY 21/22 line item 11-16-7026.00 – Fire & Police Commission.
8. Motion to approve a Settlement Agreement between the Village of Harwood Heights and Frank Biagi.
9. To approve expenditure, not to exceed \$1,174.58, payable to Current Technologies for the annual renewal of the Cisco SMARTnet Premium Extended Service October 11, 2021 to October 10, 2022 expensed to FY 21/22 line item 11-14-9508.00 – Village Properties.
10. To approve expenditure, not to exceed \$1,158.00, payable to Current Technologies for the annual renewal of the Production Support Coverage October 28, 2021 to October 27, 2022 expensed to FY 21/22 line item 11-14-9508.00 – Village Properties.
11. To approve expenditure, not to exceed \$3,534.00, payable to Current Technologies for the annual renewal of the Dell EqualLogic & Dell PowerEdge R620 Upgrades & Extensions October 20, 2021 to October 19, 2022 expensed to FY 21/22 line item 11-14-9508.00 – Village Properties.
12. To approve expenditure, not to exceed \$5,042.88, payable to Current Technologies for the annual renewal of the Microsoft Exchange Online Plan 1 – 1-Year Subscription License October 15, 2021 to October 14, 2022 expensed to FY 21/22 line item 11-14-9508.00 – Village Properties.
13. To approve expenditure, not to exceed \$7,610.55, payable to Ancel Glink P.C. for billing through August 31, 2021 expensed to FY 21/22 line item 11-02-7051.00 – Legal.
14. To approve expenditure, not to exceed \$1,000.00, payable to Pulse Entertainment for DJ Service for the Annual Car Show expensed to FY 21/22 line item 11-08-7052.02 – Recreation.
16. Transfer from Parkway General Savings Account in the amount of \$324,143.49 as they appear on September 23, 2021 check register #70092 thru #70150.
17. Transfer from Parkway General Savings Account in the estimated amount of \$160,000.00 to Parkway Bank Payroll Account. (September 24, 2021).
18. Electronic Transfer from Parkway General Savings Account in the amount of \$238,103.15 as they appear on the EFT Register thru September 21, 2021.

**A roll call vote on Consent Agenda items I 1-14 & I 16-18 resulted as follows:**

**A YES:** Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Motion Carried**

**ITEM PULLED FROM THE CONSENT AGENDA – Resident no longer requesting Handicap Parking**

15. To approve a Handicap Parking Sign at the address commonly known as 4735 N. Octavia and to direct Public Works to install the sign in a timely manner.

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**J. NEW BUSINESS**

None

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. OTHER NEW BUSINESS**

None

**N. TRUSTEE COMMENTS**

None

**O. PUBLIC COMMENT:**

None


**P. EXECUTIVE SESSION**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings C Exceptions. A public body may hold closed meetings to consider the following subjects:

**Q. ADJOURNMENT**

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brutto to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Thursday, September 23, 2021 at 7:55pm.

Respectfully submitted,

  
Marcia L. Pollowy, Village Clerk