

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY JULY 28, 2022**

A. CALL TO ORDER at 7:30 pm by Mayor Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Eugene Brutto Annette Brzezniak-Volpe Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Rob Bush

D. PUBLIC COMMENT

None

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report

Mayor Jezierny

On the agenda tonight is a motion to approve our new Comcast phone system. Our existing system's contract is ending and many of the existing phones are out of date. This new system will provide new phones and will allow better communication between departments and most important give us a savings every month of about \$500. This matches the 60 month contract that we had and also matches the number of phone lines and internet services that are currently existing. This process will take about 45-60 days and includes training.

There's a motion to approve the design and bidding for our Village Hall. Based on utilizing our DCEO grant, the Village Hall will experience a 'face lift' with tuck-pointing and painting of our building, hopefully to take place this year. Next year will include replacement of concrete and the addition of a canopy by the Police Department, driveway maintenance and better identification in the front of our building.

The motion of \$1,520 to Chicagoland Trenchless provides televised sewers and cleaning in preparation of paving Montrose Ave scheduled for 2023.

There is also a motion for design engineering for the repaving of the much needed streets of Oconto, Octavia and Odell from Ainslie to Foster. This project is scheduled for 2023.

A volunteer list is ready for employees and appointees to volunteer for a specific date, time and duty for our Village Fest. Trustees Brutto and Lewandowski will be obtaining volunteer names. Board members please check with them for your participation.

Our electronics and recycling event was great. I received feedback that many appreciated that the Village had this event. Thanks to Trustees Ziggy Lewandowski and Joe Zerillo who also came out to assist along with Andy and Jose from our Public Works Department.

Our "Movie in the Park" event held on Friday July 22nd was well received and attended. The weather was perfect. I want to thank all our volunteers, Public Works and Fest committee members for their help, assistance and preparation making this a successful event.

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Tuesday, August 2nd is “National Night Out” which will be held at Norridge Park. The Harwood Height and Norridge Police and Village Boards are participating. The time is from 5:30pm – 8:30 pm. I ask Trustees and Clerk to attend and provide assistance for this event. We will distribute water and small trinkets.

Finance

Trustee Brutto

Miller Cooper has mostly completed their audit field work and only have a couple of things left; pending is the Police Pension Actuarial Report which is due by the end of August or mid-August and then they will be back to complete the testing and drafting the village’s audit report.

Ordinance & License

Trustee Steiner

No Report

Police/Public Safety

Trustee Brzezniak-Volpe

I will leave the police update to Chief Devries. Stated that there is a new “Suicide” hotline number which is “988.” There have been a lot of suicides among Police Officers and with COVID, so there’s no need to dial a long 1-800 number anymore, just dial “988.” It’s staffed 24/7, 365 days a year. For all those people that are feeling desperate they should call there to get some help.

Public Works/Public Health

Trustee Brzozowski-Wegrecki

No major report at this time; just letting everyone know if your driver’s license has expired or is expiring that Jesse White is extending driver’s license and ID Card expiration dates until December 1, 2022. Anyone up to age 77 all testing will be waived; anyone 78 or above you’ll have to do your vision and road test.

Building

Trustee Zerillo

I spoke with Natalie from our Building Department earlier this week regarding some issues we been having with getting our permits online. I’m going to have another conversation with her after the weekend and then I’ll meet with our Accountant Mary Ventrella as well and talk to Accountant Rob Romo to figure out where we’re at a standstill right now.

The Norwood Park Tax Appeals, everything is due to the county by Tuesday, August 2nd; you can also appeal online.

Forestry & Green Initiative

Trustee Lewandowski

I’m working with the Morton Arboretum to finalize our promotional Fall Tree Planting Program. Hopefully I’ll have additional information in a few days so we can start promoting the program to our residents. There are 11 types of trees approved by our village arborist.

Clerk’s Report

No Report

Attorney Rob Bush

No Report

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Chief DeVries

Chief DeVries stated that we are experiencing a lot of stolen bicycles not only in our village but also in Norridge at the Harlem/Irving Mall and at the Norridge Park; we are working on a case and hopefully we'll know where these bicycles are going and it leads us to a location to recover some of them. If you have a very expensive bike and have a lot of accessories on it, they are stealing the accessories.

Stated that carjacking's are still going on; 15 year old's with guns still walking up to people. Please be careful out there; when you get out of your car to fill it with gas, watch your surroundings. If somebody pulls up next to you and they don't look like they belong here, put the red flag up; be careful. Don't leave your car unattended, running, or if there's a person in the car because they're taking off with it. There was an incident that just happened in Oak Lawn last night, you probably saw it, a 15-year old boy with a gun and the police are getting again beat up on this one.

F. TRUSTEE COMMENTS

None

G. SPECIAL COMMITTEE REPORTS

Trustee Brzezniak-Volpe – MCD Update: 911 received a refund of almost \$95,000 from the state because they been withholding money for next generation, which is "text to 911, Facebook to 911, Video to 911 and other things coming up in the future. So they refunded some of the money that was withheld starting back in 2018 since they are not ready to go live yet. They are still looking for telecommunicators, they are down 3 full-time staffers. If you anyone who may be interested, please have them apply. Info is on MCD's website and on the village website.

Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update: WSSRA has 2 events coming up; one in September – The John Lannefeld Memorial Bocce Tournament on September 10th at the Village of Elmwood Park and one in October – "Fall in for Our Stars" Casino Night at Cheney Mansion on October 14th.

Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce: The next networking meeting is September 13th at Las Palmas; it's a luncheon 11:30am to 1:30pm.

Trustee Zerillo – O'Hare Technical Committee: The next meeting is scheduled for September 13th; I will report after that. There is also Residential Sound Installation meeting scheduled for September 28th at the Norridge Village Hall

H. APPOINTMENTS/REAPPOINTMENTS/HIRES

None

I. CONSENT AGENDA

Mayor Jeziorny amended Consent Agenda item I 11 – 60-months Comcast agreement instead of 36-months.

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brutto on Consent Agenda items I 1 – 21 as amended:

Trustee Brzozowski-Wegrecki pulled Consent Agenda item I 1 for separate vote.

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brutto on Consent Agenda items I 2 – 21 as amended:

2. To approve expenditure, not exceed \$200.00, payable to International Institute of Municipal Clerks for Annual membership and Continuing Education Support for the Village Clerk effective October 1, 2022 through September 30, 2023 expensed to FY 22/23 line item 11-01-7027.00 – General Administration.
3. To approve expenditure, not to exceed \$407.93, payable to Metropolitan Mayor Caucus for the FY 2022 Caucus Dues expensed to FY 22/23 line item 11-01-7027.00 – General Administration.

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4. To approve expenditure, not to exceed **\$1,150.80**, payable to H&H Electric Co. for street lighting maintenance on various locations in the village: Lawrence Avenue from Oketo Avenue to Harlem Avenue, Harlem Avenue from Foster Avenue to Gunnison Street & Argyle Avenue & Harlem Avenue expensed to FY22/23 line item 11-14-7051.02 – Village Properties.
5. To approve a proposal for Professional Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. in the amount of \$59,120 to prepare bid documents for the Village Hall Building for tuckpointing, painting, including Police Department concrete repair and canopy, Village Hall front door canopy and driveway paving.
6. To approve a proposal for Professional Design Engineering Services only with Christopher B. Burke Engineering, Ltd. in the amount of \$149,480 for the 2023 Street Program – Paving of Oconto, Octavia and Odell from Ainslie to Foster.
7. To approve expenditure, not to exceed **\$1,350.00**, payable to Christopher B. Burke Engineering, Ltd. for professional services February 27, 2022 to March 26, 2022 for the Montrose Avenue Resurfacing Project – Phase I & II Engineering expensed to FY 21/22 line item 12-25-8530.00 – Capital Project Fund.
8. To approve expenditure, not to exceed **\$9,060.00**, payable to Christopher B. Burke Engineering, Ltd. for professional services March 27, 2022 to April 30, 2022 for the Montrose Avenue Resurfacing Project – Phase I & II Engineering expensed to FY 21/22 line item 12-25-8530.00 – Capital Project Fund.
9. To approve expenditure, not to exceed **\$7,395.00**, payable to Christopher B. Burke Engineering, Ltd. for professional services May 1, 2022 to May 28, 2022 for the Montrose Avenue Resurfacing Project – Phase I & II Engineering expensed to FY 22/23 line item 12-25-8530.00 – Capital Project Fund.
10. To approve expenditure, not to exceed **\$1,540.00**, payable to Chicagoland Trenchless Rehabilitation, Inc. to perform sewer cleaning and televising on New England/Montrose & Montrose/Forest Preserve Drive expensed to FY 22/23 line item 22-00-7055.03 – Water & sewer Fund.
11. Motion to approve a **60-month Comcast Business Agreement for Internet & Phone Service for a monthly cost of \$1,843.70 plus a one-time installation/activation fee of \$597.00.**
12. To approve expenditure, not to exceed **\$11,210.57**, payable to Ancel Glink P.C. for billing through June 30, 2022 expensed to FY 22/23 line item 11-02-7051.00 – Legal.
13. To approve expenditure, not to exceed **\$1,125.00**, payable to PROSHRED Security for the July 16, 2022 Village Shredding Event expensed to FY 22/23 line item 11-01-7034.01 – General Administration.
14. To approve expenditure, not to exceed **\$2,000.00**, payable to Recycling Center for the July 16, 2022 Village Recycling Event expensed to FY 22/23 line item 11-01-7034.01 – General Administration.
15. To approve expenditure, not to exceed **\$1,351.00**, payable to BS&A Software for Annual Service/Support for the Payroll System August 1, 2022 to August 1, 2023 expensed to FY22/23 line items 11-03-9527.00 - \$1,081.00 & 22-00-9527.00 - \$270.00.
16. To approve the Salvation Army’s **“Red Kettle Campaign” for Monday - Saturday, November 1, 2022 - December 24, 2022** pursuant to complying with all village ordinances.
17. To approve the **removal of Handicap Parking Sign # 04-22** at the address commonly known as **6666 W. Montrose** and to direct Public Works to remove the sign in a timely manner. (Resident passed away).
18. To approve **Handicap Parking Sign # 04-44** at the address commonly known as **6664 W. Montrose** and to direct Public Works to install the sign in a timely manner.
19. Transfer from Parkway General Savings Account in the amount of **\$118,311.58** as they appear on July 28, 2022 check register **#71428** thru **#71505**.

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20. Transfer from Parkway General Savings Account in the estimated amount of \$160,000.00 to Parkway Bank Payroll Account. (July 29, 2022).
21. Electronic Transfer from Parkway General Savings Account in the amount of \$209,309.96 as they appear on the EFT Register thru July 26, 2022.

A roll call vote on Consent Agenda items I 2-21 as amended resulted as follows:

A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE VOTE

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Zerillo on Consent Agenda items I 1:

1. To approve the minutes of the Regular Board of Trustees meeting held July 14, 2022.

A roll call vote on Consent Agenda item I 1 resulted as follows:

A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Zerillo, Lewandowski

NAYS:

ABSTAIN: Trustee Brzozowski-Wegrecki

ABSENT:

Motion Carried

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

None

M. OTHER NEW BUSINESS

None

N. TRUSTEE COMMENTS

None

PRESENTATION

Special Award Presentation to Harwood Heights resident Lucas Miezal a 2022 Special Olympics Metal Winner.

Lucas Miezal is here with us tonight along with his family to be recognized for his special talents in gymnastics. Lucas recently returned from attending the Special Olympics USA Games in Orlando, Florida. He was one of 7 athletes representing Illinois.

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He is also on the Cheerleading team, the Elite Starts, where he attended the International Cheerleading competition also in Orlando, Florida last April. And guess what...they won the Gold medal. Lucas is a lifelong resident of Harwood Heights and we are happy to recognize him for his achievements and talent.

Lucas, Come on up and please tell us about your adventure and each of the competition medals you earned.

O. PUBLIC COMMENT:

None

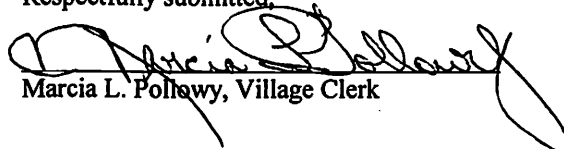
P. EXECUTIVE SESSION

Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects:

Q. ADJOURNMENT

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brzozowski-Wegrecki to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Thursday, July 28, 2022 at 7:57pm.

Respectfully submitted,


Marcia L. Polowy, Village Clerk