

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY JULY 22, 2021**

A. CALL TO ORDER at 7:30 pm by Mayor Arlene Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor Arlene C. Jezierny

Clerk Marcia L. Pollowy

Motion by Trustee Steiner, seconded by Trustee Lewandowski to allow Trustee Brzezniak-Volpe to attend the meeting by Electronic Attendance, on a voice vote, all in favor.

Trustees Annette Brzezniak-Volpe (Electronic Attendance)
Anna Brzozowski-Wegrecki
Zbigniew Lewandowski
Therese Schuepfer
Lawrence Steiner
Giuseppe Zerillo

Attorney Rob Bush

Before we begin our board meeting session, I want to recognize a member of the Village who passed away last week Thursday and was just buried yesterday. Joe Russo was great guy and devout catholic who was very involved with his church, St. Rosalies, and held many positions with several churches. Joe was known in his community attending and participating in many events: the Senior Club, Bingo caller at our Fests, Recreation Center. Joe was our Treasurer for years serving under various Mayors and also a member of the Police Pension Board as well as the Fire Pension Board. He lived and raised his family here with his wife, Cathy in Harwood Heights. One thing about Joe, he always made it a point to say hello.

If we can take a moment of silence to remember Joe and his family.

D. PUBLIC COMMENT

None

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report

Mayor Jezierny

Stated she would forego her report to a later point in the meeting. Many motions on the agenda are for bills that are for our projects that have been completed in the last year.

Ordinance/Finance

Trustee Schuepfer

Asked her colleagues to draw their attention to item I 27, it's a motion that we discussed at our last Committee of the Whole meeting and what this motion does it amends the prohibition of the sale of packaged liquors to the hours between midnight and 7:00am; so no one can buy packaged liquor in the village at that particular time. We are trying to have a consistency between the City of Chicago's hours and the hours of prohibition in Harwood Heights.

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Public Works/Water & Sewer

Trustee Steiner

On the agenda tonight we have items 4 & 5 which deal with some equipment for our Public Works Department. One of our street sweepers has outlived its liability and the Village of Norridge has a sweeper available that includes a vacuum which we will need to comply with some of the IEPA guidelines. The other item is a bobcat that will help the Public Works crew be more effective in their job duties.

I would also like to wish Trustee Schuepfer well. It has been an honor working with her the last 12-years; I learned a lot and she will be missed.

Police & Safety

Trustee Brzezniak-Volpe

Asked her colleagues to draw their attention to the Appointment/Reappointment section of the agenda and asked for their support in Reappointing Chief DeVries and well as Commander Steve Biagi and Commander John Lymberis. Not only have the gone over and above this past year with the pandemic and the civil unrest that was in the city to keep our village very safe. They invested their hours and made sure that we're properly staffed and the sacrifice's that they made, we're very lucky to have such a committed command staff and I hope that you will join me in voting yes for their reappointments.

I would also like to say "Thank You" to Terry, she was there when I started as a Trustee and she has taught me many things and I "Thank You" and wish you a very Happy Retirement.

Recreation & Activities

Trustee Brzozowski-Wegrecki

No Committee Report for Recreation.

But, Terry "Farewell" but you are not far away. You'll always be here because I think Arlene has a good hold on you no matter what. I'll definitely miss you and thank you for your input and your example of what's it like to be on the board.

Information & Technology

Trustee Zerillo

Stated that there's one agenda item this evening to upgrade the printers in our squad cars; this is a change from a previous printer that was selected and approved by us at the last meeting.

Addressed Trustee Schuepfer stating it has been a pleasure working with her the last two years on the board. I'm sure the impact you have had on this municipality will be felt for generations and I wish you the best of luck on everything in the future.

Forestry & Green Initiatives

Public Health

Trustee Lewandowski

No committee reports. Thanked Trustee Schuepfer for her service and dedication to the community and the people of Harwood Heights; you will be missed.

Clerk's Report

All three recipients of the Republic Services/Village of Harwood Heights \$500 Scholarships and their families were in attendance to receive their awards. Tish Powell a representative from Republic Services was also in attendance to help hand out the awards.

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Attorney Rob Bush

Joined with the board members in thanking Trustee Schuepfer for her years of service to the community; commended her intelligence, her professionalism and her character and the utmost dedication that she has brought to serving on this board and in serving the entire Village of Harwood Heights. It's been a pleasure, it's been a challenge at times, but every one of these people on the board bring a certain flair and character to their position and together make up a great body that helps to move this community forward and I think you've seen in the past decade or so the results of that cooperation and all those efforts. It's been my pleasure to serve the residents of Harwood Heights and to you Terry – Good Luck.

Chief John DeVries

Terry, we want to thank you on behalf of the Police Department; I know we had our challenges for sure throughout the years, that's what always makes things work. We want to thank you, I know you're not going anywhere, you will still be with our family. Thanks for all your years of service to our village.

Stated that we have been having a lot of gypsy scams in this area. Sorry that we haven't been able to hold "Safety Seminars" for the seniors and residents because of COVID to keep them informed on what's going on around us and in our town. Stated that they are using every tactic to get into your home, one person distracts you while another ransacks your rooms looking for valuables. Please, if you're not sure of who these people are, please call the police to verify if they are a legitimate company. Also mentioned other scams circulating in the area and what and whatnot to do.

Stated that we are having a lot of car break-ins. Groups of young people are coming into our village and looking for unlocked cars. Encouraged everyone to be vigilant and please lock your car doors; if you have a garage door opener in your car they can access your garage and possibly your house.

F. TRUSTEE COMMENTS

None

G. SPECIAL COMMITTEE REPORTS

Trustee Brzezniak-Volpe: The 911 Board met this past week and they are looking for an extended warranty for the police radios that we will still be paying on for the next 3-years. The current warranty expires soon and each of those radios costs over \$7,000 each. Director Ron Gross is looking for multi-year warranties to service those radios.

H. APPOINTMENTS/REAPPOINTMENTS

Motion by Trustee Steiner, seconded by Trustee Brzozowski-Wegrecki o H1 Appointments/Reappointments:

1. To concur with the Mayor's Reappointment of Chief John DeVries and Commanders Steve Biagi and John Lymberis effective July 22, 2021.

A roll call vote on Appointment/Reappointment item H 1 resulted as follows:

A YES: Trustee Schuepfer, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Fire & Police Board Commissioner Nuccio D'Argento administered the Oath of Office to Chief John DeVries, Commander Steve Biagi & Commander John Lymberis.

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I. CONSENT AGENDA

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Lewandowski on Consent Agenda Items I 1-30:
Trustee Steiner pulled Consent Agenda item I 25 for a separate vote.**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Lewandowski on Consent Agenda Items I 1 - 24 &
I 26 - 30:**

1. To approve the minutes of the Regular Board of Trustees meeting held July 8, 2021.
2. To approve the 2021 Committee Assignments discussed at the July 15, 2021 Committee of the Whole meeting.
3. To approve expenditure, not exceed \$200.00, payable to International Institute of Municipal Clerks for Annual membership and Continuing Education Support for the Village Clerk effective October 1, 2021 through September 30, 2022 expensed to FY 20/21 line item 11-01-7027.00 – General Administration.
4. To approve expenditure, not to exceed \$71,154.00, payable to Bobcat for the purchase of a E42 R-2 Series Bobcat Compact Excavator with Trailer for the Public Works Department expensed to FY 21/22 line item 22-00-8600.00 – Water & Sewer Fund. (Cost Offset with IPRF Grant Funds in the amount of \$28,638.00).
5. Motion to purchase the 2006 Elgin Crosswind Street Sweeper for \$20,000 from the Village of Norridge.
6. To approve expenditure, not to exceed \$1,000.00, payable to Illinois Environmental Protection Agency for Annual NPDES fee July 1, 2021 to June 30, 2022 expensed to FY 21/22 line item 22-00-7057.00 – Water & Sewer Fund.
7. To approve expenditure, not to exceed \$161,171.70, payable to Johnson Paving Co. for Pay Request #1 for the Winnemac Ave. & Alley Reconstruction (at Carmen between Odell and Octavia) Project for work completed through July 14, 2021 expensed to FY 21/22 line item 12-25-8530.02 – from Rebuild Illinois Grant Proceeds.
8. To approve an expenditure, not to exceed \$2,675.00, payable to Clarke Environmental Mosquito Management, Inc. for spraying on July 6, 2021 expensed to FY 21/22 line item 11-09-7061.03 – Health.
9. To approve expenditure, not to exceed \$7,431.17, payable to Utility Service Co., Inc. for quarterly payment for the Water Tower Rehabilitation project expensed to FY 21/22 line item 22-00-9555.02 – Water & Sewer Fund.
10. To approve expenditure, not to exceed \$2,496.00, payable to Christopher B. Burke Engineering, LTD. for professional services April 25, 2021 to May 29, 2021 for the AWIA Risk & Resilience Assessment & Emergency Response Plan expensed to FY 21/22 line item 22-00-9610.00 – Water & Sewer Fund.
11. To approve expenditure, not to exceed \$1,542.87, payable to Christopher B. Burke Engineering, LTD. for professional services May 30, 2021 to June 26, 2021 for the AWIA Risk & Resilience Assessment & Emergency Response Plan expensed to FY 21/22 line item 22-00-9610.00 – Water & Sewer Fund.
12. To approve expenditure, not to exceed \$16,894.30, payable to Christopher B. Burke Engineering, LTD. for professional services April 25, 2021 to May 29, 2021 for the Winnemac Ave. Rebuild IL & Alley Reconstruction (at Carmen between Odell and Octavia) projects expensed to FY 21/22 line item 12-25-8530.02 – from Rebuild Illinois Grant Proceeds.
13. To approve expenditure, not to exceed \$3,742.35, payable to Christopher B. Burke Engineering, LTD. for professional services May 30, 2021 to June 26, 2021 for the Winnemac Ave. Rebuild IL & Alley Reconstruction (at Carmen between Odell and Octavia) projects expensed to FY 21/22 line item 12-25-8530.02 – from Rebuild Illinois Grant Proceeds.
14. To approve expenditure, not to exceed \$13,615.00, payable to Christopher B. Burke Engineering, LTD. for professional services April 25, 2021 to May 29, 2021 for the Green Alley Reconstruction project – Construction Engineering Services expensed to FY 21/22 line item 44-00-9610.00 – MFT Fund.

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15. To approve expenditure, not to exceed **\$16,132.00**, payable to Christopher B. Burke Engineering, LTD. for professional services May 30, 2021 to June 26, 2021 for the Green Alley Reconstruction project – Construction Engineering Services expensed to FY 21/22 line item 44-00-9610.00 – MFT Fund.
16. To approve expenditure, not to exceed **16,355.00**, payable to Clark Dietz Engineering for professional services May 1, 2021 to May 28, 2021 for the Argyle Street Construction Engineering expensed to FY 21/22 line item 44-00-9610.00 – MFT Fund.
17. To approve expenditure, not to exceed **\$3,000.00**, payable to Major Case Assistance Team for the 2021-2022 Annual Dues expensed to FY 21/22 line item 11-05-7060.01 – Police.
18. Motion to approve the DACRA Agreement for violation collections for a fee of \$800.00 a month from June 30, 2021 to April 30, 2022 and then \$1,200.00 per month for the period May 1, 2022 to April 30, 2023.
19. To approve expenditure, not to exceed **\$7,571.00**, payable to CDS Office Technologies for the purchase of 9 Brother RJ4230 4” Rugged Printers instead of the PocketJet Plus Printers that were approved on June 8, 2021 for police squad cars expensed to FY 21/22 line item 11-05-8600.00 – Police.
20. To approve expenditure, not to exceed **\$1,203.00**, payable to North Central Council of Mayors for Annual dues July 1, 2021 through June 30, 2022 expensed to FY 21/22 line item 11-01-7027.00 – General Administration.
21. To approve expenditure, not to exceed **\$8,593.91**, payable to Ancel Glink P.C. for billing through June 30, 2021 expensed to FY 21/22 line item 11-02-7051.00 – Legal.
22. To approve expenditure, not to exceed **\$15,000.00**, payable to the Seniors Assistance Center for 2nd installment to SAC’s fiscal year 2021 (10/01/20 – 9/30/21) per the 2021/2022 Appropriation Budget for the village’s contribution expensed to FY 21/22 line item 11-01-7033.04 – General Administration.
23. Motion to approve a Settlement Agreement between the Village of Harwood Heights and Martin Tkaczyk for the sum of \$892.81 for reimbursement of water & sewer charges and court fees.
24. Motion to approve a temporary 8-9-foot banner announcing **“Bubble Tea Coming”** at the address commonly known as **7354 W. Lawrence Avenue** for a period of 90-days effective 7-23-21.
26. To approve the Sign for **“NO PARKING - MONDAY, WEDNESDAY & FRIDAY from 10:00am to 3:00pm”** at the addresses commonly known as **6851 & 6855 W. Montrose** and to direct Public Works to install the sign in a timely manner.
27. To Adopt **Ordinance 21-13**, An Ordinance Amending Title 4, Chapter 4.12 of the Village of Harwood Heights Code to Prohibit Sales of Packaged Alcoholic Liquor for Consumption Off of the Premises Where Sold after 12:00AM.
28. Transfer from Parkway General Savings Account in the amount of **\$350,439.00** as they appear on July 22, 2021 check register **#69838** thru **#69903**.
29. Transfer from Parkway General Savings Account in the estimated amount of **\$160,000.00** to Parkway Bank Payroll Account. (July 23, 2021).
30. Electronic Transfer from Parkway General Savings Account in the amount of **\$165,312.18** as they appear on the EFT Register thru July 20, 2021.

A roll call vote on Consent Agenda items I 1-25 & I 26-30 resulted as follows:

A YES: Trustee Schuepfer, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

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ITEM PULLED FOR SEPARATE VOTE

Motion by Trustee Steiner, seconded by Trustee Lewandowski on Consent Agenda Item I 25:

25. To approve the Handicap Parking Sign #04-37 at the address commonly known as 7509 W. Gunnison Street and to direct Public Works to install the sign in a timely manner.

A roll call vote on Consent Agenda items I 25 resulted as follows:

A YES:

NAYS: Trustee Schuepfer, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

ABSTAIN:

ABSENT:

Motion Failed

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

None

M. OTHER NEW BUSINESS

None

N. TRUSTEE COMMENTS

None

MAYOR'S COMMENTS AND APPOINTMENT

Today is the day we say farewell to Terry Schuepfer as Trustee at her last Board Meeting.

I remember seeing Terry in action as she approached and challenged the former Board on the Lawrence Avenue Streetscape project back in 2006. It was then that I thought she would be an asset to our Village Board and approached her to run as Trustee. Well, after a challenging campaign, Terry won her election and was sworn in as Trustee in 2007 winning elections each term thereafter. Her mother, Gerry and late father, Jack Schuepfer were very proud as well as her entire family.

Trustee Schuepfer dove right in and chaired the Ordinance and Finance Committees. When I became Mayor in 2009, we had other challenges to face, fraud in our Accounting Department that led to jail time of a past Accountant. Trying to determine the finances of the Village required Forensic auditing. I remember Trustee Schuepfer and I working on our first budget with papers spread all over my dining and living room and examining each line item to be certain we achieved a balanced budget amid the fraud. It took days but we got it done. That's the dedication and commitment Terry gave to fulfilling a project.

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In 2017, I nominated Trustee Schuepfer for the Ridgewood HS Wall of Fame She was immediately selected and recognized as Ridgewood's '69 alumnae having made outstanding achievements in her field and significant contributions to the community.

Terry also serves as a Senior Assistant Center board member, planning their fundraising events.

She assisted with all our Village Events from Movies, Halloween, Garden Walk, Easter, Car Shows, and the Village Fests just to name a few.

I know she enjoys editing the newsletters including our campaign brochures for the entire board.

Trustee Schuepfer was an asset to our community and took pride in making sure her decisions were truly for the good of the Village.

Now that Terry is retired as a Professor from Northeastern University, she has plenty time now to still be involved - especially as the Mayor's Administrative Assistance for a whopping \$1.00/year to continue on with union negotiations and village events.

So thank you Terry for all you've done for the Village and you're not off the hook yet.

Trustee Schuepfer: Thanked everyone for their kind and thoughtful comments. Stated that many people have asked her over the past couple of weeks how emotional, how distressed I am about stepping down. I think the hardest part is that I will no longer be a Harwood Heights resident. Trustee Schuepfer's parents moved to Harwood Heights in 1955 and along with a number of other young families built early Harwood Heights. The first "Village Hall" and the Harwood Heights Police Department & the "Court Room" were all located in their building which gave her the first exposure to governing. In 2006 current Mayor Jezierny and the late Village Clerk Dianne Larson encouraged her to run for "Trustee" in 2007. Stated that she is very proud to have been a member of a team of people that really over the last 12-years have changed and we've always been as trustees, as clerk, a diverse group of people who differed in their experience, who differed in their politics. We all actually work very well together and I think it's the diversity of this board that really makes us an effective team and we are unified in our commitment to the community and to its residents. It's not just kind of the political team but if you look at this village, it's our police, it's our Public Works, it's our staff that all make up this team. We really have a great little village and I have the greatest confidence that Gene will fit right in, he's got the family legacy just as I did and I think he will be a great trustee. Thank you everyone and I'm not too far away.

Mayor Jezierny: We are about to welcome Gene Brutto as a new member of the Board of Trustees. However, Gene is no stranger to our community. He served on numerous positions in the community: as Coach of Little League for 10 years; as a Plan Commission member for 9 years; served as Street Commissioner, License Inspector and most recently Police Commissioner. Gene's father was also involved in the community serving as Village Clerk for many years and setting great examples of serving a Village. I'm sure as you meet Gene, you will see how he is a perfect fit for the community.

Motion by Trustee Steiner, seconded by Trustee Zerillo on the Mayor's Appointment of Gene Brutto as Trustee:

1. To concur with the Mayor's Appointment of Gene Brutto to serve as Village Trustee effective July 22, 2021.

A roll call vote on the Appointment of Gene Brutto as Trustee resulted as follows:

A YES: Trustee Schuepfer, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

So, without hesitation, I call on Gene Brutto to come forward with his family to be sworn in as Trustee. And, Judge Auriella Pucinski will do the honors of swearing him in.

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CONSENT AGENDA ITEM

Congratulations Gene. But we did leave you a small job to do.

Motion by Trustee Brutto, seconded by Trustee Brzozowski-Wegrecki on Consent Agenda item I 31:

31. Motion to concur with the Mayor's appointment of Terry Schuepfer as the Mayor's Administrative Assistant for one-year at a \$1.00 salary per ordinance.

A roll call vote on Consent Agenda items I 31 resulted as follows:

A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

O. PUBLIC COMMENT:

None

P. EXECUTIVE SESSION

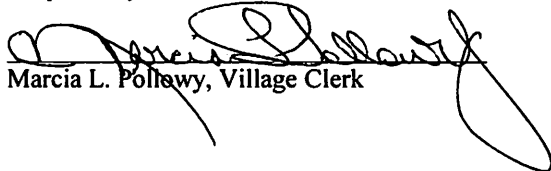
Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings C Exceptions. A public body may hold closed meetings to consider the following subjects:

Motion to adjourn for Cake and Strudel to wish Terry Good Luck and Congratulations to Gene and our Scholarship recipients and the Re-appointment of our Chief and Commanders.

Q. ADJOURNMENT

Motion by Trustee Steiner, seconded by Trustee Brzozowski-Wegrecki to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jeziorny, on Thursday, July 22, 2021 at 8:11pm.

Respectfully submitted,


Marcia L. Polowy, Village Clerk