

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY MAY 22, 2025**

A. CALL TO ORDER at 7:30 pm by Mayor Jezierny.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Eugene Brutto Annette Brzezniak-Volpe Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Mark Heinle

D. PUBLIC COMMENT

None

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report

Projects

On the agenda are costs for paving, new catch basins and restriping the Village parking lot and replacement of sidewalks.

Re: Ainslie Project:

Notices will be sent to those along the 7400 and 7500 blocks of Ainslie indicating that construction will begin May 27th to mobilize equipment and begin concrete saw cutting. Further notifications will be sent as work continues such as information on use of driveways, parking and garbage pick-up.

In addition to the Ainslie paving, Oketo will be paved from Ainslie to Lawrence.
Paving will also include Olcott from Strong to Gunnison as pavement has deteriorated in this area.

We have applied for funds for other projects and as funding is approved, we will keep all informed.

A new Sweeper is on the agenda for approval. However, delivery will not take place until 2026. There is a long delay on obtaining this equipment.

There is also an Ordinance pertaining to the building Department per Illinois law. Our Attorney will comment more on this.

Finance

Trustee Brutto

Since I was not at the last meeting, I would like to congratulate the Mayor, Clerk and 3 of my fellow Trustees on your re-election.

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Ordinance & License

Trustee Steiner

I want to wish our wonderful Public Works Department a “Happy Public Works Appreciation Week.”

Union Ridge had our Public Works and Norridge’s Public Works crews over for breakfast this past Monday.

Police/Public Safety

Trustee Brzezniak-Volpe

I want to commend the Police Department for Police Officers coming in on their days off to help staff various events which include Police Officers and want to commend you on the moral of our Police Officers; it’s so good and they are willing and happy to do these events.

Public Works/Public Health

Trustee Brzozowski-Wegrecki

No Report

Building

Trustee Zerillo

I’ll let Attorney Heinle go through the ordinance on tonight’s agenda. Just a reminder to our residents that with summer coming please give the village a call before you start any projects in your home just to make sure that no permits are needed or not. If you do have any questions, please contact our Building Commissioner JoAnne Krupa and she will come out and review your project plans before you even begin.

Forestry & Green Initiative

Trustee Lewandowski

On May 8th we received from the Morton Arboretum, and with the assistance from our great Public Works Department, we have planted 16 trees in our village. Our total since 2020 we have planted 221 trees. I am working with the Morton Arboretum so hopefully this fall or next spring we will continue planting trees.

Clerk’s Report

No Report

Attorney

Attorney Mark Heinle stated that Building Commissioner JoAnne Krupa has been going through some of the building code requirements/regulations and flagged in a few places the requirements for people submitting for permits of all different kinds. The current requirement is submitting hard copies in triplicate; JoAnne is asking for that requirement to be changed to one hard copy and one PDF copy. The State of Illinois has a central depository that holds all of the building regulations in the state for each community; you can visit the site to see what regulations/codes apply to each community. Anytime a community is updating a code, major change or a small change, a community must give advanced notice to the State of Illinois and there is a 30-day waiting period for the change to be activated. If the ordinance is passed tonight, the clerk will give me a certified copy which I will file tomorrow with the state. Prior to the state filing, the village can update the village’s website with this new requirement for building plan submissions to one hard copy and one PDF copy.

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Chief John DeVries

I'm pleased to say that both of the new lateral hires are doing very well; one is on the night shift and the other one is on the day shift. Today we did a walk and crossing with Union Ridge students from Union Ridge School to the Library and then back to Union Ridge. We were going to go to Norridge Park from the Library but it was too wet, so we stayed at the Library. We blocked off every street, in fact when we blocked off Harlem Avenue to cross the group, cars stopped at the light rolled down their windows and thanked us for the safety of all the students crossing. We have been involved with a lot of events lately; we just did the "Cop on the Roof" and made about 3,300 – \$3,400. I thank all my officers for their involvement, and I also asked for participation for St. Rosalie's and I got a whole bunch of guys who are willing to donate their time to help them. Cross Fit will be doing a Memorial Day Run through Norridge and Harwood Heights for veterans and first responders so we will send a couple of cars there to sponsor the event.

Deputy Chief Sam Palazzo

We will be doing the "Memorial Day" campaign this weekend doing traffic control; we'll be out there and there's more to come.

F. TRUSTEE COMMENTS

Trustee Steiner: Regarding "Cop on the Roof" I saw in North Lake they actually had a cop on the roof and you were able to throw water balloons at them, so I think next year we should do that. Last year in September we did a "Plane Pull" at O'Hare and we plan on doing it again this year and we would like to invite you to come.

G. SPECIAL COMMITTEE REPORTS

Trustee Brzezniak-Volpe – MCD Update: Text to 911 is coming! Probably sometime in July; we are very close to implementing it; it needs to be tested. MCD hired 2 new people so they will be almost at full staff and they are interviewing and testing other candidates from a list. They had 70 applicants.

Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update: They had the "Derby Gala" and they were able to raise \$46,000 in profits and the funds raise will support participants and help reduce the dependency on the partner shares, which is good news for us. Their next big event is the "2025 Family Bowl-a-thon" on Saturday, October 4th followed by their "Fallin For Our Stars Casino" night on Friday, November 7th. They are also talking about getting the Memento M7 camera system on their buses for student safety.

Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce: Our next meeting date is June 10, 2025 at the Nest on Irving Park Rd. from 5:30pm to 7:30pm.

Trustee Zerillo – O'Hare Technical Committee: We met Tuesday and reviewed the 2024 Annual Report. As you know there was construction on the south airfield the majority of last summer, so the airfield utilization was actually a little more balanced because of that; 59% of south airfield utilization compared to 41% for the north airfield. Good news for us is that there is still going to be construction on the south airfield. This summer there's still a few projects they still need to complete and start and there's also a new catch basin going in somewhere in the south airfield area. We received the report for the call complaints and Harwood Heights has very low call complaints coming in compared to a lot of the other towns surrounding us; we were at 53 total complaints for 2024 and our neighbor to the west of us was at almost 900. The Mayor and I attend these meetings and try to fight for Harwood Heights as much as we can, but we also need a little support on that; it's hard to fight when we have no complaints coming in; those can be done through the city websites or you can call the non-emergency number for the City of Chicago. The first quarter of 2025 the south airfield usage was 71% compared to 29% on the north airfield. There are some towns to the west of the airport that were affected by the south airfield that are getting tired of showing up and nothing happening. There was a long discussion with the representatives regarding more FAA involvement in our meetings. There is an airfield tour scheduled for June 17th that I will attend as well. I also want to have a meeting with the company regarding the noise monitors and hope they can come to our next meeting which is scheduled for September.

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H. APPOINTMENTS/REAPPOINTMENTS/HIRES

None

I. CONSENT AGENDA

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Lewandowski on Consent Agenda items I 1–25:

1. To approve the minutes of the Board Meeting held May 8, 2025.
2. To approve expenditure, not to exceed \$3,573.68, payable to David Torres Trucking Co. for limestone/dirt out for water breaks on 4/25/2025 & 4/29/2025 expensed to FY 24/25 line item 11-14-7055.02 – Village Properties.
3. To approve expenditure, not to exceed \$49,300.00, payable to New Heights Enterprises LLC for the repaving and new catch basins of the Village Hall parking lot expensed to FY 25/26 line item 12-25-8530-00 – Site Improvements.
4. To approve the proposal, not to exceed \$17,091.75, payable to A&E Landscaping, Inc for concrete work around the Village Hall 7300 W. Wilson Ave. property expensed to FY 25/26 line item 22-00-7036.06 – Water & Sewer Fund.
5. To approve expenditure, not to exceed \$7,448.00, payable to Berg-Johnson Associates Inc. for purchase of a chlorine analyzer for the Public Works Pump House expensed to FY 25/26 line item 22-00-7051.02 – Water & Sewer Fund.
6. To approve expenditure, not to exceed \$3,252.00, payable to NobleTec for new computers for the Public Works Pump House expensed to FY 25/26 line item 22-00-8515.02 – Water & Sewer Fund.
7. Motion to approve purchase of a new Elgin Sweeper Regenex1 Street Sweeper at a cost of \$392,750 (not to exceed \$400,000) with leasing options to be determined expensed to FY 25/26 line item 12-00-8536.00 – Capital Improvement Fund.
8. To approve expenditure, not to exceed \$2,470.00, payable to North East Multi-Regional Training for Annual Membership Fee 7-1-2025 to 7-1-2026 expensed to FY 25/26 line item 11-05-7060.01 – Police.
9. To approve expenditure, not to exceed \$13,147.10, payable to West Suburban Special Recreation Association for the 2nd Quarter 2025 Share Payment & Inclusion Payment expensed to FY 24/25 line item 11-08-7037.01 – Recreation.
10. To approve expenditure, not to exceed \$16,264.35, payable to NobleTec for renewal of the Barracuda Backup Server and unlimited Cloud Storage June 13, 2025 to June 12, 2026 expensed to FY 25/26 line item 11-14-9510.00 – Village Properties.
11. To approve expenditure, not to exceed \$5,231.25, payable to Ancel Glink P.C. for billing through April 30, 2025 expensed to FY 24/25 line item 11-02-7051.00 – Legal.
12. To approve expenditure, not to exceed \$17,343.75, payable to Amalgamated Bank of Chicago for Interest due on 6-1-25 for G.O. Bond Series 2015 for expensed to FY 25/26 line item 55-007420.02 – Debt Service.
13. To approve expenditure, not to exceed \$38,300.00, payable to Amalgamated Bank of Chicago for Interest due 6-1-25 for G.O. Bond Series 2017 expensed to FY 25/26 line items 55-00-7421.02 – Debt Service.
14. To approve expenditure, not to exceed \$124,387.13, payable to Amalgamated Bank of Chicago for Interest for Police Pension funds due 6-1-25 for G.O. Bond Series 2021 expensed to FY 25/26 line items 55-00-7422.02 – Debt Service.

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15. To approve expenditure, not to exceed **\$15,000.00**, payable to the Seniors Assistance Center for 2nd installment to SAC's 2024-2025 fiscal year (10/01/24 – 9/30/25) per the 2025/2026 Appropriation Budget for the village's contribution expensed to FY 25/26 line item 11-01-7033.04 – General Administration.
16. Motion to approve a 4% increase for non-union personnel effective May 1, 2025.
17. Motion to approve an increase for Maria Kawell from \$17/hr. to \$20/hr. for office staff assistance effective May 1, 2025.
18. Motion to approve an increase for Bonnie Ladegaard from \$16/hr. to \$17/hr. for recreation center staffing effective May 1, 2025.
19. Motion to approve an increase for Auxiliary Police from \$22/hr. to \$23/hr. effective May 1, 2025.
20. To approve the **removal** of **Handicap Parking Sign #03-21** at the address commonly known as **6860 W. Montrose** and to direct Public Works to **remove** the sign in a timely manner.
21. To approve the **removal** of **Handicap Parking Sign #03-15** at the address commonly known as **4628 N. Sayre** and to direct Public Works to **remove** the sign in a timely manner. (Resident moved).
22. To Adopt **Ordinance 25-08**, An Ordinance Amending the Village's Adopted Residential and Building Codes to Specify Updated Submission Requirements for Development Permits.
23. Transfer from Parkway General Savings Account in the amount of **\$141,123.73** as they appear on the May 22, 2025 check register **#75727** thru **#75784**.
24. Transfer from Parkway General Savings Account in the estimated amount of **\$190,000.00** to Parkway Bank Payroll Account. (May 30, 2025).
25. Electronic Transfer from Parkway General Savings Account in the amount of **\$206,714.31** as they appear on the EFT Register thru May 20, 2025.

A roll call vote on Consent Agenda items I 1 - 25 resulted as follows:

A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

None

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M. TRUSTEE COMMENTS

Trustee Lewandowski: Wished everyone a Happy and Safe Memorial Holiday.

Trustee Zerillo: Thanked the Harwood Heights Police Department for everything that they do. They helped to unlock a resident's car in the Norridge Park parking lot.

N. PUBLIC COMMENT:

None

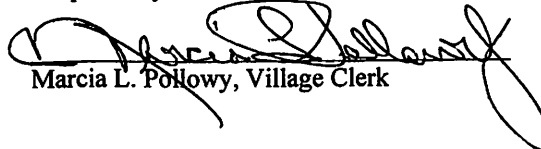
O. EXECUTIVE SESSION

Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects:

P. ADJOURNMENT

Motion by Trustee Zerillo, seconded by Trustee Brzozowski-Wegrecki to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Thursday, May 22, 2025 at 7:58pm.

Respectfully submitted,


Marcia L. Polowy, Village Clerk