

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY FEBRUARY 13, 2025**

**A. CALL TO ORDER** at 7:30 pm by Mayor Jezierny.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Eugene Brutto Annette Brzezniak-Volpe Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Mark Heinle

**D. PUBLIC COMMENT**

None

**E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**

Tonight's agenda includes expenses for the maintenance and operations of the Village through Public Works services including expenses for water break supplies, equipment, cold patch, salt purchase, fuel and mandate for sewer cleaning, televising and smoke testing.

Next month we should be going out to bid for the Ainslie project.

The cooking classes we had have been well attended and will be planned for future dates.

Public Works has been out early yesterday morning salting in preparation for snow. Luckily we did not received as many inches as they predicted but roads had to continue to be plowed and salted to allow for safe travel.

**Finance**

**Trustee Brutto**

Thanked the Public Works Team for all their hard work in keeping the village streets clean.

**Ordinance & License**

**Trustee Steiner**

On our agenda tonight we have item I 20, an ordinance that deals with out real estate transfer tax credits if someone buys and sells their primary home within Harwood Heights within 6 months it codifies the credit of \$500.00.

Thanked Public Works and the Harwood Heights Police Department for keeping our residents safe and Public Works did a nice job in cleaning up the streets.

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**Police/Public Safety**

**Trustee Brzezniak-Volpe**

I just want to thank the Police Department because they have been patrolling down the side streets and some of my neighbors have commented that they did see them driving around, which is nice because “better to see them, than not see them.” It’s nice to see them going up and down the side streets, so thank you. Also, a thanks to Public Works as they did a phenomenal job with clearing the snow.

**Public Works/Public Health**

**Trustee Brzozowski-Wegrecki**

Thanked Public Works for a super job on the streets, but also we had a watermain break on the 7500 block of Winnemac and I thought we would be without water all day today but they acted on it. Our neighbor’s car had to be moved and I thank the police for notifying him where his car was moved to and our waters up and running. Thank you for all your hard work especially during this horrible cold weather.

**Building**

**Trustee Zerillo**

On this evenings agenda item I 20 is updating our ordinance regarding transfer stamps.

**Forestry & Green Initiative**

**Trustee Lewandowski**

I have reached out to Morton Arboretum regarding the possibility for planting trees in the Spring. I will update the board once I receive further details and we will see if there’s interest from the residents.

**Clerk’s Report**

No Report

**Attorney Mark Heinle**

No Report

**Deputy Chief Sam Palazzo**

A couple of things. At the last meeting I mentioned about turning off your car and locking your doors when leaving your vehicle momentarily. We had another incident yesterday at 4742 N. Harlem, Mario’s Barber Shop, at 8:50 in the morning, again, someone ran inside left the car running, the car has been stolen. Our Police Officers put it into the system, but it hasn’t been located as of right now.

Body Cameras: We went live with our body cameras in accordance with the Safety Act Just wanted to let everyone know that when you see a Harwood Heights Policeman their camera will be on.

Yesterday the HHPD participated in the Pioneer School’s “Career Fair” and next week we will be back at Pioneer for their “Taste of Pioneer.”

The Lateral interviews went very well, I will report and we will discuss it later in Closed Executive Session.

**F. TRUSTEE COMMENTS**

None

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**G. SPECIAL COMMITTEE REPORTS**

**Trustee Brzezniak-Volpe – MCD Update:** Our next meeting will be March 11, 2025.

**Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update:** The next meeting is scheduled for March 11, 2025.

**Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce:** Our meeting on Tuesday, February 11, 2025 at the Eisenhower Library was very well attended. There will be no meeting in March. I am working with the Chamber officers to send out some Chamber brochures to our licensed businesses to increase our Chamber membership.

**Trustee Zerillo – O’Hare Technical Committee:** We have not had a meeting since my last report but as promised since the last meeting I do have the report on our noise monitor. The monitor was on the Village Hall roof from June 8, 2024 until September 21, 2024 recording all the sound noise from airplanes and the community. I will send a copy of this electronically to the Clerk and the Mayor. (Showed the board the map with a solid red line of all the plane traffic going over the building). The sensor we have on Argyle the average sound levels are at 55 decibels and over this building the highest were 69 decibels with a community average of 65 decibels.

**H. APPOINTMENTS/REAPPOINTMENTS/HIRES**

None

**I. CONSENT AGENDA**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Lewandowski on Consent Agenda items I 1–24:**

1. To approve the minutes of the Board of Trustees meeting held January 23, 2025.
2. To approve expenditure, not to exceed **\$8,248.60**, payable to Utility Service Co., Inc. for quarterly payment for the Water Tower Rehabilitation project expensed to FY 24/25 line item 22-00-9555.02 – Water & Sewer Fund.
3. To approve expenditure, not to exceed **\$1,142.75**, payable to Builders Asphalt for cold patch material for Public Works expensed to FY 24/25 line item 44-00-7032.00 – MFT Fund.
4. To approve expenditure, not to exceed **\$7,550.00**, payable to Rango Sewer and Water Inc. for an emergency water main repair at 5025 N. Oconto Avenue expensed to FY 24/25 line item 22-00-7045.00 – Water & Sewer Fund.
5. To approve expenditure, not to exceed **\$20,000.00**, payable to C.T.R. Systems, Inc for sewer cleaning, televising & smoke testing at a rate of \$415.00 HR/ w 4HR MIN. expensed to FY 24/25 line item 22-00-9610.00 – Water & Sewer Fund.
6. To approve expenditure, not to exceed **\$1,406.74**, payable to Al Warren Oil Co., Inc. for the purchase of diesel fuel for the Public Works vehicles ordered in the month of November 2024 expensed to FY 24/25 line item 22-00-6005.00 – Water & Sewer Fund.
7. To approve expenditure, not to exceed **\$1,357.70**, payable to Al Warren Oil Co., Inc. for the purchase of diesel fuel for the Public Works vehicles ordered in the month of January 2025 expensed to FY 24/25 line item 22-00-6005.00 – Water & Sewer Fund.
8. To approve expenditure, not to exceed **\$7,794.21**, payable to Morton Salt for Bulk Safe-T-Salt for Public Works expensed to FY 24/25 line item 44-00-6006.00 – MFT Fund.

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9. To approve expenditure, not to exceed **\$1,268.00**, payable to Ziebell Water Service Products, Inc. for 8X12X2 Ford SS Repair Sleeve & supplies expensed to FY 24/25 line item 22-00-6014.00 – Water & Sewer Fund.
10. To approve expenditure, not to exceed **\$1,892.00**, payable to Ziebell Water Service Products, Inc. for 2 – 8’ ultra-sleeve expensed to FY 24/25 line item 22-00-6014.00 – Water & Sewer Fund.
11. To approve expenditure, not to exceed **\$4,291.46**, payable to David Torres Trucking Co. for limestone/dirt out for water break on 1/16/2025 & 1/17/2025 expensed to FY 24/25 line item 11-14-7055.02 – Village Properties.
12. To approve expenditure, not to exceed **\$7,261.76**, payable to David Torres Trucking Co. for limestone/dirt out for water break on 1/9/2025 expensed to FY 24/25 line item 22-00-7056.00 – Water & Sewer.
13. To approve expenditure, not to exceed **\$2,703.48**, payable to David Torres Trucking Co. for limestone/dirt out for water break on 1/29/2025 expensed to FY 24/25 line item 22-00-7056.00 – Water & Sewer.
14. To approve expenditure, not to exceed **\$118,480.00**, payable to McCann for the purchase of a Case 590 Super N Loader/Backhoe and 60-month extended warranty expensed to FY 24/25 line items 22-00-8804.00 - \$114,875 & 22-00-8802.00 - \$3,605.00 – Water & Sewer Fund.
15. To approve expenditure, not to exceed **\$2,775.00**, payable to AL AIR for blower replacement in the Recreation Center expensed to FY 24/25 line item 11-14-8505.02 – Village Properties.
16. To approve expenditure, not to exceed **\$1,238.08**, payable to Harwood Heights Auto Body, Inc. for repairs on Squad 492 expensed to FY 24/25 line item 11-05-7044.00 – Police.
17. To approve expenditure, not to exceed **\$1,500.00**, payable to Anthony Lay c/o Anthony Lay Communication Design for the Artwork & Production for the Harwood Heights 2025 Calendar expensed to FY 24/25 line item 11-01-7022.00 – Administration.
18. To approve expenditure, not to exceed **\$3,685.95**, payable to Nab Technologies for MalwareBytes ThreadDown Advanced annual renewal expensed to FY 24/25 line item 11-14-9508.00 – Village Properties.
19. Motion to allow alcohol consumption for a “Cooking Class” event to be held on **Monday, February 10, 2025** in the Village Recreation Center from 6:00pm to 8:00pm.
20. To Adopt **Ordinance 25-01**, An Ordinance of the Village of Harwood Heights Code of Ordinance to Reduce Transfer Tax Credit for Owners-Occupants Purchasing and Selling Harwood Heights Homes Within Six Months Between Transactions.
21. To Adopt **Resolution 25-03**, A Resolution Declining Participation in Bicycle and Pedestrian Improvement Infrastructure Along Gunnison Avenue Between Harlem and Nagle Avenues.
22. Transfer from Parkway General Savings Account in the amount of **\$824,812.01** as they appear on the February 13, 2025 check register **#75305** thru **#75372**.
23. Transfer from Parkway General Savings Account in the estimated amount of **\$250,000.00** to Parkway Bank Payroll Account. (February 15, 2025).
24. Electronic transfer from Parkway General Savings Account on the amount of **\$19,203.45** for January 2025 IMRF Pension Fund.

**A roll call vote on Consent Agenda items I 1 – 24 resulted as follows:**

**A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**Motion Carried**

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**J. NEW BUSINESS**

**Trustee Brzezniak-Volpe:** Suggested that when we send out the yearly calendars, we include an end of the year summary of all the projects completed during the year showing that we are working for the community.

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. TRUSTEE COMMENTS**

**Trustee Brzozowski-Wegrecki:** Wished the Mayor a Very Happy Birthday!

**Trustee Lewandowski:** Welcomed all the police officers attending tonight's meeting and thanked them for all that they do to protect the community.

**Trustee Zerillo:** Stated that due to a rumor the Italian Cultural Center is not closing. They are remodeling on the old cultural center and community center.

**N. PUBLIC COMMENT:**

None

**O. EXECUTIVE SESSION**

**Motion by Trustee Zerillo, seconded by Trustee Brzezniak-Volpe to go into Closed Executive Session at 7:48pm; on a roll call vote, all in favor.**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (1) The appointment, employment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

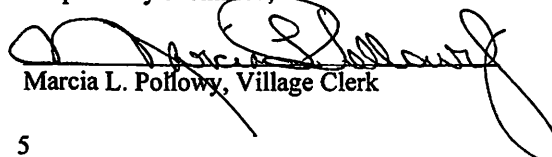
**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner to close the Executive Session at 8:06pm; on a voice vote, all in favor.**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Zerillo to reopen Open Session at 8:07pm; on a voice vote, all in favor.**

**P. ADJOURNMENT**

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brutto to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Thursday, February 13, 2025 at 8:07pm.

Respectfully submitted,

  
Marcia L. Polfowy, Village Clerk