

# **Notice**

**PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given**

**That a REGULAR MEETING of the**

## **BOARD OF TRUSTEES**

**Will be held at: HARWOOD HEIGHTS VILLAGE HALL  
7300 W. WILSON AVENUE  
HARWOOD HEIGHTS, IL**

**On: THURSDAY, NOVEMBER 9, 2023**

**At: 7:30pm.**

**Re: THE ATTACHED AGENDA**

**Village of Harwood Heights  
Marcia L. Pollowy  
Village Clerk**

**Posted this 7th day of November, 2023 at 2:00pm.**

**AGENDA FOR THE REGULAR  
MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD THURSDAY, NOVEMBER 9, 2023**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**

|                              |                          |
|------------------------------|--------------------------|
| <b>MAYOR JEZIERNY ( )</b>    | <b>CLERK POLLOWY ( )</b> |
| <b>TRUSTEES; BRUTTO ( )</b>  | <b>LEWANDOWSKI ( )</b>   |
| <b>BRZEZNIK-VOLPE ( )</b>    | <b>STEINER ( )</b>       |
| <b>BRZOWSKI-WEGRECKI ( )</b> | <b>ZERILLO ( )</b>       |

**ATTORNEY \_\_\_\_\_ ( )**

- D. PUBLIC COMMENT:** Upon recognition to speak by the village president or acting chairperson, the person shall rise and state his or her name and address. An individual may speak for himself or herself or as a representative of a community group. No person shall speak longer than three minutes unless specifically authorized to do so by a majority of the vote of the board of trustees. The three minutes time limit will be measured by a person selected by the village board. Thirty (30) minutes of meeting time will be the maximum time allowed for public comment; Village Code 2.12.090
  
- E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

|                                  |   |
|----------------------------------|---|
| <b>MAYOR JEZIERNY</b>            | <b>MAYOR'S REPORT</b>                   |
| <b>TRUSTEE BRUTTO</b>            | <b>FINANCE</b>                          |
| <b>TRUSTEE STEINER</b>           | <b>ORDINANCE &amp; LICENSE</b>          |
| <b>TRUSTEE BRZEZNIK-VOLPE</b>    | <b>POLICE &amp; PUBLIC SAFETY</b>       |
| <b>TRUSTEE BRZOWSKI-WEGRECKI</b> | <b>PUBLIC WORKS/PUBLIC HEALTH</b>       |
| <b>TRUSTEE ZERILLO</b>           | <b>BUILDING</b>                         |
| <b>TRUSTEE LEWANDOWSKI</b>       | <b>FORESTRY &amp; GREEN INITIATIVES</b> |
| <b>CLERK POLLOWY</b>             | <b>CLERK'S REPORT</b>                   |
| <b>ATTORNEY</b>                  | <b>ATTORNEY'S REPORT</b>                |
| <b>CHIEF DEVRIES</b>             | <b>POLICE DEPARTMENT UPDATE</b>         |

**REGULAR BOARD MEETING  
THURSDAY, NOVEMBER 9, 2023  
CONSENT AGENDA (CONTINUED)**

**F. TRUSTEE COMMENTS**

**G. SPECIAL COMMITTEE REPORTS**

**Trustee Brzezniak-Volpe – MCD Dispatch**

**Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update**

**Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce**

**Trustee Zerillo: O’Hare Technical Committee**

**H. APPOINTMENTS/REAPPOINTMENTS/HIRES**

**None**

**I. CONSENT AGENDA**

1. To approve the minutes of the Regular Board of Trustees meeting held October 26, 2023.
2. Motion to accept the Annual Village April 30, 2023 Audit prepared by Miller Cooper & Co.
3. To approve expenditure, not to exceed **\$55.00**, payable to Municipal Clerks of Illinois for the Annual Membership Dues for the Village Clerk for Calendar Year 2024 expensed to FY 23/24 line item 11-01-7027.00 – General Administration.
4. To approve expenditure, not to exceed **\$1,000.00**, payable to Illinois Municipal League for Membership Dues beginning January 1, 2024 and ending December 31, 2024 expensed to FY 23/24 line item 11-01-7027.00 – General Administration.
5. To approve expenditure, not to exceed **\$407.93**, payable to Metropolitan Mayors Caucus for the 2022/2023 Caucus Dues expensed to FY 23/24 line item 11-01-7027.00 – General Administration.
6. To approve expenditure, not to exceed **\$1,925.00**, payable to Core & Main for the purchase of 5 Omni Water Meters expensed to FY 23/24 line item 22-00-6018.00 – Water & Sewer Fund.
7. To approve expenditure, not to exceed **\$3,498.00**, payable to A&E Landscaping, Inc. for walkway, driveway & curb concrete removal/repair for addresses listed on invoice expensed to FY 23/24 line item 22-00-7036.06 – Water & Sewer Fund.
8. Motion to approve Amendment No. 2 to the Traffic Signal Maintenance Agreement between Village of Harwood Heights and Meade, Inc. for a one (1) year period from January 1, 2024 to December 31, 2024.

**REGULAR BOARD MEETING  
THURSDAY, NOVEMBER 9, 2023  
CONSENT AGENDA (CONTINUED)**

9. To approve expenditure, not to exceed **\$950.00**, payable to Flock Group Inc. for the installation fee for 3 additional Flock cameras expensed to FY 23/24 line item 11-05-8600.00 – Police.
10. To approve expenditure, not to exceed **\$17,500.00**, payable to Flock Group Inc. for the first year fee on a 5-year renewal subscription contract for a total of 7 Flock cameras expensed to FY 23/24 line item 11-05-8600.00 – Police.
11. To approve expenditure, not to exceed **\$240.00**, payable to Taylor McFall for refereeing and coaching basketball 10/11 – 11/06 expensed to FY 23/24 line item 11-08-7031.01 – Recreation.
12. To approve expenditure, not to exceed **\$281.25**, payable to Adam Prestigiaco for refereeing and coaching basketball 10/11 – 11/06 expensed to FY 23/24 line item 11-08-7031.01 – Recreation.
13. To approve expenditure, not to exceed **\$206.25**, payable to Shawn Loutos for refereeing and coach basketball 10/11 – 10/30 expensed to FY 23/24 line item 11-08-7031.01 – Recreation.
14. To approve expenditure, not to exceed **\$300.00**, payable to Drew Salski for instructing chess classes 10/3 – 12/05 expensed to FY 23/24 line item 11-08-7039.01 – Recreation.
15. To approve expenditure, not to exceed **\$100.00**, payable to Rocco Vino’s for the Chess pizza party expensed to FY 23/24 line item 11-08-7039.01 – Recreation.
16. To approve expenditure, not to exceed **\$100.00**, payable to Rocco Vino’s for the Soccer pizza party expensed to FY 23/24 line item 11-08-7036.04 – Recreation.
17. To approve expenditure, not to exceed **\$300.00**, payable to Ava Sanchez for assisting with the Arts & Crafts program 9/20 – 11/08 expensed to FY 23/24 line item 11-08-7039.04 – Recreation.
18. To approve expenditure, not to exceed **\$75.00**, payable to Selena Giannakaris for pizzas for the Arts & Crafts Pizza Party expensed to FY 23/24 line item 11-08-7039.04 – Recreation.
19. To approve expenditure, not to exceed **\$870.50**, payable to Shutter Concepts Ltd. for mesh shade screens for one eastside window in the Recreation Center expensed to FY 23/24 line item 11-08-7905.00 – Recreation.
20. To approve expenditure, not to exceed **\$12,450.00**, payable Miller Cooper & Co., Ltd. for professional services rendered for preparation of the April 30, 2023 Annual Financial Audit Report expensed to FY 23/24 line item 11-03-9602.00 - \$10,150 – Finance & 22-00-9602.00 – \$2,300 - Water & Sewer Fund.

**REGULAR BOARD MEETING  
THURSDAY, NOVEMBER 9, 2023  
CONSENT AGENDA (CONTINUED)**

21. To approve expenditure, not to exceed **\$8,500.00**, payable Miller Cooper & Co., Ltd. for final billing for professional services rendered for preparation of the April 30, 2023. Annual Financial Audit Report expensed to FY 23/24 line item 11-03-9602.00 - \$6,800 – Finance & 22-00-9602.00 – \$1,700 - Water & Sewer Fund.
22. To approve expenditure, not to exceed **\$2,916.00**, payable to CivicPlus LLC for annual full-service supplementation subscription for ordinance updates online and hard copy expensed to FY 23/24 line item 11-01-7048.00 – General Administration. (Municode was acquired by CivicPlus)
23. To approve expenditure, not to exceed **\$110,118.75**, payable to Amalgamated Bank of Chicago for Principal & Interest for semi-annual funds due on 12-1-23 for G.O. Bond Series 2015 for expensed to FY 23/24 line items 55-00-7420.01 - \$90,000.00 & 55-00-7420.02 - \$20,118.75 – Debt Service.
24. To approve expenditure, not to exceed **\$239,225.00**, payable to Amalgamated Bank of Chicago for Principal & Interest for semi-annual funds due 12-1-23 for G.O. Bond Series 2017 expensed to FY 23/24 line items 55-00-7421.01 - \$195,000.00 & 55-00-7421.02 - \$44,225.00 – Debt Service.
25. To approve expenditure, not to exceed **\$599,180.13**, payable to Amalgamated Bank of Chicago for Principal & Interest for Police Pension funds due 12-1-23 for G.O. Bond Series 2021 expensed to FY 23/24 line items 55-00-7422.01 - \$470,000.00 & 55-00-7420.02 - \$129,180.13 – Debt Service.
26. Motion to allow alcohol consumption for the Employee/Appointee Christmas Party to be held on **Friday, December 15, 2023** in the Village Recreation Center from 5:30pm to 8pm.
27. Motion to approve the Insurance Rates established for 2024 for the Village Employees: Health with Blue Cross, Blue Shield, Dental with Sun Life, Vision with VSP & Basic Life & AD&D coverage with Standard.
28. To approve **Handicap Parking Sign #03-03** at the address commonly known as **6622 W. Montrose** and to direct Public Works to install the sign in a timely manner.
29. To approve **“Temporary” Handicap Parking Sign #03-07** at the address commonly known as **4633 N. Sayre** and to direct Public Works to install the sign in a timely manner.
30. To Adopt **Ordinance 23-17**, An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Harwood Heights, (2003 Ford Crown Victoria).
31. To Adopt **Resolution 23-06**, A Resolution Establishing the Annual Calendar of Regular Meetings of the Village of Harwood Heights Board of Trustees, Committee of the Whole, Planning/Zoning Commission, Youth Commission, Board of Fire and Police Commissioners and Adjudication Hearings for Calendar Year 2024.

**REGULAR BOARD MEETING  
THURSDAY, NOVEMBER 9, 2023  
CONSENT AGENDA (CONTINUED)**

32. Transfer from Parkway General Savings Account in the estimated amount of **\$188,485.18** as they appear on the November 9, 2023 check register **#73449** thru **#73522**.
33. Transfer from Parkway General Savings Account in the estimated amount of **\$190,000.00** to Parkway Bank Payroll Account. (November 10, 2023).
34. Electronic transfer from Parkway General Savings Account on the amount of **\$12,908.52** for October 2023 IMRF Pension Fund.

- J. NEW BUSINESS**
- K. OLD BUSINESS**
- L. CORRESPONDENCE**
- M. TRUSTEE COMMENTS**

**N. PUBLIC COMMENT: Public Comment:** Upon recognition to speak by the village president or acting chairperson, the person shall rise and state his or her name and address. An individual may speak for himself or herself or as a representative of a community group. No person shall speak longer than three minutes unless specifically authorized to do so by a majority of the vote of the board of trustees. The three minutes time limit will be measured by a person selected by the village board. Thirty (30) minutes of meeting time will be the maximum time allowed for public comment; Village Code 2.12.090

**O. EXECUTIVE SESSION**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec.2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects:

**P. ADJOURN**