

# CONTRACTOR'S LICENSE APPLICATION

Village of Harwood Heights  
 7300 W Wilson Avenue  
 Harwood Heights IL 60706  
 Phone: 708-867-7200 Fax: 708-867-3038



## APPLICANT INFORMATION

Applicant Name	Phone Number

## BUSINESS INFORMATION

Name of Business (DBA):	
Trade:	Tax ID #:

Phone Number:	Fax #:
E-Mail Address:	

Address	City
State	Zip Code

Electricians, plumbers, roofers, alarm installers and exterminators MUST supply the following information: (Copy of license MUST be attached)

Registration Number	and/or State License	Place of Registration

Permits MUST be secured for all work prior to starting.

Contractor Fee: \$250 Sub-Contractor Fee: \$100 (May 1<sup>st</sup> through April 30<sup>th</sup>)

Please make check payable to the Village of Harwood Heights.

I, the undersigned applicant or authorized agent thereof, affirm that: The matters stated in the foregoing application are true and correct; they are made upon my personal knowledge and information; they are made for the purpose of requesting the Village of Harwood heights to issue the License herein applied for; the applicant is qualified and eligible to obtain the License applied for; and the applicant will not violate any of the laws of the United State of America, the State of Illinois, or the Village of Harwood Heights, in particular Village of Harwood Heights ordinances, rules and regulations, and civil rights thereof. Further, I agree to notify the Village of Harwood Heights of any changes in any of the above information.

Signature of Applicant	Title	Date

▪ Please see second page for licensing requirements ▪

Village of Harwood Heights  
Contractor License Requirements

BELOW IS A LIST OF REQUIREMENTS THAT NEED TO ACCOMPANY YOUR APPLICATION IN ORDER TO OBTAIN YOUR CONTRACTORS LICENSE:

- Completed **Contractor License Application**
  
- A copy of your **Certificate of Insurance** showing:
  - (a) General Liability - minimum of \$1,000,000
  - (b) Each Occurrence — minimum of \$1,000,000
  - (c) Workman's Compensation
  - (d)The Village of Harwood Heights as Certificate Holder
  
- A **Surety Bond** in the amount of \$10,000 is required
  
- **Roofing Contractors** must submit a copy of their license
- **Plumbing Contractors** must submit a copy of their State License \*
- **Electrical Contractors** must submit a copy of their Electrical License
- **Sprinkler Contractors** must submit a copy of their license

\* Plumbing Contractors performing work inside a home only need to provide a copy of their 055 license and a letter of intent. Plumbing Contractors performing work outside must provide all of the requirements listed above.