

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY NOVEMBER 9, 2023**

**A. CALL TO ORDER** at 7:30 pm by Mayor Jezierny.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Eugene Brutto Annette Brzezniak-Volpe Anna Brzozowski-Wegrecki Zbigniew Lewandowski Lawrence Steiner Giuseppe Zerillo
Attorney	Rob Bush

**D. PUBLIC COMMENT**

None

**E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**

**Mayor Jezierny**

There are 3 new Flock cameras on the agenda tonight, hopefully to approve, that will give us a total of 7 and that's for the added safety of our community.

**Finance**

**Trustee Brutto**

There are 3 items on tonight's agenda, I 23, I 24 & I 25 that are debt service items. I just wanted to point that out for the board's consideration. We're continuing with union negotiations for the police union again today, things are moving along, and we have another meeting scheduled for early December.

**Ordinance & License**

**Trustee Steiner**

We had a meeting a little earlier today to discuss the "Resident Only" parking on the 7500 block of Gunnison. Not very many residents showed up and the request died.

**Police/Public Safety**

**Trustee Brzezniak-Volpe**

Agreed with the comments made by the Mayor in her report regarding the Flock cameras.

**Public Works/Public Health**

**Trustee Brzozowski-Wegrecki**

No Report

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**Building**

**Trustee Zerillo**

We are set to meet on November 30th at 1:00pm, myself, Trustee Volpe, Trustee Brutto, along with Building Commissioner Jo Ann Krupa, to start reviewing the building fee schedules.

**Forestry & Green Initiative**

**Trustee Lewandowski**

Lydia Scott, the Director of the Chicago Region Tree Initiative, has retired after 10-years with CRTI so they are looking for a replacement. She was a great friend of the environment and I was working with her and she was very helpful in securing grants for our community in planting trees. I'm also in contact with our coordinator at Morton Arboretum to usher in a future grant for planting trees in Harwood Heights. I'm following up and they will update me once the grants are available.

**Clerk's Report**

At our next board meeting there will be a Resolution on the agenda relating to Closed Executive minutes. Attorney Heinle has reviewed the Closed Executive minutes and has identified a number of minutes to release. If any board member would like to see all the closed executive minutes reviewed please let me know and I will forward you the minutes for review.

**Attorney Rob Bush**

**No Report**

**Chief John DeVries**

I just want to tell the residents "Please Don't Open Your Door's to Any Strangers." We have had 2 different calls about mental health issues on Gunnison. Please call 911 and let the Police Department investigate the situation.

**F. TRUSTEE COMMENTS**

**None**

**G. SPECIAL COMMITTEE REPORTS**

**Trustee Brzezniak-Volpe – MCD Update:** The next meeting will be on November 14th.

**Trustee Brzozowski-Wegrecki/Zerillo – WSSRA Update:** Stated the Director Marianne Birko emailed the board the details of our contribution increase for 2024 based on the EAV's and census. Our increase is about \$7,910 more than last year, so our new total will be \$57,639.00.

**Trustee Steiner – Norridge/Harwood Heights Chamber of Commerce:** The next chamber meeting will be a Christmas meeting on December 12th at 11:30am at Cucina Biagio's; \$30 in advance or \$40 at the door and bring an unwrapped gift for the Salvation Army.

**Trustee Zerillo – O'Hare Technical Committee:** Next meeting is Tuesday, November 14, 2023.

**H. APPOINTMENTS/REAPPOINTMENTS/HIRES**

**None**

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**I. CONSENT AGENDA**

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Brzozowski-Wegrecki on Consent Agenda items I 1–34:**

1. To approve the minutes of the Regular Board of Trustees meeting held October 26, 2023.
2. Motion to accept the Annual Village April 30, 2023 Audit prepared by Miller Cooper & Co.
3. To approve expenditure, not to exceed \$55.00, payable to Municipal Clerks of Illinois for the Annual Membership Dues for the Village Clerk for Calendar Year 2024 expensed to FY 23/24 line item 11-01-7027.00 – General Administration.
4. To approve expenditure, not to exceed \$1,000.00, payable to Illinois Municipal League for Membership Dues beginning January 1, 2024 and ending December 31, 2024 expensed to FY 23/24 line item 11-01-7027.00 – General Administration.
5. To approve expenditure, not to exceed \$407.93, payable to Metropolitan Mayors Caucus for the 2022/2023 Caucus Dues expensed to FY 23/24 line item 11-01-7027.00 – General Administration.
6. To approve expenditure, not to exceed \$1,925.00, payable to Core & Main for the purchase of 5 Omni Water Meters expensed to FY 23/24 line item 22-00-6018.00 – Water & Sewer Fund.
7. To approve expenditure, not to exceed \$3,498.00, payable to A&E Landscaping, Inc. for walkway, driveway & curb concrete removal/repair for addresses listed on invoice expensed to FY 23/24 line item 22-00-7036.06 – Water & Sewer Fund.
8. Motion to approve Amendment No. 2 to the Traffic Signal Maintenance Agreement between Village of Harwood Heights and Meade, Inc. for a one (1) year period from January 1, 2024 to December 31, 2024.
9. To approve expenditure, not to exceed \$950.00, payable to Flock Group Inc. for the installation fee for 3 additional Flock cameras expensed to FY 23/24 line item 11-05-8600.00 – Police.
10. To approve expenditure, not to exceed \$17,500.00, payable to Flock Group Inc. for the first year fee on a 5-year renewal subscription contract for a total of 7 Flock cameras expensed to FY 23/24 line item 11-05-8600.00 – Police.
11. To approve expenditure, not to exceed \$240.00, payable to Taylor McFall for refereeing and coaching basketball 10/11 – 11/06 expensed to FY 23/24 line item 11-08-7031.01 – Recreation.
12. To approve expenditure, not to exceed \$281.25, payable to Adam Prestigiacomo for refereeing and coaching basketball 10/11 – 11/06 expensed to FY 23/24 line item 11-08-7031.01 – Recreation.
13. To approve expenditure, not to exceed \$206.25, payable to Shawn Loutos for refereeing and coach basketball 10/11 – 10/30 expensed to FY 23/24 line item 11-08-7031.01 – Recreation.
14. To approve expenditure, not to exceed \$300.00, payable to Drew Salski for instructing chess classes 10/3 – 12/05 expensed to FY 23/24 line item 11-08-7039.01 – Recreation.
15. To approve expenditure, not to exceed \$100.00, payable to Rocco Vino's for the Chess pizza party expensed to FY 23/24 line item 11-08-7039.01 – Recreation.
16. To approve expenditure, not to exceed \$100.00, payable to Rocco Vino's for the Soccer pizza party expensed to FY 23/24 line item 11-08-7036.04 – Recreation.
17. To approve expenditure, not to exceed \$300.00, payable to Ava Sanchez for assisting with the Arts & Crafts program 9/20 – 11/08 expensed to FY 23/24 line item 11-08-7039.04 – Recreation.

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18. To approve expenditure, not to exceed **\$75.00**, payable to Selena Giannakaris for pizzas for the Arts & Crafts Pizza Party expensed to FY 23/24 line item 11-08-7039.04 – Recreation.
19. To approve expenditure, not to exceed **\$870.50**, payable to Shutter Concepts Ltd. for mesh shade screens for one eastside window in the Recreation Center expensed to FY 23/24 line item 11-08-7905.00 – Recreation.
20. To approve expenditure, not to exceed **\$12,450.00**, payable Miller Cooper & Co., Ltd. for professional services rendered for preparation of the April 30, 2023 Annual Financial Audit Report expensed to FY 23/24 line item 11-03-9602.00 - \$10,150 – Finance & 22-00-9602.00 – \$2,300 - Water & Sewer Fund.
21. To approve expenditure, not to exceed **\$8,500.00**, payable Miller Cooper & Co., Ltd. for final billing for professional services rendered for preparation of the April 30, 2023. Annual Financial Audit Report expensed to FY 23/24 line item 11-03-9602.00 - \$6,800 – Finance & 22-00-9602.00 – \$1,700 - Water & Sewer Fund.
22. To approve expenditure, not to exceed **\$2,916.00**, payable to CivicPlus LLC for annual full-service supplementation subscription for ordinance updates online and hard copy expensed to FY 23/24 line item 11-01-7048.00 – General Administration. (Municode was acquired by CivicPlus)
23. To approve expenditure, not to exceed **\$110,118.75**, payable to Amalgamated Bank of Chicago for Principal & Interest for semi-annual funds due on 12-1-23 for G.O. Bond Series 2015 for expensed to FY 23/24 line items 55-00-7420.01 - \$90,000.00 & 55-00-7420.02 - \$20,118.75 – Debt Service.
24. To approve expenditure, not to exceed **\$239,225.00**, payable to Amalgamated Bank of Chicago for Principal & Interest for semi-annual funds due 12-1-23 for G.O. Bond Series 2017 expensed to FY 23/24 line items 55-00-7421.01 - \$195,000.00 & 55-00-7421.02 - \$44,225.00 – Debt Service.
25. To approve expenditure, not to exceed **\$599,180.13**, payable to Amalgamated Bank of Chicago for Principal & Interest for Police Pension funds due 12-1-23 for G.O. Bond Series 2021 expensed to FY 23/24 line items 55-00-7422.01 - \$470,000.00 & 55-00-7420.02 - \$129,180.13 – Debt Service.
26. Motion to allow alcohol consumption for the Employee/Appointee Christmas Party to be held on **Friday, December 15, 2023** in the Village Recreation Center from 5:30pm to 8pm.
27. Motion to approve the Insurance Rates established for 2024 for the Village Employees: Health with Blue Cross, Blue Shield, Dental with Sun Life, Vision with VSP & Basic Life & AD&D coverage with Standard.
28. To approve **Handicap Parking Sign #03-03** at the address commonly known as **6622 W. Montrose** and to direct Public Works to install the sign in a timely manner.
29. To approve **“Temporary” Handicap Parking Sign #03-07** at the address commonly known as **4633 N. Sayre** and to direct Public Works to install the sign in a timely manner.
30. To Adopt **Ordinance 23-17**, An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Harwood Heights, (2003 Ford Crown Victoria).
31. To Adopt **Resolution 23-06**, A Resolution Establishing the Annual Calendar of Regular Meetings of the Village of Harwood Heights Board of Trustees, Committee of the Whole, Planning/Zoning Commission, Youth Commission, Board of Fire and Police Commissioners and Adjudication Hearings for Calendar Year 2024.
32. Transfer from Parkway General Savings Account in the estimated amount of **\$188,485.18** as they appear on the November 9, 2023 check register **#73449** thru **#73522**.
33. Transfer from Parkway General Savings Account in the estimated amount of **\$190,000.00** to Parkway Bank Payroll Account. (November 10, 2023).
34. Electronic transfer from Parkway General Savings Account on the amount of **\$12,908.52** for October 2023 IMRF Pension Fund.

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A roll call vote on Consent Agenda items I 1-34 resulted as follows:

A YES: Trustee Brutto, Steiner, Brzezniak-Volpe, Brzozowski-Wegrecki, Zerillo, Lewandowski

NAYS:

ABSTAIN:

ABSENT: Motion Carried

**J. NEW BUSINESS**

None

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. TRUSTEE COMMENTS**

Mayor Jezierny: On behalf of the board "Happy Thanksgiving" to everyone. Be Safe.

**N. PUBLIC COMMENT:**

None

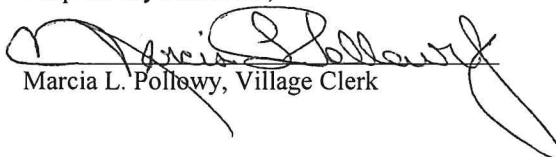
**O. EXECUTIVE SESSION**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings ©  
Exceptions. A public body may hold closed meetings to consider the following subjects:

**P. ADJOURNMENT**

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene Jezierny, on Thursday, November 9, 2023 at 7:38pm.

Respectfully submitted,

  
Marcia L. Polowy, Village Clerk