

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, APRIL 28, 2011**

**A. CALL TO ORDER** at 7:30 pm by Mayor Arlene Jezierny

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias Therese Schuepfer (Absent) Lawrence Steiner Lester Szlendak
Attorney	Rob Bush

**D. PUBLIC COMMENT**

**Paul Pandocchi, 6718 W. Senior Place:** Complained about his neighbor who he indicated was Kevin Shuttleworth, who installed a basketball net behind his garage and a number of kids are playing late into the evening and are being very loud playing basketball and loitering in the alley. They also painted hash lines on the alley pavement. It is a narrow alley and he feels it's an accident waiting to happen. Indicated that Mr. Shuttleworth also parked a bobcat in front of his garage and he and his wife could not get out of the garage. Would like the Harwood Heights Police Department to look into this?

**Roy Schmidt, 4336 N. Rutherford:** Wondered if the Plan Commission has looked into the issue of the Pawn Shop coming into the Village and also if the Economic Consultants has said anything about this.

Mayor Jezierny stated that we have meetings set up and we are looking into it.

**E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**

**Mayor Jezierny**

Our upcoming COW is scheduled for Thursday, May 5<sup>th</sup> and covers a number of issues including financial updates. At this meeting, our Accountant will present the financial report through March, 2011 and also give us an update on our 2010 Audit. Priorities have been given to the audit which provided a more comprehensive review of the SSA and Grant accounts. Results and adjusting entries have been submitted to our Auditors Miller & Cooper as well as the data for the GASB 45 calculations and we are now in the final stages of completing the 2010 Audit. All expenditures are reviewed prior to submittal for approval on the Board agenda. The process includes verification of cash availability before any proposed expenses are incurred.

Another COW meeting is scheduled for Thursday, May 19 at 7:00 pm for a complete Financial Audit Review by our Auditors Miller & Cooper. This Audit can then be finalized the following week.

We will immediately begin our 2011 Audit which should bring us up to date on a current schedule.

Last week I have attending an MCAT (Major Case Assistance Team) Award luncheon where our Evidence Technician Steve Biagi who was awarded and recognized for his contribution to the MCAT forensic unit. Congratulations Steve.

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On Sunday, April 17, many of us on the Board attended the parade for opening day baseball. Although the weather was quite cool, it was very cool to see all the players and their team coaches ready to begin the season of competition and it was fun for all. If you are looking for a place to go for the Spring and Summer, take a stroll to Norridge Park or Union Ridge to see our kids play ball and cheer them on.

The West Central Municipal Conference held their meeting on April 20 where Toni Preckwinkle, the President of Cook County addressed the Mayors and offered to work with our municipalities. She also addressed what is happening within the Cook County government as far as budget cuts and offered programs such as energy efficiency, and the SWAT team for clean-up through the Sheriff's department. She is also addressing the 2008 flood grant and is committed to resolving issues for those that were part of the program.

The Polish Constitution Day parade takes place on Saturday, May 7<sup>th</sup> followed by a fund-raiser for the West Suburban Special Recreation Agency's Derby Gala at Hawthorn.

There are real concerns that our local government revenues could be cut by State officials. The result will mean only one thing – the taxpayers of our community will pay more.

In 1969, the Local Government Distributive Fund (LGDF) - a compromise that gave local governments a steady revenue stream for local purposes – was created. In exchange for municipalities not imposing a local income tax, the state collected and remitted a percentage of the income tax to municipalities for local service needs. Many other revenues are handled that way (sales tax, motor fuel tax, replacement tax, etc) and all of them are now in jeopardy.

The state is now proposing to divert money from one government to another. Municipalities have already spent the last three years cutting budgets with delayed projects, deferred maintenance, cancelled capital construction, and the threat of furloughs and lay-offs. Our residents want the local money for their community instead of letting the state use it.

One specific proposal would take \$300 million from the local income tax which is a decrease of \$23 for every person in every community. If this happens municipalities will have no option but to increase the taxes on our residents and the state gets the money but doesn't get the blame for the tax increase.

I am working with the Mayors of the West Central Municipal Conference and other municipal conferences including the Illinois Municipal League to object to these revenue cuts. But we need your help as well. Please send a letter, send a note, make a phone call to our Governor, State Senator and Representative and tell them they cannot cut revenues to our local communities. I have a list of their addresses and phone numbers of our state officials. Please pick one up and send them a note that sends a message to tell them not to reduce our municipalities' revenues.

I will be going to Springfield next month along with a number of Mayors and Clerks to voice our objection to any cuts for any local municipalities. Let join together in this endeavor.

I would like to read a Proclamation and ask the Board to concur in naming the Week of May 1 - 7 to recognize the Village Clerks of Illinois

**Forestry & Green Initiatives**

**Trustee Dobrzycki**

Please use proper containers that are clearly labeled yard waste and make sure that the containers don't weigh more than 50lbs.; stickers are available at the Village Hall.

**Recreation**

**Trustee Gadzinski**

The WSSRA will hold its 10<sup>th</sup> Anniversary Derby Gala on May 7<sup>th</sup> from 2:30 – 6:30 at Hawthorne Race Track. Attended the NHLL opening day parade. It was a wonderful event and wishes all the players the best. Encouraged everyone to look at the Easter colorings posted in the lobby; they were done at the HHYC Easter party.

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**Public Works  
Water & Sewer  
Trustee Steiner**

**No Report**

**Public Health & Safety/Building**

**Trustee Mougolias**

Currently working on the annual village wide garage sale that will take place the weekend after Fathers Day. Big Garbage pick up will be the week of June 27<sup>th</sup> on your regular garbage pick up day.

**Ordinance/License**

**Trustee Schuepfer**

**No Report - Absent**

**Finance**

**Information & Technology**

**Trustee Szlendak**

Asked for the board's approval to table motion I-6 until we can find out exactly what we are getting and what we need; does not recall appropriating the money for the purchasing of new computers and would like to discuss it at the next COW meeting. Has made several calls to State senators but was only able to speak to their assistants. They feel that the state is cutting funds to the Village but we do not know how much. We are collecting approximately 1 million dollars from the state. They could cut this funding in half. The audit was supposed to be done by December 2010. As of today, the auditors still don't have the necessary information to get the audit done. Our General fund balance as of last year was \$400,000.00. This year we are running a budget deficit. Right now nobody can say how much money we have in the general fund. Wanted to amend line item I 9 to read transfer of 65,025.69; this is to pay checks #50469 to Parkway Bank for \$22,808.39 for payment of a loan, check #50518 to Pan American Bank for 3275.79 for another loan we have, and check number 50519 to Humana for our health insurance. The rest of the checks should be put on hold until we know we have the money in the General Fund to pay these bills.

**Mayor Jezierny** stated that based on her report she has been in constant contact with our accountant and with our auditor. Any bills that are put on the agenda are looked at by our accountant to make sure they can be paid and that there is money to pay them. At this point there is money to pay these bills and she does not see why any bills should not be paid at this time.

**Trustee Szlendak** stated that he respectfully disagrees. He spoke to our accountant and asked him what the balance was in our General Fund. He could not give him an answer. He spoke to Irwin Lyons today, who is our auditor, to see if he had the information necessary to do the audit. Yes there is money in the accounts, but do we have this money appropriated for that?

**Clerk's Report**

Asked for Boards approval to add the following motion to the agenda and to have approval for the Mayor to sign the proclamation attached to the request:

To grant permission to the Park Ridge Ladies Auxiliary representing the Veterans of Foreign Wars Post # 3579 to sell "**Buddy Poppies**" in the Village of Harwood Heights on **Thursday, May 19, 2011**, pursuant to complying with all village ordinances and to authorize the Mayor to sign the Proclamation.

**Motion by Trustee Mougolias, seconded by Trustee Gadzinski; all in Favor (Trustee Schuepfer – Absent).**

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**Attorney's Report**

**No Report**

**F. TRUSTEE COMMENTS**

**Trustee Mougolias:** Attended the NHLL Parade as a Trustee and a parent this year and asked the community to support the players and the programs. Is running the George Mougolias Memorial Foundation which will be giving a scholarship to a Ridgewood Student and they will be hosting a 4 day basketball tournament at Ridgewood High School tonight, Friday, Saturday, and Sunday. There will also be a BBQ on Sunday. All the money raised goes to helping community organizations plus the scholarship.

**Trustee Dobrzycki:** Commented on Pawn Shop and stated that he is not in favor of it. Has spoken to residents and they are also not in favor of the Pawn Shop.

**Mayor Jezierny** stated that a meeting has been called to discuss the Pawn Shop.

**G. SPECIAL COMMITTEE REPORTS**

**Trustee Mougolias**

Reported that the Emergency Management Team met a few days ago and they are getting a flood plan together. They also want to meet with Chief Ricchio to talk to him about a plan on how to activate the team and how dispatch can call them if they are needed. The Emergency Management Team will need reflective vests and he will be donating them and there will be no cost to the Village. Would like to have two members reappointed as their appointments are due? Would like to suggest that the appointments be from January 1<sup>st</sup> to December 31<sup>st</sup> to make it easier to remember.

**H. APPOINTMENTS/REAPPOINTMENTS**

**None**

**I. CONSENT AGENDA**

**Motion by Trustee Gadzinski seconded by Trustee Mougolias on Consent Agenda Items I 1-11 as Amended. Trustee Szlendak pulled Consent Agenda item I 5, 6 & 9 for a separate vote.**

**Motion by Trustee Gadzinski seconded by Trustee Mougolias on Consent Agenda Items I 1- 4, I 7-8 & I 10-11 as Amended.**

1. To approve the regular minutes of the Board of Trustees meeting held April 14, 2011.
2. To approve expenditure, not to exceed **\$550.00**, payable to Municipal Code Corporation for the annual code on internet fee April 2011 – April 2012, expensed to FY 10/11 line item 11-01-00-7048 – General Administration.
3. To approve expenditure, not to exceed **\$1,577.50**, payable to MuniCap, Inc. regarding inquires from real estate agents & property owners on the 2010 special tax amount expensed to FY 10/11 line item 57-00-00-9550 – Special Service Area Debt Service Fund.
4. To approve expenditure, not to exceed **\$1,332.10**, payable to American Overhead Door, Inc. for repairs on the old Public Works garage doors expensed to FY 10/11 line item **11-14-00-7051 – Building Maintenance Repairs – Village Properties.**

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7. To approve the First Amendment to Agreement Between REDSPEED Illinois, LLC and the Village of Harwood Heights for the Installation and Operation of an Automated Traffic Law Enforcement System and to authorize the Mayor to sign the Amended Agreement.
8. To Approve **Resolution 11-04**, A Resolution for an FAA Grant Payment Request # 7.
10. Transfer from Parkway General Savings Account in the amount of **\$132,221,74** to Parkway Bank Payroll Account.
11. To grant permission to the Park Ridge Ladies Auxiliary representing the Veterans of Foreign Wars Post # 3579 to sell "**Buddy Poppies**" in the Village of Harwood Heights on **Thursday, May 19, 2011**, pursuant to complying with all village ordinances and to authorize the Mayor to sign the Proclamation.

A roll call vote on Consent Agenda items I 1-4, I 7-8 & I 10-11 as Amended resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Trustee Schuepfer

Motion Carried

**ITEMS PULLED FROM THE CONSENT AGENDA**

Motion by Trustee Gadzinski, seconded by Trustee Szlendak on Consent Agenda item I 5.

Motion to Table by Trustee Szlendak, seconded by Trustee Dobrzycki on Consent Agenda item I 5 until after Closed Executive Session.

5. To approve expenditure, not to exceed **\$19,167.62**, payable to Ancel Glink, Diamond, Bush, DiCianni & Krafthefer for billing through March 31, 2011; expensed to FY 10/11 line item 11-02-00-7051- Legal.

A roll call vote to Table Consent Agenda items I 5 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Trustee Schuepfer

Motion Carried

Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda item I 6.

Motion to Table by Trustee Szlendak, seconded by Trustee Dobrzycki on Consent Agenda item I 6.

6. To approve expenditure to purchase 14 new computers and software for the Village Hall staff from NABTECH for a total cost not to exceed **\$21,500.00** expensed to FY 10/11 line item 11-03-00-9530 – IT Services – Finance.

A roll call vote to Table Consent Agenda item I 6 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Trustee Schuepfer

Motion Carried

Motion by Trustee Szlendak, seconded by Trustee Dobrzycki on Consent Agenda item I 9.

Motion to Amend by Trustee Szlendak, seconded by Trustee Mougolias on Consent Agenda item I 9.

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9. Transfer from Parkway General Savings Account in the amount of \$66,655.69 as they appear on check register #50468, #50469, #50518 and #50519.

**A roll call vote on Consent Agenda item I 9 as Amended resulted as follows:**

**A YES:** Trustee Dobrzycki, Gadzinski, Mougolias, Steiner, Szlendak

**NAYS:**

**ABSTAIN:**

**ABSENT:** Trustee Schuepfer

**Motion Carried**

**J. NEW BUSINESS**

**Trustee Dobrzycki:** Was contacted by a resident at Normandy & Gunnison about the condition of the sidewalk in front of her home.

**Mayor Jezierny** stated that the residents address was on the sidewalk list but we're still waiting for funding. Tom Wolfe was going to evaluate the situation and see if patching could be done in the meantime.

**Attorney Rob Bush** suggested that we go out and spray paint around the area that's deteriorating. This would allow people using the sidewalk to notice the problem and would reduce potential liability to the Village.

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

**Clerk Pollowy:** This Saturday the WCMC will be doing a prescription drug take back day at the Berwyn, LaGrange Park, McCook, Oak Park, Summit, Western Springs and Willow Springs Police Departments. This program allows people to drop off their unused prescriptions with no questions asked.

We received an official certification certifying our Census numbers for the Village of Harwood Heights. The Village of Harwood Heights has 8,612 residents as of the 2010 census.

**M. TRUSTEE COMMENT**

**Trustee Mougolias**

Asked if the 7400 block of Carmen was slated to be repaved? There is a hole with a cone in the middle of the street. Stated that he doesn't think we should be late on paying any bills. However, a few years ago we kept saying yes to paying bills and we ended up in a very bad spot. Thinks we have to make sure where we are before we pay bills. Just because the money is here today doesn't mean we should be paying bills. It could be meant for something else and then the money won't be there when we need it.

**Mayor Jezierny** stated that we should be talking to the accountant on a regular basis and then there won't be any questions on paying bills. Stated that the computers in the office have been failing at many desks and that we are really behind the times with software. She asked that in the future the trustees speak to the accountant prior to the meeting so we don't have this problem in the future.

**Trustee Dobrzycki**

Stated that he is always prepared to vote on issues placed on the agenda and the last thing he wants to do is not pay bills. The other thing he doesn't want to do is issue a check that doesn't have the coverage. Knows that we all have to tighten our belts and we are facing the same problems that everyone else. Appreciates the discount that Attorney Bush has given us. Feels its best to investigate before we have a problem. Feels we can straighten it out and approve the bills in two weeks time.

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**Trustee Steiner**

Wanted to remind all residents to purchase their vehicle stickers; the deadline for display is April 30<sup>th</sup>.

Mayor Jezierny stated that we have about 3000 more stickers to sell.

**Trustee Szlendak**

Asked when the stickers need to be on the window before we start giving citations?

Chief Ricchio stated that the first week the Officers will be giving warning tickets.

Mayor Jezierny stated that it will be one month of warning tickets.

**N. EXECUTIVE SESSION**

Motion by Trustee Gadzinski, seconded by Trustee Szlendak at 8:39pm; on a roll call vote, all in favor (Trustee Schuepfer, Absent).

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (1.) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Reconvene Open Session: Motion by Trustee Steiner, seconded by Trustee Mougolias at 9:16pm; roll call, all present (Trustee Schuepfer, Absent).

**ITEM TABLED FOR DISCUSSION IN CLOSED SESSION**

Motion by Trustee Szlendak, seconded by Trustee Steiner on Consent Agenda item I 5:

5. To approve expenditure, not to exceed **\$19,167.62**, payable to Ancel Glink, Diamond, Bush, DiCianni & Krafthefer for billing through March 31, 2011; expensed to FY 10/11 line item 11-02-00-7051- Legal. **Subject to Funds Available.**

A roll call vote on Consent Agenda item I 5 as Amended resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Steiner, Szlendak

NAYS:

ABSTAIN:

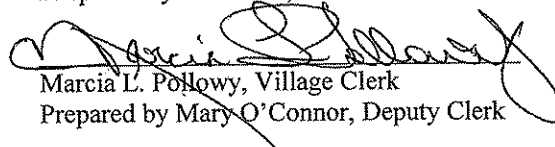
ABSENT: Trustee Schuepfer

Motion Carried

**O. ADJOURNMENT**

Motion by Trustee Szlendak, seconded by Trustee Steiner to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, April 28, 2011 at 9:18 pm.

Respectfully submitted,

  
Marcia L. Pollowy, Village Clerk  
Prepared by Mary O'Connor, Deputy Clerk