

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JANUARY 13, 2011**

A. **CALL TO ORDER** at 7:32 pm by Mayor Arlene Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	Rob Bush

D. **PUBLIC COMMENT**

**Joan White, 7429 W. Winona:** Received her Village calendar. Thought it was very nicely presented and focused on businesses within the village.

**Roy Schmidt, 4336 N. Rutherford:** Requested additional time.  
Motion by Trustee Gadzinski, seconded by Trustee Szlendak; all in favor.

Thought the Village Christmas Party was very nice and enjoyed it very much. All the food was delicious and it was nice to have all the different restaurants represented. Last year he sent the Board a copy of a letter that the Village of Bellwood Mayor sent out regarding our Attorney and how he replaced the Village Attorney's that were responsible for viewing and negotiating Mr. McCambell's contract, which they did not do. Recently he sent another copy of a newspaper article regarding the attorney's firm and how the Judge ruled against their firm. Wants to ask this Board and Mayor if they think these attorneys's are truly representing our Village and not a person that is hiring them for their own benefit?

E. **REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**  
**Mayor Jezierny**  
**2010 Year in Review**

Dear Residents of Harwood Heights,

My last state of the village report in January 2010 found us in the midst of significant financial challenges. With the downturn in our economy and the discovery of fraudulent activity from prior years, (which led to a 6-year conviction of our former accountant), I mentioned that we would do everything we can to implement checks and balances and minimize our expenses. Through hard work and planning we reduced our anticipated expenditures by over 1.5 million dollars, comparing last year with this year's budget figures. Above all we wanted to maintain services to the residents without laying off any of our hard working village employees. We accomplished that task, but were unable to replace any empty positions.

A number of contributions were made by members of the Board for various meetings and village activities and they also paid for attendance to conference such as the Illinois Municipal Conference held this past September. The employee

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Christmas party was once again donated by the Board. For the past two years, flowers for the 28 pots along Lawrence and the Mayor's phone are paid by the Mayor.

All contract services to the Village were reviewed and re-negotiated or replaced where applicable to achieve a cost savings.

We have entered into two agreements with Avazar and Nimec to audit our utility accounts for any cost savings or overpayment. This audit (at no charge to the Village) will also make sure that HH is receiving the proper utility credits.

The FAA Grant we received was utilized to update our Comprehensive plan to be in line with the FAA O'Hare modernization program and included an Economic Development Coordinator to work with the owners of vacant properties and generate a connection with interested developers that were brought together with land owners.

Our capital development programs designed to maintain or enhance village infrastructure were curtailed and only implemented with the Grants that were awarded to us. We obtained a FAU grant for \$438,000 from the North Central Council of Mayors to pave Montrose from Sayre to FPD. We also completed the Sayre Avenue project from Montrose to Carl Cassata Drive with another grant. We obtained a grant from Cook County to resurface Ainslie and Argyle from Oketo to Harlem which should be scheduled to begin in the Spring of this year. We worked with the State to pave Gunnison and FPD from Harlem to Nagle. We also received other grants to resurface additional streets and sidewalks for 2011.

We have applied for additional grants to address the East Side drainage issues and a grant to help complete the mid-section of the village to serve the residents, our youth and seniors.

As a result of the Chief's, the Clerk's and the Mayor's trip to Washington, a technology grant in the amount of \$300,000 was received from Jan Schakowsky's office that provided our law enforcement with technical equipment: a new computer aid for dispatch, a new records management system, radar guns, in-car cameras, computer hardware and software, and computerized Firearm training system and a change to our Robo Call software to allow more capabilities and phone minutes at a lesser cost. This grant also provided for street cameras where we took a proactive approach on monitoring our liquor establishments for safety in the community.

Other funding received by the Police Department provided bullet-proof vests, DUI and Seatbelt stops for safety first and also provided upgraded radios from Cook County.

We settled a number of previous pending lawsuits; one in particular was the lawsuit pertaining to the old Village Hall site. We are actively pursuing development of the site and have been meeting with interested developers.

We settled the 5-year discrepancy with WSSRA where it was discovered that the Village was over-billed by approximately \$47,000.

We have addressed the delinquent bills for water & sewer and outstanding tickets by carefully implementing an internal process of monitoring the billings and contracted with a Collection Agency for past due bills that have been outstanding for years. We have also implemented a credit card system for payment of bills for the convenience of our residents.

Four new squad cars were purchased without any added costs to our budget. Money set aside for repairs of these older vehicles was used for a lease-purchase contract saving money as cars become inoperable.

We also hired a new accountant, worked with our local businesses to assist our residents with any job postings, offered our residents annual Health Fairs and other informational seminars and completed engineering to address the East Side Drainage issue just to name a few other accomplishments.

Yes, we had to make some tough decisions last year, however, we made progress for the benefit of our Village. While it was necessary to collect for Scavenger pick-up to meet the needs of our Disposal billings, taxes were NOT increased last year nor this year.

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As Mayor I began the Community Leaders Workshop where all government bodies (Municipalities of Harwood Heights and Norridge, the Library, Township, Fire Dept, Schools, and Chamber) can meet and communicate with each other. Each community's website now includes a reference calendar to other community boards so our residents and leaders can use this as a tool for planning and participation of events.

The Board welcomed the Mayor and students from our Sister City from the town of Rochetta, Italy. It was a rewarding experience for us and for our residents as we heard about the cultures of our sister city.

Our financial reports for year-end 2010 will be completed for review by the end of this month. We will begin budget appropriations planning within the next few weeks for the next fiscal year, the meetings are open and we encourage residents to participate and send or bring us your suggestions.

I would like to thank those on the Board who have participated in Santa Claus days, the Village Sing-Along, Easter Bunny and Halloween days and those residents who serve on our other Boards and our appointees and employees including our Public Works and Police Departments who serve our community.

It is our goal to be a solvent village and a community you can be proud of. We still have a lot of work to do and will continue working for you. Every day is a challenge but so far the village has been holding its own financially...but our work is never done. All of us must be ready to respond as a team should there be a decrease in revenue or an unanticipated expense. I am confident that all of us are committed to the same goal; that is of service to our community and our residents.

So, on behalf of the Village Board, I wish each of you and your families a healthy and happy New Year as we move forward into 2011.

I'd like to read an email sent to us from a resident on Bryn Mawr who lives in Chicago.

"Your police force is professional and trustworthy. As a citizen of Chicago, I am impressed with the professionalism and dedication of your police officers and thank you for the protection they bring. Give these guys and gals a pat on the back. Good Job! Thanks!

I was given a CD recording of a Dispatch conversation from our Police Chief to listen to. On the tape was our Dispatcher Carmen Lamella who handled a distressed call in a professional and urgent manner to prevent an attempted suicide. Carmen kept the caller on the phone offering encouragement and at the same time had to determine his location. He called upon other officers and kept them informed as to the condition of the caller while at the same time communicating with the caller to keep him calm and directing him to release his weapon and meet with officers outside. If you think this sounds easy, listening to all the communication that was taking place was amazing. I congratulate Mr. Lamella and I must say I am very proud of the way you handled the situation, kept your composure and brought everyone to safety. At this time I would like to call Lt. Maraviglia to accompany me in presenting this plaque to you in recognition of your outstanding mode of action during a very delicate situation.

Lieutenant Maraviglia presented Dispatcher Lamella with an award and thanked him for his hard work in helping this resident. He also thanked the Harwood Heights Police Officers who assisted him.

We have once again resurrected the Paver Brick program. Anyone wishing to remember your family, a special event, or in memory of a loved one, a brick will be engraved and placed just outside of the Village Hall to commemorate your request. The cost per brick is \$75.00. To arrange for a commemorative brick, please contact the Village Hall or obtain an order form from our website.

There is a motion to approve a Resolution on tonight's agenda to apply for a Disaster Recovery Grant which (if awarded) could be used toward Phase I of flood control for the East Side drainage project since the maximum grant totals \$750,000.

In my roll as Liquor Commissioner, I draw your attention to I-20. As you know Aldi's will soon open in Harwood Heights and this would allow an additional Class B license for liquor purchases.

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**Forestry & Green Initiatives**  
**Trustee Dobrzycki**

No Report

**Recreation**  
**Trustee Gadzinski**

HHYC is looking for a Youth Commission member to coordinate the floor hockey program and to assist in current ongoing programs. Norridge/Harwood Heights Little League will be holding registration on Saturday January 15<sup>th</sup> from 12-4pm, Sunday, January 16<sup>th</sup> from 1:30 – 4pm at the Eisenhower Library and Thursday, January 20<sup>th</sup> from 6-7pm at the Norridge Park District Board room. All this information is on our Village website. Wished everyone a Happy New Year.

**Public Works**  
**Water & Sewer**  
**Trustee Steiner**

Mayor Jezierny had to approve an emergency repair of one of the dump trucks which is also our salt spreader. It needed some new springs and it will appear on the next agenda. We had to get this repair done quickly so we could keep our streets clean. Thinks Public Works has done a great job with their snow removal. Asked residents to please follow snow restrictions so Public Works can continue to clean the streets efficiently.

**Public Health & Safety/Building**  
**Trustee Mougolias**

No report

**Ordinance/License**  
**Trustee Schuepfer**

Asked for Boards approval on I 22. This is an amendment to the automatic traffic law enforcement system also known as Red Speed. This amendment will put the Village ordinance into compliance with the state law that came into effect January 1<sup>st</sup> 2011. Asked for Boards approval on agenda item 1 21; this is an ordinance to correct the description of the fee assessed for Administrative Adjudication. Also asked for Boards approval on agenda item I 23; this ordinance was created in response to a request from the Harwood Heights Police and Fire Commissioners. They requested that we extend the eligibility list for promotion to Sergeant and Lieutenant by one year. The expiration date for the current list is February 11, 2011, and they have requested that we extend it to February 11, 2012.

**Finance**  
**Information & Technology**  
**Trustee Szlendak**

Board voted not to raise taxes for next year. First step is to live within our means and that means we need to start working on our 2001/2012 Appropriations and requested that our Treasurer Joe Russo get us a projection of revenues for the next fiscal year. Asked Village Purchasing Agent Tom Bobula, to review all of the contracts we have in force right now; indicating how much are they and what they are for; requested that both people have this information ready for our next COW meeting. Our goal is to have the Appropriation ready by the end of this fiscal year. Next year we cannot spend any money unless we know that money is appropriated. We are facing some extremely challenging times. We have to know what we are doing.

**Clerk's Report**

No report

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**Attorney's Report**

The 2011 version of the Illinois Municipal Handbook that is offered from our law firm for the Illinois Municipal league, is going to be available very soon. This is the Bible that is used by every Municipality throughout the State of Illinois describing the nature of all facets of Municipal Law. We have been doing this for free for over 30 years.

The case Mr. Schmidt was talking about had to do with Grafton Township. It's a situation that this board should really have some empathy for. We represented the Township and the Board of Trustees who were dealing with a supervisor who served similarly in a position of Mayor. The Township Supervisor was failing to give the Board of Trustees any financial information, any communication, any correspondence that came into the Township. She had removed all of the documents from the Township offices, she had locked doors. She did her own agendas and scheduled her own meetings. What they did on behalf of the Trustees, was file a declaratory judgment before Judge Caldwell to have him order that she perform all of the duties of the Township Supervisor and include all of the Trustees. Judge Caldwell ordered the Township Supervisor to provide information, to do the work of the Township in the Township Hall, and basically ordered her to do everything that the Township Trustees asked her to do. We won virtually the whole case. What we didn't win was Judge Caldwell decided that the Township Attorney is selected by the Supervisor. Even though the Township Attorney must have the advice and consent of the Trustees to be approved, the Board did not need to approve the firing of the Attorney. In this instance, the Township Supervisor fired the attorney from our firm and the Judge affirmed that she had the authority to do that. The Judge did allow us to represent the Board of Trustees through the continuation of the litigation. We think however, that it's not going to go on much further because the Supervisor has been told to do her job in a way in which the statutes require her to do it. As long as she follows the judge's order, there won't be any need for any further legal action. Told Mr. Schmidt that anytime he would like to talk about that case, he should feel free to call him.

**F. TRUSTEE COMMENTS**

**Trustee Mougolias**

Glad to be part of a group that had the courage to make some tough decisions. When he looks back he sees that the Village was in very bad financial shape. If we hadn't enacted things like the garbage fee and the sewer fee, we most likely would have had to lay off a big number of employees and cut back on services. Most likely the Village may have had to go under water and shut down completely. These fees have generated millions of dollars and we could not have survived without this money. Thanked the board for passing these fees.

**Trustee Gadzinski**

Attended the WSSRA where a number of things were discussed including upcoming events and fundraisers. Fundraising is a big thing for the WSSRA. They use these monies to fund some of their programs. Other things discussed were new potential ways of marketing WSSRA events so there is larger attendance, larger support as well as getting funding from the state and federal government. Will report on these upcoming fundraisers at our next scheduled meeting.

**G. SPECIAL COMMITTEE REPORTS**

None

**H. APPOINTMENTS/REAPPOINTMENTS**

None

**I. CONSENT AGENDA**

Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda Items I 1 – 28.  
Trustee Steiner pulled I 7; this motion was approved for \$1,800 at the December 9, 2010 board meeting.  
Consent Agenda items I 12 & I 13 pulled by Trustee Dobrzycki.  
Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda Items I 1 – 6, I 8 – 11 & I 14 - 28.

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1. To approve the regular minutes of the Board of Trustees meeting held December 9, 2010.
2. To approve the minutes of the Special Board of Trustees meeting held December 28, 2010.
3. To concur with the Mayor's recommendation to hire Dorian Feldiorean as a part-time Crossing Guard at the salary of \$20.00 an hour with Union Ridge to share in half the cost.
4. To approve expenditure, not to exceed **\$3,000.00**, payable to F.C.L. Graphics, Inc. for the printing of the 2011 Village Calendars expensed to FY 10/11 line item 11-01-00-7022 – General Administration. (Total cost covered by Advertisements from Local Businesses and F.C.L. Graphics).
5. To approve expenditure, not to exceed **\$590.00**, payable to Anthony Lay for graphic design of the 2011 Village Calendars expensed to FY 10/11 line item 11-01-00-7022 - General Administration. (Graphic cost covered by Advertisements from Local Businesses).
6. To approve expenditure, not to exceed **\$1,517.64**, payable to Monroe Truck Equipment for plow blades and bolts for the village truck expensed to FY 10/11 line item 11-06-00-7042 – Public Works.
8. To approve expenditure, not to exceed **\$3,500.00**, payable to Mid American Water for water main repair clamps expensed to FY 10/11 line item 22-00-00-6014 – Water & Sewer.
9. To approve expenditure, not to exceed **\$12,297.00**, payable to Shore Galleries, Inc. for protective vests for the Police Department expensed to FY 10/11 \$6097.00 to line item 11-05-00-7065 Matching Grant – Police and \$6,200.00 to line item 13-05-04-7130 – Department of Justice Grant.
10. To approve an Intergovernmental Agreement between the Village of Harwood Heights and the County of Cook for 7 portable radios at no charge to the village other than a monthly fee of \$20.00 per radio and to authorize the Mayor to execute the agreement.
11. To approve expenditure, not to exceed **\$1,751.25**, payable to Houseal Lavigne Associates for Professional Services on January 1, 2011 invoice relating to the FAA Grant for the Land Use Compatibility Plan expensed to FY 10/11 line item 13-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).
14. To approve expenditure, not to exceed **\$12,188.44**, payable to West Suburban Special Recreation Association for the 1<sup>st</sup> Quarter of the 2011 Special Recreation Share Payment and Inclusion Payment expensed FY 10/11 line item 11-08-00-7037 – Recreation.
15. Motion for the Board to approve an expenditure not to exceed the amount of **\$40.00** payable to Steven Schmidt for refereeing basketball game. **Expensed to FY 2010/2011, Line Item 11-08-00-7034-Recreation.**
16. Motion for the Board to approve an expenditure not to exceed the amount of **\$250.00**, payable to "World's Oldest Sports" for the purchase of soccer balls for the 2011 soccer program. **Expensed to FY 2010/2011, Line Item 11-08-00-7036-Recreation.**
17. To approve Handicap Parking sign at the address commonly known as **7512 W. Gunnison** and to direct Public Works to install the sign in a timely manner.
18. To approve a Hold Harmless, Release and Indemnification Agreement between ALDI Food and the Village of Harwood Heights regarding the ALDI ground sign approved through Ordinance 10-21 and to authorize the Mayor to sign the agreement.
19. To approve a Hot Air Advertising Balloon announcing the Grand Opening on the rooftop of ALDI's for a period of 15 days beginning 2-23-11 through 3-10-11.
20. To Adopt **Ordinance 11-01**, To Amend the Harwood Heights Village Code Section 4.12.070 Regarding the Number of Class "B" Liquor Licenses.

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21. To Adopt **Ordinance 11-02**, An Ordinance Amending Chapter 18.16.010 of the Village Code to Correct the Description of the Fee Assessed for an Administrative Adjudication Hearing.
22. To Adopt **Ordinance 11-03**, An Ordinance Amending Chapter 10.76 of the Village Code to Incorporate Changes to the Automatic Traffic Law Enforcement System to Comply with SB 935.
23. To Adopt **Ordinance 11-04**, An Ordinance to Extend the Expiration Date of the Final Eligibility Lists for the Promotion to Sergeant and Lieutenant from February 11, 2011 to February 11, 2012.
24. To Approve **Resolution 11-01**, A Resolution Authorizing the Mayor and Village Clerk to apply for a Community Development Block Grant (CDBG) –IKE – Disaster Recovery Program Grant for Storm Sewer Improvements.
25. Reissue of checks that appeared on the December 28, 2010 check register due to printer error. Old Check #
 

New Check #	Amount	
48872	48937	\$22,808.33
48875	48938	\$3,924.28
48877	48939	\$46,095.00
48893	48943	\$10,000.00
48915	48940	\$116.92
48916	48941	\$100.00
48917	48942	\$25.00
 Manual Check	 48944	 \$45,244.69 Humana Insurance.
26. Transfer from Parkway General Savings Account in the amount of **\$235,801.87** as they appear on check register #**50001** thru #**50073** and **48944**.
27. Transfer from Parkway General Savings Account in the amount of **\$141,004.19** to Parkway Bank Payroll Account.
28. Electronic transfer from Parkway General Savings Account in the amount of **\$15,853.09** for December 2010 IMRF Pension Fund.

A roll call vote on Consent Agenda items I 1-6, I 8-11 & I 14-28 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**ITEMS PULLED FROM CONSENT AGENDA**

Motion was already approved at the December 9, 2010 Board Meeting.

7. To approve expenditure, not to exceed **\$1,641.00**, payable to PROSAFETY Inc. for work clothes for Public Works employees expensed to FY 10/11 line item 11-06-00-6001 – Public Works.

**Motion by Trustee Szlendak, seconded by Trustee Schuepfer on Consent Agenda item I 12.**

**Motion by Trustee Dobrzycki, seconded by Trustee Szlendak to Table Consent Agenda item I 12.**

12. To approve expenditure, not to exceed **\$6,000.00**, payable to Wayne Pesek for June & July 2010 billings for Economic Development relating to the FAA Grant for Land Use Compatibility Plan expensed to FY 10/11 line item 13-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).

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A roll call vote to Table Consent Agenda items I 12 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Motion Carried

Motion by Trustee Szlendak, seconded by Trustee Dobrzycki on Consent Agenda item I 13.

Motion by Trustee Dobrzycki, seconded by Trustee Mougolias to Table Consent Agenda item I 13.

13. To approve expenditure, not to exceed \$12,000.00, payable to NAPCO for August thru November 2010 billings for Economic Development relating to the FAA Grant for Land Use Compatibility Plan expensed to FY 10/11 line item 13-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).

A roll call vote to Table Consent Agenda items I 13 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Motion Carried

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

Clerk Pollowy

Received a letter from the Salvation Army thanking our residents for their participation in the Thanksgiving and Christmas food drive and Angel Tree program; the Salvation Army was able to supply 313 food boxes and 408 children that received clothes/toys from the Angel Tree program. Thanked all the residents who participated and donated food and gifts.

M. TRUSTEE COMMENTS

Trustee Dobrzycki

Wished everyone a Happy and Healthy New Year.

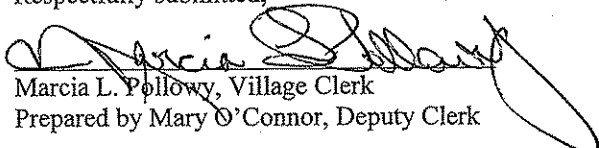
N. EXECUTIVE SESSION

None

O. ADJOURNMENT

Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, January 13, 2011 at 8:14 pm.

Respectfully submitted,

  
Marcia L. Pollowy, Village Clerk  
Prepared by Mary O'Connor, Deputy Clerk