

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY, OCTOBER 13, 2011**

A. CALL TO ORDER at 7:30 pm by Mayor Arlene Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias (Arrived 7:34pm.) Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	Mark Heinle

D. PUBLIC COMMENT

No Public Comment

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report

Mayor Jezierny

Projects:

A bid opening for the Sidewalk program was held on Sept 14 at 10:00 am. at the Village Hall.

A special board meeting was called on Tuesday, October 11th to award the lowest bid to Schroeder & Schroeder so we could expedite the Sidewalk program. A construction meeting was held the very next day and with weather permitting, it looks like the project will begin on or about October 19th.

The CDBG project along Argyle and Ainslie from Oketo to Harlem has begun. Curbs have been poured and resurfacing will begin shortly.

This past Tuesday, October 11th, a Committee of the Whole meeting was held to discuss the TIF feasibility study. Chuck Biondo from Kane McKenna presented the Village Board and our surrounding Taxing Bodies with a presentation on the TIF Study which was followed by a question and answer session. It was an information meeting and a good open meeting keeping our community leaders fully informed.

Now that our Comprehensive Plan has been presented at Public Meetings, heard by our Plan Commission and adopted by the Village Board, we are continuing to move forward. Our Plan Commission on Wednesday, Oct 26 will hold a Public Hearing on adopting our new Zoning Codes and Zoning Changes to conform with our comprehensive plan. I invite all to attend.

Also on a positive note, I want to congratulate our Marathon runners....

Running in the Milwaukee Marathon on October 2nd was Trustee Michael Gadzinski who finished a 26.2 mile run in 4 hours and 57 minutes.

And running in the recent Chicago Marathon on October 9th was our Building Commissioner, Carmen Rinaldi who finished a 26.2 mile run in 4 hours and 39 minutes. I don't know how they did it but if it was me, I would still be walking. Congratulations to both of you!!!

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Forestry & Green Initiatives

Trustee Dobrzycki

Attended the 50th Anniversary Mass of St. Rosalies' Parish. The founding of the church. A reception followed at the Ridgemoor Country Club. The Superior General's from Poland and America came to say the mass.

Recreation

Trustee Gadzinski

Asked for Boards approval on agenda items pertaining to the Youth Commission. The Youth Commission will be hosting a Halloween Party at the Village Hall on October 30th. Further information is available by calling the Village Hall. On Saturday, October 22nd at 11:00am, Ridgewood High School will be hosting its 7th annual Hall of Fame Brunch. All proceeds benefit the Ridgewood Foundation and Ridgewood High School. Tickets are \$25.00. The Senior Assistance Center will be hosting their 3rd annual wine tasting on Thursday, November 10th at Vinces Restaurant. Tickets are \$35.00. All proceeds go directly to the Senior Assistance Center. If interested in attending, please contact Jackie Gregario, Norridge Trustee. On Thursday, November 17th, he will be hosting the 3rd annual Harwood Heights Health Fair. It will take place at the Village Hall from 8:00am to 12:00pm. Working with community businesses as well as local, state and county health care providers to make this a success.

Public Works

Water & Sewer

Trustee Steiner

The sidewalk replacement program has begun. Hot patching is continuing. Public Works is installing water meters on the east side now. 99% is done on the west side. Public Works is also trimming trees.

Public Health & Safety/Building

Trustee Mougolias

No Report

Ordinance/License

Trustee Schuepfer

No Report

Finance

Information & Technology

Trustee Szlendak

The audit should be done by the 1st or 2nd week of November. When there are more details, he will report on it.

Clerk's Report

The village will be collecting food donations for the Salvation Army' Thanksgiving Day Basket food drive; a donation box will be placed in the Village Hall lobby next week to receive all donations. Thanked the resident's for there generosity over the years and encouraged residents to continue the charitable giving to help those less fortunate.

Attorney's Report

No Report

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F. TRUSTEE COMMENTS

Trustee Dobrzycki: Thanked Clerk Pollowy for informing the board members and residents why he was absent from the meeting on Tuesday.

Trustee Gadzinski: He participated in a PAWS Chicago 5k run. All proceeds go to helping all homeless animals. He also participated in the 31st annual Milwaukee Lakefront Marathon. He finished the marathon successfully. Congratulated all those who participated in the Chicago Marathon.

G. SPECIAL COMMITTEE REPORTS

None

H. APPOINTMENTS/REAPPOINTMENTS

None

I. CONSENT AGENDA

Motion by Trustee Gadzinski seconded by Trustee Szlendak on Consent Agenda Items I 1-39.

Trustee Dobrzycki pulled Consent Agenda item I 27 for a separate vote.

Trustee Mougolias pulled Consent Agenda items I 3 & I 6 for a separate vote.

Motion by Trustee Gadzinski seconded by Trustee Szlendak on Consent Agenda Items I 1-2, I 4-5, I 7-26 & I 28-39.

1. To approve the regular minutes of the Board of Trustees meeting held September 22, 2011.
2. To approve expenditure, not to exceed \$1,390.48, payable to Village Auto Body & Towing, Inc. for brake repairs on the village bus expensed to FY 11/12 line item 11-08-00-7044 – Recreation.
4. To approve expenditure, not to exceed \$13,935.00, payable to Houseal Lavigne Associates for Professional Services on September 1, 2011 invoice relating to the FAA Grant for the Land Use Compatibility Plan expensed to FY 11/12 line item 13-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).
5. To approve expenditure, not to exceed \$14,414.52, payable to Ancel Glink, Diamond, Bush, DiCianni & Krafthefer for billing through August 31, 2011; expensed to FY 10/11 line item 11-02-00-7051- Legal.
7. To approve expenditure, not to exceed \$925.00, payable to Christopher B. Burke, Engineering, LTD. for project Professional Services from August 28, 2011 to September 24, 2011 for the Flood Storage Facility Project expensed to FY 11/12 line item 13-00-06-7130 – IKE Grant.
8. To approve expenditure, not to exceed \$2,800.00, payable to Clark Dietz, Inc. for final payment for Professional Services for the period July 30, 2011 to August 26, 2011 for the East Side Drainage Preliminary Engineering – Phase 1 expensed to FY 11/12 line item 22-00-00-7004 – Water Fund Engineering.
9. To approve expenditure, not to exceed \$6,000.00, payable to Clark Dietz, Inc. for Professional Services for the period July 30, 2011 to August 26, 2011 for the 2011 MFT Sidewalk – Design, expensed to FY 11/12 line item 44-00-00-8032 – MFT Fund.
10. To approve expenditure, not to exceed \$377.50, payable to Clark Dietz, Inc. for Professional Services for the period May 28, 2011 to June 24, 2011 for the 2011-2012 Village Staff Engineering Services expensed to FY 11/12 line item 11-14-00-7004 – Village Properties.
11. To approve expenditure, not to exceed \$8,400.00, payable to Clark Dietz, Inc. for Professional Services for the period May 28, 2011 to June 24, 2011 for the Ainslie & Argyle CDBG ('09) MFT Resurfacing Design expensed to FY 11/12 line item 44-00-00-8053 – MFT Fund.

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12. To approve expenditure, not to exceed \$6,600.00, payable to Clark Dietz, Inc. for Professional Services for the period June 25, 2011 to July 29, 2011 for the Ainslie & Argyle CDBG ('09) MFT Resurfacing Design expensed to FY 11/12 line item 44-00-00-8053 – MFT Fund.
13. Motion for the Board to hire Scott Rein as a substitute referee for the Intermediate Basketball Program @ \$10.00 per game refereed. **Expensed to FY 2011/2012, line item 11-08-00-7031-Recreation.**
14. Motion for the Board to approve an expenditure not to exceed the amount of \$625.00, made payable to “World’s Oldest Sports”, for the purchase of jerseys and medals/awards for the awards party scheduled for 11/4/11. **Expensed to FY 2011/2012, line item 11-08-00-7033-Recreation.**
15. Motion for the Board to approve an expenditure not to exceed the amount of \$100.00, for the purchase of beverages from Sam’s Club for the gymnastics awards Party. **Expensed to FY 2011/2012, line item 11-08-00-7033-Recreation.**
16. Motion for the Board to approve the payment of \$1,180.00 to Carol McNamera for her services rendered as gymnastics coach for the 1st half of the gymnastics program. **Expensed to FY 2011/2012, line item 11-08-00-7033-Recreation.**
17. Motion for the Board to approve an expenditure not to exceed the amount of \$200.00 payable to “Vinces Italian Restaurant”, for pizza/food for the gymnastics awards ceremony to be held on 11/4/11. **Expensed to FY 2011/2012, line item 11-08-00-7033-Recreation.**
18. Motion for the Board to approve the payment of \$80.00, payable to Meggie Aliaj, for her services rendered as soccer coach. (*dates: 9/24, 10/15, 10/22, 10/29 @ \$10.00 X 2 sessions = \$80.00*) **Expensed to FY 2011/2012, line item 11-08-00-7036-Recreation.**
19. Motion for the Board to approve the payment of \$120.00, payable to Annalisa Narduli for her services rendered as soccer coach. (*9/17, 9/24, 10/1, 10/15, 10/22, 10/29 @ \$10.00 X 2 sessions = \$120.00*) **Expensed to FY 2011/2012, line item 11-08-00-7036-Recreation.**
20. Motion for the Board to approve an expenditure not to exceed the amount of \$155.00 payable to “World’s Oldest Sports” for the purchase of medals/awards for the soccer awards ceremony to be held on October 29 @ the Village hall from 3-5pm. **Expensed to FY 2011/2012, line item 11-08-00-7036-Recreation.**
21. Motion for the Board to approve an expenditure not to exceed the amount of \$100.00 for the purchase of beverages and from Sam’s Club for the Soccer Awards ceremony to be held on October 29. **Expensed to FY 2011/2012, line item 11-08-00-7036-Recreation.**
22. Motion for the Board to approve an expenditure not to exceed \$200.00 payable to “Vince’s Italian Restaurant for the purchase of pizza/food for the soccer awards ceremony to be held on October 29. **Expensed to FY 2011/2012, line item 11-08-00-7036-Recreation.**
23. Motion for the Board to approve an expenditure not to exceed \$90.00 for the purchase of beverages/snacks/food for the Halloween Party on October 30th. **Expensed to FY 2011/2012, line item 11-08-00-7038-Recreation.**
24. Motion for the Board to approve an expenditure not to exceed the amount of \$45.00, payable to Lisa Wilczenski, for purchase of McDonalds gift certificates used as costume contest prizes. **Expensed to FY 2011/2012, line item 11-08-00-7038-Recreation.**
25. Motion for the Board to approve an expenditure not to exceed the amount of \$200.00, payable to Lisa Wilczenski, for the purchase of Arts & crafts for the Halloween Party on October 30, 2011. **Expensed to FY 2011/2012, line item 11-08-00-7038-Recreation.**
26. Motion for the Board to approve an expenditure not to exceed the amount of \$150.00 for the purchase of pizzas/food, payable to Domino’s Pizza. **Expensed to FY 2011/2012, line item 11-08-00-7038-Recreation.**

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28. To approve a Single Family Flood Grant FY 11/12 for 4419 N. New England Avenue in the amount of \$1,500.00 pending all licenses, inspections and approval from the plumbing inspector to be expensed to FY 11/12 line item 22-00-00-7075 – Water & Sewer.
29. To approve a Single Family Flood Grant FY 11/12 for 5121 N. Oketo Avenue in the amount of \$1,500.00 pending all licenses, inspections and approval from the plumbing inspector to be expensed to FY 11/12 line item 22-00-00-7075 – Water & Sewer.
30. To approve a Single Family Flood Grant FY 11/12 for 4517 N. New England Avenue in the amount of \$1,500.00 pending all licenses, inspections and approval from the plumbing inspector to be expensed to FY 11/12 line item 22-00-00-7075 – Water & Sewer.
31. To approve a Single Family Flood Grant FY 11/12 for 6826 W. Gunnison in the amount of \$1,500.00 pending all licenses, inspections and approval from the plumbing inspector to be expensed to FY 11/12 line item 22-00-00-7075 – Water & Sewer.
32. To approve a Fence Permit Application from E&D Citgo to erect a fence on village property to enclose garbage dumpsters and to authorize the Building Commissioner to sign off.
33. Motion to approve the Zoning Board of Appeals recommendation for the adoption of the revised zoning code and parking stall variance for the property commonly know as R&M Holdings, 7400 W. Wilson Avenue.
34. Motion to approve the Zoning Board of Appeals recommendation for denial of a garage size variance for the property commonly known as 4945 N. Oketo Avenue.
35. To Adopt Ordinance 11-38, An Ordinance the Sale of Surplus Personal Property Owned by the Village of Harwood Heights.
36. To approve the 911 expenditures totaling \$1,339.31 for 2nd billing for September 2011 as they appear on the 911 check register.
37. Transfer from Parkway General Savings Account in the amount of \$189,268.50 as they appear on check register #51133 thru #51191.
38. Transfer from Parkway General Savings Account in the amount of \$130,974.94 to Parkway Bank Payroll Account.
39. Electronic transfer from Parkway General Savings Account in the amount of \$12,644.36 for September 2011 IMRF Pension Fund.

A roll call vote on Consent Agenda items I 1-2, I 4-5, I 7-26 & I 28-39 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

ITEMS PULLED FROM THE CONSENT AGENDA

Motion by Trustee Gadzinski seconded by Trustee Szlendak on Consent Agenda Items I 3.

3. To approve expenditure, not to exceed \$2,000.00, payable to Public Sector Solutions, LLC for Lobbyist Services for the month of September 2011 expensed to FY 11/12 line item 11-01-00-9502 – General Administration.

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A roll call vote on Consent Agenda item I 3 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Schuepfer, Steiner, Szlendak

NAYS: Trustee Mougolias

ABSTAIN:

ABSENT:

Motion Carried

Motion by Trustee Gadzinski seconded by Trustee Schuepfer on Consent Agenda Items I 6.

6. To approve expenditure, not to exceed **\$8,487.50**, payable to Kane, McKenna and Associates, Inc. for TIF Feasibility Study expensed to FY 11/12 line item 11-13-00-7999- Contingency.

A roll call vote on Consent Agenda item I 6 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Schuepfer, Steiner

NAYS: Trustee Mougolias, Szlendak

ABSTAIN:

ABSENT:

Motion Carried

Motion by Trustee Schuepfer seconded by Trustee Steiner on Consent Agenda item I 27.

27. Motion for the Board to approve the 3rd **Annual Health Fair** to be held at the Village of Harwood Heights Community Center on Thursday November 17th from 8:00am-12:00pm and for Trustee Gadzinski to direct it.

A roll call vote on Consent Agenda item I 27 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

Clerk Pollowy: Read a thank you letter from the Chief of Police of Northbrook to Chief Ricchio for Officers Frank Biagi and Greg Hauptman assistance as part of the NIPAS team regarding a September 8th incident that concluded successfully with no harm suffered to the victim or any responders.

M. TRUSTEE COMMENT

None

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N. EXECUTIVE SESSION

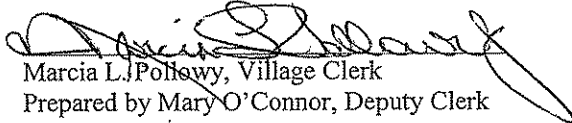
Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects:

No Executive Session

O. ADJOURNMENT

Motion by Trustee Gadzinski, seconded by Trustee Dobrzycki to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, October 13, 2011 at 7:53pm.

Respectfully submitted,


Marcia L. Polowy, Village Clerk
Prepared by Mary O'Connor, Deputy Clerk