

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, OCTOBER 7, 2010**

A. **CALL TO ORDER** at 7:00 pm by Mayor Arlene C. Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL –**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki (Arrived 7:06pm; Left the meeting at 10:10pm) Michael Gadzinski Demetrios Mougolias (Left the meeting at 9:55pm) Therese Schuepfer Lawrence Steiner Lester Szlendak (Arrived 7:10pm)
Attorney	Rob Bush

Also present: Chief Ricchio

D. **AGENDA ITEMS**

**Approval of Committee of the Whole minutes for September 2, 2010**

**Motion by Trustee Schuepfer, seconded by Trustee Gadzinski**

- Approval of Committee of the Whole Minutes for September 2, 2010

**On a voice vote, all being in favor (Trustee Dobrzycki & Szlendak – Absent), the motion carried and the minutes for the September 2, 2010 Committee of the Whole meeting were approved.**

**Senior Assistance Center Contribution**

- Maria Salvador from the Senior Assistance Center addressed the board regarding the Village of Harwood Heights annual contribution to the Senior Assistance Center for their fiscal year October 1, 2009 thru September 30, 2010.
- Ms. Salvador stated that the village missed a payment for the SCA 2003/2004 fiscal year.
- The amount appropriated for the village's 2010/2011 budget is \$15,000.00; the Senior Assistance Center originally requested a \$25,000.00 contribution. Mayor Jezierny met with members of the Township and they agreed to pick up the \$10,000.00 shortfall.
- The consensus of the board is to include a motion on the October 14, 2010 board agenda for a partial contribution of \$5,000.00.

**ComEd Contract - NIMEC**

- Mr. David Hoover, Executive Director of NIMEC (Northern Illinois Municipal Electric Cooperative) gave a detailed presentation to the board on how the village can save on their ComEd bills.
- NIMEC has about 150 government clients and about 100 municipal clients; Norridge is currently one of NIMEC's clients. Mr. Hoover also supplied a list of all the municipalities using their services.
- NIMEC acts as the broker/purchasing agent to find the lowest rates available among other suppliers; rates that are lower than ComEd. There is no cost to the village for this service, NIMEC's fee or compensation is included in the service costs.
- The village could see an annual cost savings of about \$14,000.00 and a possible refund of about \$5,000.00 for a billing they reviewed for traffic signals that should have been covered under a franchise agreement with ComEd.
- Mr. Hoover will forward the necessary documents to the Mayor for review and board approval.

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**International Building Codes**

- Lt./Fire Inspector Dan Johnson from the Norwood Park Fire District presented details on the 2009 International Building Codes that are replacing the old BOCA Codes, encouraging the Village of Harwood Heights to institute these codes to be in compliance with the Village of Norridge and the Norwood Park Fire District.
- The Village of Norridge approved updating to the new 2009 International Codes at their last board meeting at a cost of \$2,500.00.
- The update to the 2009 International Building Codes would increase the village's ISO rating.
- Harwood Heights received an FAA grant which includes the cost of updating all our building and zoning codes. This would be the time to update to the 2009 International Building Codes.
- Discussion ensued regarding the requirement under the 2009 International Building Codes and a mandate under the 2011 International Building Codes relating to sprinkler systems.
- Consensus of the board to refer the new 2009 International Building codes and any amendments found by B&F to Housel Lavigne as they start preparing changes and update to the Building & Zoning codes as part of the FAA grant guidelines.

**Advertising Benches – Wright Advertising**

- Mr. Ralph Pontrelli from Wright Advertising Corp. presented a program regarding “bench advertising” that could generate revenue to the village.
- Wright Advertising will install, maintain, repair, clean and service all benches that are placed throughout the village based on a recommended list of proposed locations provided by Wright Advertising and approved by the village board. There is no cost to the village for these services.
- Each bench would generate about \$100 a year in revenue.
- Discussion ensued regarding the type of advertising that is allowable. Mr. Pontrelli indicated that the contract can be modified to contain language listing the type of advertising that's prohibited.
- Mr. Pontrelli will supply the board with a list of proposed sites for the benches excluding the Lawrence Avenue Streetscape area.

**Utility Audit - Azavar**

- Mr. Jason Perry from Azavar Audit Solutions presented the benefits of doing revenue audits to determine if municipalities are properly receiving all local taxes and fees on franchise agreements and utility contracts.
- Some of the areas covered under the audit include electric (ComEd), gas (Nicor), telecommunications (Comcast) (AT&T U-Verse) and water; Azavar will also look at utility costs.
- There are no up-front fees or costs to the village. Fee is based only on any monies recovered through the audit and only after the village receives payment on the recovered funds; then Azavar will receive for a period of 36-months 45% of recovered funds.
- Azavar will go back on any accounts where the state statute indicates we can retrieve back fees for a specified period of time.
- Mr. Jason Perry will send the Mayor a copy of the contract to be placed on the October 14, 2010 board agenda for board approval.

**Sayre Avenue – Extension of no parking sign by 2 homes on the East side**

- Due to traffic coming off of Gunnison going southbound on Sayre the Mayor is recommending extending the no parking on the east side of Sayre to the 3 and 4<sup>th</sup> house to be parallel with the end of the apartment building.
- The Mayor asked the trustees to take a look at the area in question and a further discussion will be placed on the next Committee of the Meeting agenda.

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**Resolution/Intergovernmental Agreement w/Cook County re: IDNetworks**

- The Police Department is in the process of converting their Records Management System through IDNetworks and part of the conversion involves pin mapping.
- Lt. Marviglia, as the 911 Coordinator, filled out, signed and sent all the documents for pin mapping to Cook County who in turn requested that the Village Board pass a Resolution for the Harwood Heights Police Department to Obtain the GIS Mapping for the New CAD System from the Cook County Assessor's Office.
- The Resolution will be placed on the October 14, 2010 board agenda for board approval.

**Paver Brick Program**

- This is a program that the Village had in the past where residents could purchase a brick as a "Family" remembrance or in the memory of a family member. The bricks cost was about \$35.00 and they were sold for \$75.00. The bricks are on both sides of the entrance to the Village Hall and also at the entrance of the Police Department.
- Mayor wanted to know if the Board wanted to resurrect this program to generate additional revenue for the village. Asked the board to think of ways to promote the program; possibly using themes throughout the year to generate interest in purchasing a personalized brick.
- Discussion will be included on the next Committee of the Whole for further consideration.

**O'Hare Modernization Program & its effect on Harwood Heights**

- Trustee Szlendak handed out and reviewed a map showing the history of the 65 DNL noise contours boundaries from 1979 to 2002 and an Estimated Runway Utilization Map for all departures and arrivals projected at the completion of the O'Hare Modernization Program Build Out scheduled for 2014 and the affect that it will have on the residents of Harwood Heights.
- Trustee Szlendak reviewed the maps of Chicago O'Hare International Airport showing the Future Runways and new Noise Contours projected.
- Trustee Szlendak reviewed some data that he was able to obtain through the FAA regarding the decibel counts on all flights over the sound monitor located on the 7300 block of Argyle for the whole year of 2009. A summary of flights per month as follows: January 2009 – 5,834 flights, February 2009 – 5,129 flights, March 2009 – 5,158 flights, April 2009 – 4,246 flights, May 2009 – 4,720 flights, June 2009 – 3,726 flights, July 2009 – 5,801 flights, August 2009 – 4,397 flights, September 2009 – 1,409 flights (less flights due to the direction of the wind), October 2009 – 3,252 flights, November 2009 – 4,193 flights and December 2009 - 5,504 flights. Trustee Szlendak should be receiving the data for the 2010 flights sometime in the next few weeks.
- Trustee Szlendak indicated that almost all of the flights registered by the sound monitor on Argyle measured considerably over the 65 DNL threshold and that the City of Chicago and the FAA stated that their DNL calculations show that the Village of Harwood Heights does not qualify for soundproofing because of the 65 DNL average.
- A lengthy discussion ensued on ways to have the voice of the residents of Harwood Heights heard and for the City of Chicago and the FAA to reevaluate the calculations regarding the 65 DNL average. A new 800 number has been set up to track the calls from Harwood Heights' residents and also forwards them to the City of Chicago Noise Hotline; because the previous hotline number did not accurately track the calls from Harwood Heights' residents. The recommendation was also to have petitions forms and letters to members of Congress available to village residents.

**2010 Tax Appeal Seminar**

- Mayor Arlene Jezierny and Mayor Ron Oppedisano from the Village of Norridge will be co-hosting a 2010 Tax Appeal Seminar scheduled for Monday and Tuesday, October 25<sup>th</sup> and 26<sup>th</sup> at 7:00pm at Ridgewood High School located at 7500 W. Montrose in the Bernero Auditorium.
- Representatives from the Cook County Board of Review will be there to help residents complete the appeal forms for the 2010 property tax assessment that will be billed in 2011.

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**2011 Village Calendar**

- Mayor Jezierny asked for the boards' approval to send out letters to the Harwood Heights business owners regarding purchasing a page or half-page in the 2011 Village Calendar. One page will be dedicated to the village the other 11 will advertise local businesses.
- Full page \$300.00; ½ page \$165.00. The village would collect about \$3,000.00 if all 11 months are purchased. FCL Graphics agreed to pick up the rest of the printing costs.

**Finance**

- Mayor Jezierny distributed copies of the budget reports for the period of May 2010 thru August 2010 and a copy of the trial balance and a report on cash in bank which has been reconciled through August.
- Requested that the trustees review the reports and if they have any questions to please email them to her or to the accountant.
- A Committee of the Whole meeting will be schedule to review and answer all questions regarding the revenue and expense reports.

**Public Comment**

No Public Comment

**EXECUTIVE SESSION**

**Motion by Trustee Gadzinski, seconded by Trustee Dobrzycki to enter into Executive Session at 10:00pm.; all in favor (Trustee Mougolias –Absent).**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the findings shall be recorded and entered into the minutes of the closed meeting.

**Motion to reconvene Open Session by Trustee Gadzinski, seconded by Trustee Steiner at 10:20pm; all in favor (Trustee Dobrzycki & Mougolias – Absent)**

Motion by Trustee Gadzinski, seconded by Trustee Steiner to adjourn. On a voice vote, all present being in favor, the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Thursday, October 7, 2010 at 10:21pm.

Respectfully submitted,

  
Marcia L. Polowy, Village Clerk