

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON WEDNESDAY, JUNE 1, 2011**

A. **CALL TO ORDER** at 7:10 pm by Mayor Arlene C. Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL –**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki (Arrived at 9:24pm) Michael Gadzinski Demetrios Mougolias (Absent) Therese Schuepfer Lawrence Steiner Lester Szlendak (Absent)
Attorney	Mark Heinle

Also present: Chief Mario Ricchio

D. **AGENDA ITEMS**

Illinois Municipal League Risk Management – Blaine Kurth

- Mr. Blaine Kurth a Loss Control Specialist from the Illinois Municipal League Risk Management Association presented the benefits of being a member of the IMLRMA.
- As a member, the IMLRMA handles all of the villages insurance coverage's, (except health insurance), for our Workers Comp, our properties, our vehicles, Public Officials Liability, General Liability and all the contents of our buildings.
- Mr. Kurth met with the Mayor and Bruno Bellissimo a couple of weeks ago and created a hard map plan, a risk management action plan to address safety concerns and to be in compliance with the Department of Labor standards.
- Mr. Kurth will be meeting with the Department Heads and the employees in about 2-weeks regarding accident investigations and how to fill out Form 45 forms after an employee has been injured. He will also present other safety measures that can be implemented to safe guard the village employees as they perform their daily activities; also all written policies and procedures will be put into place for compliance with the Department of Labor.
- There is no fee for Mr. Kurth's services; all services from the IMLRMA are included in the annual fee.

Approval of May 5, 2011 Committee of the Whole Minutes

Motion by Trustee Schuepfer, seconded by Trustee Steiner

- Approval of Committee of the Whole Minutes for May 5, 2011.

On a voice vote, all being in favor (Trustee Dobrzycki, Mougolias & Szlendak – Absent), the motion carried and the minutes for the May 5, 2011 Committee of the Whole meeting were approved.

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON WEDNESDAY, JUNE 1, 2011**

Safe Speed

- Chief Ricchio provided the board members present with data to support the installation of a Safe Speed Camera at the southwest corner of Harlem and Foster and indicated that IDOT has already done a preliminary feasibility study and that the intersection would qualify for a safety camera. The number of accidents at that corner over the past 3-years satisfies the criteria for the installation of a Safe Speed Camera.
- On an average day almost 12,000 cars travel eastbound on Foster Avenue to Harlem Avenue and on Harlem Avenue, at that intersection, the daily average going southbound is about 32,000 cars. Chief Ricchio indicated that this intersection should be monitored for safety issues.
- Safe Speed will incur the cost for the installation of the Safe Speed Camera, and will incur the initial cost of installing the mandated LED lights that are required on all Red Speed installations. The cost of the LED lights, about \$32,000, will come out of the fines that are received over a specified period of time.
- The fee collected on fines would be split 60 (village)/40 (Safe Speed).
- The consensus of the board was to place the motion on the next board agenda provided the village attorney has approved all provisions and verbiage of the contract. Attorney will review contract and will advise for inclusion on next board meeting agenda.

Grant Writer/Lobbyist

- Mayor Jezierny indicated that this item was tabled at the last board meeting for further discussion.
- Discussion ensued regarding the purpose of the village having a grant writer and lobbyist and the benefits for the village.
- The village is not always aware of all the grants that are available through the various state agencies and some grants only have a window opening of a few months. Also the time it takes to fill-out all the grant application papers is time consuming and requires a lot of follow-up. A Grant Writer is experienced in where to find available grants and with preparing all the paperwork and following it from start to finish.
- Mayor Jezierny stated that Mr. Miller, the Lobbyist, worked for the Governors Office, IDOT, DCEO and with other governmental agencies and state representatives and can represent the village in obtaining the funding for the grants already submitted and for those that will be submitted by the Grant Writer for village projects.
- We are currently waiting for \$1.4 million from a Capital bill and \$2.7 million from EPA funds; both grants have yet to be funded.
- Mayor Jezierny indicated that both contracts, the Grant Writer & Lobbyist, should have an opt out clause if the village wishes to end the contract. The Grant Writer agreement with Chrysalis has a termination clause; the Mayor will speak with Mr. Miller to include a termination clause in his agreement. The original contract did not have one and that was one of the reasons for tabling the lobbyist agreement.
- Discussion ensued regarding including an opt out provision in both contracts and that there should be monthly progress reports to the village from both agreements.
- The consensus of the trustees present was to include the 2 motions on the June 9, 2011 board agenda provided the village attorney reviewed the "opt out" provision in both of the agreements and that monthly progress reports would be sent to the village.

Trustee Committee Assignments

- Since 3 trustees were not present at tonight's meeting, a full discussion was postponed until the next Committee of the Whole meeting in July.
- Trustee Gadzinski indicated that he would like to retain the committee that they currently chaired for the last 2-years, the Recreation Committee. He would also like to be a member of the Public Works/Water & Sewer Committee.
- Trustee Schuepfer indicated that if some trustees are unhappy with their current committee assignments they should let all the other board member know and indicate what committees they would like to chair.
- Trustee Schuepfer would like to remain on the Finance Committee and as a negotiator and as chair of the Ordinance Committee.
- Trustee Steiner would like to remain as Public Works/Water & Sewer chair.

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON WEDNESDAY, JUNE 1, 2011**

Village Revenue – Red Box

- Attorney Mark Heinle after the last meeting researched our current ordinance regarding the video tax and the procedure to implement the tax payment from RedBox for the kiosk located outside of Butera's at 4761 N. Nagle.
- Attorney Mark Heinle provided the board members present with a letter and tax form that he prepared to RedBox's Corporate Offices indicating that they must adhere to the village ordinance regarding payment of a monthly video rental tax to the village.
- Consensus of the board members present directing Attorney Heinle to send the letter he prepared to RedBox Corporation to implement payment of the video tax.

Insurance Broker

- Trustee Steiner suggested a possible change of the current insurance brokers, feels they're not doing a good job for the village. Would like to have a broker who can get rates for the village sooner so we're not waiting for the last minute and have no choice on rates and premiums.
- Trustee Schuepfer indicated that it was agreed last year that the village wanted to explore other options regarding health insurance costs and premiums from other brokers. With the ICOP Contract and now AFSCME, the unions can compete for insurance rates with anyone they wish to work with, not only the current insurance broker.
- Trustee Schuepfer suggested setting a time table to meet the insurance re-opener (October) for the ICOP union employees; all interested parties, insurance brokers, should be notified 30-days in advance of the re-opener.

Decision on TIF

- The 3 trustees present indicated that the village must move forward with a redevelopment plan for the vacant ITW/Tornado properties and the old Village Hall property. The topic of a TIF was discussed at the last closed executive session and the board had a TIF presentation by Kane McKenna a few months ago.
- Due to the absence of 3 trustees the Mayor will set-up another Committee of the Whole meeting for Tuesday, June 7, 2011 at 7:00pm to discuss this important endeavor.

Zoning Decision

- The Mayor sent an email to all the board members that the Zoning Board denied the zoning variance for the property located at 4329 N. Newland. The motion to concur with the Zoning Board of Appeals decision to deny the variance will be on the June 9, 2011 board agenda for board approval.

Public Comment

Roy Schmidt: Indicated that the village tried to do a TIF before and the schools were not happy about it. Wondered if the schools had been notified yet to see if any of them are against it? Asked why the village is interested in hiring a lobbyist who does not represent any other community? Also questioned the credentials of the grant writer?

Joan White: Asked what is the cost involved to do a TIF study? Disappointed that the 3 trustees who have expressed negative feelings regarding a TIF could not be present tonight and wondered if they will attend the next meeting on June 7th?

MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON WEDNESDAY, JUNE 1, 2011

E. EXECUTIVE SESSION

Motion by Trustee Steiner, seconded by Trustee Gadzinski to enter into Closed Executive Session at 8:25pm; on a roll call vote all in favor (Trustees Dobrzycki, Mougolias, Szlendak – Absent).

Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (1.) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion by Trustee Gadzinski, seconded by Trustee Steiner to Reconvene Open Session at 9:40pm; roll call, all present (Trustee Mougolias & Szlendak – Absent).

ADJOURNMENT

Motion by Trustee Gadzinski seconded by Trustee Steiner to adjourn. On a voice vote, all present being in favor (Trustee Mougolias & Szlendak – Absent), the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Wednesday, June 1, 2011 at 9:40pm.

Respectfully submitted,


Marcia L. Pellowy, Village Clerk