

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JULY 29, 2010**

A. **CALL TO ORDER** at 7:04 pm by Mayor Arlene C. Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL –**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki (Arrived 7:10pm) Michael Gadzinski Demetrios Mougolias (Arrived 8:00pm) Therese Schuepfer Lawrence Steiner Lester Szlendak

Also present: Attorney Rob Bush  
John Houseal  
Wayne Pesek

D. **AGENDA ITEMS**

**Presentation by Planning Consultant, John Houseal**

- Mr. John Houseal, the Planning Consultant, from Houseal Lavigne updated the board on the progress that was being made on the FAA Land Use & Airport Compatibility Plan and reviewed 2 completed components, namely the existing land use and infrastructure analysis report and a multi-modal transportation mapping and analysis report. He also reviewed the answers from 2 questionnaires; one that was taken by Harwood Heights' residents and one taken by the Harwood Heights' businesses.
- Provided the Mayor with 2 copies of the Existing Land Use & Infrastructure Report that he reviewed with the board and indicated that a copy was sent to the FAA with the quarterly payment request through Resolution 10-11. Mr. Houseal indicated this report is also available on the village website.
- The Planning Consultant is scheduling another community meeting for all residents sometime in September to gather additional information from residents for the future vision of Harwood Heights.

**Economic Development Consultant Contract**

- Wayne Pesek, the Economic Development Consultant gave an overview of his activities; his meetings with industrial property owners and developers on properties that are vacant and up for sale.
- Asked to discuss in closed session potential developers that are interested in the old Village Hall property that the village reacquired last month through settlement of the lawsuit with the 7343 Lawrence Avenue LLC (Newport Builders).

**Moratorium for M1 and M2 Districts**

- The moratorium for M-1 & M-2 manufacturing districts outlined in Ordinance 09-30 expires on August 13, 2010 and a draft ordinance has been prepared for board approval to extend the moratorium on the M-1 & M-2 manufacturing districts to coincide with the planning relating to the FAA Land Use and Airport Compatibility project underway with Planning Consultants Houseal Lavigne.

MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JULY 29, 2010

- Consensus of the board was to place the motion for the amended ordinance on the August 12, 2010 board agenda.

Sidewalk & Forestry Projects

- The Sidewalk and Forestry Projects will be on the next board agenda for board approval.
- The cost of the sidewalk program will not come out of village funds; grants were obtained last year and they include the design and engineering cost.
- The annual tree trimming program for the village will be done as an MFT project using MFT funds. A Resolution will be prepared by the village engineers for board approval on the next board agenda and then it will go out to bid.

Motion by Trustee Gadzinski, seconded by Trustee Steiner to enter into Executive Session at 7:45pm; all in favor.

- Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (6) The setting of a price for sale or lease of property owned by the public body. (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

Reconvene Open Session at 8:52pm; Motion by Trustee Gadzinski, seconded by Trustee Schuepfer; on a roll call; all present.

Amendment of Ordinance 00-48

- At the last Committee of the Whole meeting the Chief of Public Safety requested a change to the current ordinance relating to the Police Department hierarchy. The Chief indicated that we are currently not in compliance with the current ordinance which indicates that the Police Department should have 3 lieutenants; he is requesting that the ordinance be amended to reflect 2 lieutenants.
- The amended ordinance will be on the August 12, 2010 board agenda for board approval.

WSSRA

- Trustee Gadzinski updated the board regarding the WSSRA board meeting that was held last week on July 20, 2010 and a discussion on Harwood Heights' intentions regarding current and future membership and affiliation with the WSSRA. The village has only budgeted \$8,000 in the 2010/2011 Appropriations based on the figures received from the WSSRA pertaining to the 2006-2009 overpayment.
- A lengthy and heated discussion ensued among the board members regarding the actual amount of money that the village overpaid the WSSRA from 2006 to 2009; the WSSRA came up with 3 different calculated amounts and the trustees are questioning the different calculations/formulas used for each of the overpaid amounts reported to the village.
- The Mayor will invite the WSSRA Director, Sandy Gbur to the next Committee of the Whole meeting scheduled for Thursday, September 2, 2010 to answer the trustee's questions and concerns.

Utility Audit Consultants

- Trustee Szlendak indicated that the individuals that he contacted could not make tonight's meeting.
- Trustee Szlendak will prepare an RFQ to advertise for utility consultants by the August 12, 2010 meeting; presentations by the utility consultants will be given to the Village Board at the September 2, 2010 Committee of the Whole meeting.

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JULY 29, 2010**

**Amendment of Ordinance for the Seizure and Impoundment of Motor Vehicles**

- Attorney Mark Heinle is working with Chief Ricchio on amending the current ordinance to include “Class A” misdemeanors. The amended ordinance will be on the next board agenda for board approval.

**Outdoor Seating**

- Building Commissioner Carmen Rinaldi indicated that the village received a request from a new Polish Restaurant opening at the corner of Harlem Avenue and Carmen, to allow outdoor seating.
- The area in question involves 5 parking spaces that belong to the Village of Harwood Heights and they abut the building. The restaurant would like to lease part of that parking area for their outdoor seating.
- The village has other businesses that have lease agreements with the village to use village land and pay the village a fee; so this is one option. Part of the lease agreement should include a covenant that states that the property will be returned back to its original state if the business moves or fails and an escrow fund should be created to cover those expenses.
- Attorney Rob Bush suggested that the restaurant owner has their attorney draw up the lease documents, covenant agreement and escrow papers and present them to the board for the board’s consideration.
- If a special use permit is needed for this request, it will have to go to the zoning board for their review with recommendation to the board.
- The current village code does not address all aspects of outdoor seating. All ordinances will be reviewed and revised for standards and procedures under the FAA grant for planning and zoning which will include this type of special use.
- The Mayor stated that her main concern is about safety and asked to defer this item for further discussion at a later time.

**Scavenger Service**

- Mayor Jezierny & Trustee Schuepfer met with the representative from ARC Disposal and a discrepancy was discovered when going through the billing, it has now been rectified, and will result in an annual savings to our scavenger service payments. It was discovered that we were paying for a few condos that were included on the billing, and also a couple that were double billed; ARC will credit the village for those discrepancies.
- Due to the discrepancies found in ARC’s billing, a review of the total village is being done now to identify all single-family homes, all 2-flats and 3-flats and ARC agreed to make the necessary adjustments.
- The Mayor, Trustee Schuepfer and the ARC Disposal representative came up with 3 options – 1.) Do the current adjustments and let the contract expire in October 2009. 2.) Implement the adjustments that were discussed and continue the contract until the end of the fiscal year which is April 30, 2011. 3.) ARC would prepare a multi-year contract proposal looking at possible adjustments, one being thresholds for the fuel surcharges and recommendations on the cost of “Big Garbage Day” pickups and whether it was a cost effective measure. The ARC representative will be coming in and presenting this proposal next Tuesday.
- Trustee Mougolias thanked the accountant for finding the discrepancies in the billing. This discrepancy has been going on since ARC was contracted years ago. The village currently has an all inclusive contract which allows resident to throw out one large item every week; this could eliminate the “Big Garbage Day” and save on the extra cost of the special pickup.
- Discussion ensued regarding the condos that were not billed and ARC picked up the garbage and whether the village would be reimbursed from those buildings for the past pickups. The current ordinance does not indicate that a garbage fee will be levied to condos as it does for single-family home, 2-flats and 3-flats. A letter has been sent to the condos stating that they are responsible for their own garbage pickups.

**Harwood Heights Event**

- The Mayor threw out the idea of having an end of the summer event for our village residents; the board seemed receptive to the idea.

MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JULY 29, 2010

- The Mayor will ask the Special Events Committee to look into an end of the summer “Movies in the Park” event with sponsorship from our local businesses. The average cost for this event is about \$1,300.00; hoping we could get 6 or 7 businesses to donate \$200 each.
- A group from St Rosalie’s approached the Mayor and would like to have a “Harwood Heights” Picnic. They want to advertise the picnic on the Polish radio and the Mayor is concerned that this type of event will attract a lot of people outside of Harwood Heights and would be a burden for our police force and could create unforeseen problems.
- The Mayor is meeting with the group on Monday or Tuesday to discuss this matter.

Approval of Committee of the Whole Minutes for June 23, 2010

Motion by Trustee Gadzinski, seconded by Trustee Szlendak

- Approval of Committee of the Whole Minutes for June 23, 2010

On a voice vote, all being in favor, the motion carried and the minutes for the June 23, 2010 Committee of the Whole meetings were approved.

Approval of Committee of the Whole Minutes for July 1, 2010

Motion by Trustee Gadzinski, seconded by Trustee Szlendak

- Approval of Committee of the Whole Minutes for July 1, 2010

On a voice vote, all being in favor, the motion carried and the minutes for the July 1, 2010 Committee of the Whole meetings were approved.

Public Comment

**Kevin Shuttleworth:** Commented that the village is subsidizing for baseball and football and wants to drop out of being a member to the West Suburban Special Recreation Association.

**Mayor Jezierny:** Indicated that the village is not dropping out of the WSSRA and wants to stop the rumor; the only thing the board is discussing is the cost and the 3 different figures from the WSSRA and which one is right.

**Trustee Szlendak:** The village had to do a number of cost reductions across the board which may include possible layoffs to balance our current budget; wants to know what cost saving reductions the WSSRA is doing to reduce their costs?

**Roy Schmidt:** Indicated that the village had “Movies in the Park” a number of years ago. Questioned if all the condos were having their garbage pickup by ARC and was the cost charged to the village?

**Trustee Mougolias:** Indicated that a list that was given to ARC about 5 years included garbage pickup for condos and some churches in the village and that the list was never revised with the new garbage contract. The accountant is working on getting the billing corrected to exclude all condos and letters have been sent to all condo associations to hire their own garbage disposal companies.

**Pete Magnelli:** Disappointed that Mr. Pesek did not come back to give additional information on any economic development plans that he has been working on.

MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JULY 29, 2010

**Joan White:** Commented on the prior "Movies in the Park" that the village hosted. Also made a comment regarding wanting a crosswalk at Tot's Park on Montrose Ave.; because of the traffic going through that curve it could create a dangerous situation.

Motion by Trustee Gadzinski, seconded by Trustee Szlendak to adjourn. On a voice vote, all being in favor, the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Thursday, July 29, 2010 at 10:08pm.

Respectfully submitted,



Marcia L. Polowy, Village Clerk