

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY, FEBRUARY 10, 2011**

A. **CALL TO ORDER** at 6:10 pm by Mayor Arlene C. Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL –**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki (Arrived 7:02pm) Michael Gadzinski Demetrios Mougolias (Arrived 6:17pm) Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	Rob Bush

Also present: Attorney Mark Heinle
Chief Ricchio

D. **AGENDA ITEMS**

Approval of Committee of the Whole minutes for January 6, 2011.

Motion by Trustee Szlendak, seconded by Trustee Gadzinski

- Approval of Committee of the Whole Minutes for January 6, 2011.

On a voice vote, all being in favor, (Trustee Dobrzycki & Mougolias – Absent) the motion carried and the minutes for the January 6, 2011 Committee of the Whole meeting were approved.

Comprehensive Plan Update – John Houseal

- John Houseal, Houseal Lavigne Associates, consultant for the FAA Land Use & Airport Compatibility Plan updated the board on the progress according to the FAA timetable; the plan has 5 primary components that needed to be addressed.
- Three of the components have been completed or are near completion; an Existing Land Use & Infrastructure Analysis Report was filed and accepted by the FAA at the beginning of 2010. A detailed Economic Development Market Assessment Report of the village is being worked on by the Economic Development Consultant, Wayne Pesek and is about 95% complete; the final report should be coming in a couple of weeks. A detailed Transportation/Infrastructure Assessment that was done by HDR and submitted to the FAA Grant Administrator and accepted.
- The remaining 2 components that the 3 completed components feed are the Comprehensive Plan and the Revised Zoning Code and Ordinances. The Comprehensive Plan Draft is about 95% completed; there are state requirements that a Comprehensive Plan has to cover and that information is being collected and reviewed. The Comprehensive Plan Draft should be completed and available to the board in about 3-4 weeks.
- The final component which is the most complex is the updating of all Zoning Ordinances; this component is about 80% complete and hopefully will be completed in the next 2-3 months. Recommendations will also be made for the village's Building Code standards to mitigate O'Hare noise.
- A Workshop is planned with the Building & Zoning Commission members, the Fire Department scheduled for February 23, 2011.

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Presentation by Phil McKenna on Tax Increment Financing

- Mr. Phil McKenna from Kane, McKenna & Associates gave an interesting and detailed presentation on Tax Increment Financing (TIF's) and other taxing options that could be used by the village with not only the redevelopment of the old Village Hall property but also with any other large contiguous industrial parcels that are currently up for sale.
- Mr. McKenna indicated that in Cook County there are about 9 or 10 different incentive packages that fit certain needs. Mr. McKenna can provide the board with those incentive packages if they would like to see them.
- Mr. McKenna presented and discussed the 10 step process that is needed to set-up and institute a TIF District.
- The preferred method for the incorporation of a TIF District is to have it in place prior to the purchase and development of any available redevelopment site.

FY 2011/2012 Revenue projections presentation by Village Treasurer Joe Russo.

- The Village Treasurer was not able to attend tonight's meeting.
- The 2011/2012 Revenue projections will be rescheduled for next month's Committee of the Whole meeting.

ADT Contract

- Chief Ricchio reviewed the current ADT Security Contract with the board in regards to the cameras, in and outside the building, the card swipes, and in the Police Department and other ancillary areas in-ceiling speakers and microphones for conversation.
- The original contract with ADT was entered into in September 2003 with an extension for the Police Department and the Village Hall which expires this June 2011. The current cost for the Village Hall is about \$10,000 a year and \$19,000 a year for the Police Department.
- Chief Ricchio has obtained or requested quotes from 2 other companies to take over the self-monitoring of the total village complex, assuming a worst case scenario that ADT would pull out all of their current equipment.
- Chief Ricchio also met with ADT discussing a possible buyout of the current equipment and going to some kind of a maintenance agreement arrangement with ADT. ADT will provide the Chief with the cost of purchasing the equipment.
- The ADT contract for Public Works does not expire until 2012; the current cost for Public Works is about \$3,780 a year.

Chief Update on Collection Agency

- Chief Ricchio updated the board regarding the original presentation and discussion with Mr. Wood from MRI regarding violation collections who offered a 65/35 split and also some software for License Plate Recognition for violations of 5 or more tickets allowing the Police Department to boot offender's vehicle.
- The Chief discovered that the original agreement with MSI was a 3-year contract. MSI may offer the village a 67/33 split but may not provide the License Plate Recognition Program. The License Plate Recognition Program is about \$40,000. Further details to follow.

Smoking Ordinance – Local Jurisdiction

- Chief Ricchio will provide the board with a copy of the state statute regarding the state ordinance regarding smoking.
- Chief Ricchio reviewed the fines that would be assessed for each level of offenses that occur; the court cases would be decided at the Rolling Meadows Court House and we would receive only a portion of the fine.
- The Ordinance & License chair will review the state statute and incorporate it into a local smoking ordinance. The Village's Prosecuting Attorney will hear these cases during the regular adjudication process and the village would receive full portion of fine.

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Boot Ordinance

- Chief Ricchio reviewed the current ordinances regarding this issue and discussed this matter with Village Attorney Mark Heinle. The village currently follows state statute which indicates that we cannot boot unless the owner of the vehicle has acquired at least 10 parking tickets which are unpaid.
- The City of Chicago has reduced the number of violations to 3 and Village Attorney Mark Heinle is recommending that the village reduce our current ordinance to 5 and to include Red Light violations for booting.
- The existing ordinances will be given to the Ordinance & License Committee for review and revision.

Yield Sign from Library Driveway

- The Library and some village residents are concerned about the cars pulling out of the Library parking lot without stopping or yielding to traffic traveling north and south on Oketo.
- Trustee Mougolias does not feel that a "Stop Sign" will eliminate the problem.
- Mayor Jezierny suggested that the trustee park in the library parking lot and observe the traffic coming in and out.

Donation – Shirley Weathers & Family

- Shirley Weathers family would like to donation a Professional Pool Table that's worth about \$10,000 to the Village. The table would have to be disassembled and stored for a cost of about \$600.
- Mayor Jezierny indicated that she applied for a grant to hopefully remodel the open space between the Village Hall and the Police Department and the pool table can be reassembled in the new area.
- A lengthy discussion ensued regarding having an expensive pool table that could be damaged and the cost of maintaining the table.
- Mayor Jezierny will check on the cost of upkeep and will consult with the family regarding restrictions if the table comes to the village.

AZAVAR – Jason Perry

- Indicated that he's started a number of audits on the utility contracts for the village and asked for a copy of the Comcast Franchise Agreement.
- Clerk Pollowy will provide Jason with a copy of the Franchise Agreement after the Board Meeting following this meeting.

Public Comment

Roy Schmidt: Agreed with the trustee's discussion regarding the pool table. Since the recent snowstorm, have any cars been towed? There is a car on his block that has not moved from the very first snowfall; it final got a ticket the other day.

EXECUTIVE SESSION

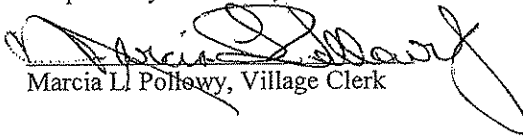
Due to the length of the Committee of the Whole Meeting, the board will go into Closed Executive Session at the end of the Regular Board Meeting following this COW Meeting.

Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subject: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

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Motion by Trustee Gadzinski, seconded by Trustee Steiner to adjourn. On a voice vote, all present being in favor, the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Thursday, February 10, 2011 at 7:30pm.

Respectfully submitted,


Marcia L. Pollowy, Village Clerk