

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, DECEMBER 2, 2010**

- A. **CALL TO ORDER** at 7:00 pm by Mayor Arlene C. Jezierny
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL –**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki (Arrived at 7:25pm) Michael Gadzinski Demetrios Mougolias Therese Schuepfer Lawrence Steiner Lester Szlendak

Also present: Chief Ricchio  
Accountant Bruno Bellissimo

**D. AGENDA ITEMS**

**Approval of Committee of the Whole minutes for November 4, 2010**

Motion by Trustee Gadzinski, seconded by Trustee Schuepfer

- Approval of Committee of the Whole Minutes for November 4, 2010

On a voice vote, all being in favor, (Trustee Dobrzycki – Absent) the motion carried and the minutes for the November 4, 2010 Committee of the Whole meeting were approved.

**Health Insurance – Benefits Age**

- Mr. Tim Elenz an Insurance Broker and President of Benefits AGE along with Asta Draksaitė, another representative of Benefits AGE, met with the board regarding health insurance options for the village employees and ways to reduce current costs and future costs.
- Mr. Elenz went into great detail on a number of insurance options and answered any questions posed by the board.

**IMLRMA – IL Municipal League Risk Management Assoc.**

- Accountant Bruno Bellissimo reviewed past history on the village's participation through the Illinois Municipal League Risk Management Association using the "Minimum/Maximum" option and the added expense when the village claims have exceeded the minimum rate.
- Bruno suggested that to reduce future costs the village go with the Traditional Contribution Agreement rather than the Minimum/Maximum Contribution.
- Consensus of the board was to go with the "Traditional Contribution Agreement" paying the contribution amount in 2 installments of \$134,378.55. The 1<sup>st</sup> installment is due December 20, 2010, the motion will be placed on the December 9, 2010 board agenda for board approval, and the 2<sup>nd</sup> installment is due May 20, 2011.

**Finance Review – October Update**

- The financial reports as of October will be available on Wednesday, December 8, 2010 and the November financial reports will be available by December 15, 2010.

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**Special Board Meeting**

- Mayor Jezierny indicated that a Special Board Meeting will be called for either December 28<sup>th</sup> or 29<sup>th</sup> to approve the health insurance plan that will be selected for the village employees.
- The board will also need to approve the final check register as of 12-28-10 for year-end expenditures.

**Tax Levy/Abatements**

- Accountant Bruno Bellissimo is working on completing the numbers for the tax levy especially on the Police Pension numbers.
- Bruno presented the Police Pension numbers based on 3 options; the first option, the contribution as required by Illinois compiled statute would be \$492,713, the second option is a recommended minimum contribution of \$514,990 and the third is based on GASBY (Governmental Accounting Standards Board) in the amount of \$470,843.
- The consensus of the board was to go with the GASBY number of \$470,843 for the tax levy ordinance.
- The tax levy and the abatement ordinances will be on the December 9, 2010 board agenda for board approval.

**Audit of Insurance Payments**

- Trustee Szlendak spoke with the auditors from Miller Cooper and is meeting with them next week with the details on what is needed for the audit on insurance reimbursement payments.
- The reimbursements are done on a quarterly basis. Since the Linden Group is our insurance representative, it was suggested that they provide the information for the audit.

**Las Palmas Zoning changes**

- The Planning Commission recommendations for the zoning changes will be on the December 9, 2010 board agenda for board approval.
- After the approval of the Planning Commissions recommendations the plans will then go to the Zoning Commission for their recommendations to the board for board approval.

**Report from Chief of Public Safety on police overtime**

- Chief Ricchio presented and reviewed in detail a report on overtime for the current fiscal year for all members of the Police Department.
- Chief Ricchio also showed the comparison of last year versus this year which showed a reduction in overtime expenses of about \$30,000.
- Chief Ricchio also reviewed the 2010/2011 revenue sources for the Police Department and the amount collected for each revenue source as of November 30, 2010.

**JAV Machine – Library Parking Issues**

- Mayor Jezierny reviewed the letter received with photographs from the JAV Machine factory that is directly across the street from the Eisenhower Public Library, regarding parking in the first 4 spots on Oketo south of the libraries entrance that blocks delivery trucks from accessing the factories loading dock during daily deliveries causing delivery trucks to park on Oketo to be unloaded.
- Mayor Jezierny & Chief Ricchio met with Ron Stoch from the Eisenhower Library regarding this request from JAV Machine. Mr. Stoch agreed to the “No Parking Monday thru Friday from 8:00am to 2:00 pm” and suggested 8:00am to 5:00pm.
- Discussion ensued and the board agreed to place the motion on the next board agenda.

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**Harwood Heights Senior Club Donation**

- Consensus of the board was to place a motion for the \$2,500 donation that was allocated in the 2010/2011 Appropriation Budget on the December 9, 2010 board agenda for board approval.

**Senior Assistance Center Contribution**

- Consensus of the board to defer an additional \$5,000 contribution until January 2011; a \$5,000 contribution was approved at the October 14, 2010 board meeting.

**Advertising Benches – Wright Advertising (List of possible sites)**

- The list contains 25 possible site locations; the agreement calls for a minimum of 20 advertising bench sites.
- Discussion ensued and it was agreed to defer a decision until next month.

**Village Christmas Party**

- Mayor Jezierny indicated that this year's Village Christmas Party will mirror what we did last year, ordering from a number of the village's restaurants celebrating the "Kitchens of Harwood Heights."
- The trustees agreed to contribute to the Christmas Party as they did last year.

**Public Comment**

**Joan White:** Commented on the parking on Oketo in front of the library. Asked if the abatement ordinances were regarding the Lawrence Avenue SSA? Complimented the Chief on the open and transparent report he did on the Police Department overtime and the revenue collected as of November 30, 2010 on fines and tickets.

**Bill Heinzinger:** Commented on the Las Palmas proposal for a parking lot; indicated a possible pedestrian problem with the sidewalk/curb area and also the Comcast box at the alley.

**Roy Schmidt:** Had a question regarding the Police Pension figure on the April 30, 2010 Financial Report.

**EXECUTIVE SESSION**

**Motion by Trustee Gadzinski, seconded by Trustee Szlendak to enter into Executive Session at 8:54pm; all in favor.**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subject: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

**Motion to reconvene Open Session by Trustee Gadzinski, seconded by Trustee Steiner at 9:40pm; on a roll call vote, all in favor.**

Motion by Trustee Gadzinski, seconded by Trustee Steiner to adjourn. On a voice vote, all present being in favor, the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Thursday, December 2, 2010 at 9:41pm.

Respectfully submitted,

  
Marcia L. Pollowy, Village Clerk