

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, NOVEMBER 10, 2011**

A. **CALL TO ORDER** at 7:43 pm by Mayor Arlene Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	Rob Bush

D. **PUBLIC COMMENT**

**Roy Schmidt, 4336 N. Rutherford:** Stated that Ridgewood High School Parents Club is having Bingo every month. Next Bingo is November 19<sup>th</sup>; it's \$20.00 for 15 games. RHS is having Christmas concert on December 17<sup>th</sup>.

E. **REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**  
**Mayor Jezierny**

**Sidewalk Program**

The Sidewalk Program is still in progress. A punch list has been identified and indicates what further work needs to be done. All should be completed as weather permits.

**Road Improvements**

We are awaiting paperwork for the approval from the CDBG project for the additional scope of work along Argyle and Ainslie. Since the bidding came in lower than the funding, we do not anticipate any problems of additional cost to the Village. This delay will result in a much better road repair.

A Special Board Meeting is being called for Tuesday, November 29<sup>th</sup> at 7:00 pm for a required Public Hearing pertaining to the CDBG project.

**NEW DEVELOPMENTS:**

**Plan Commission Hearings**

Our Plan Commission will continue their meeting from October 26<sup>th</sup> to Monday, November 14<sup>th</sup> so they can continue gathering all input and information to present their 'finding of fact' and make their recommendation to the Village Board.

These meetings are public hearings on the changes to our new Zoning Codes and on the Re-Zoning of some industrial properties to commercial based on our new Comprehensive Plan.

I am thrilled to report that an application has just been submitted to our office from a Developer for the re-development of the Tornado site. A public information session is being planned for early December. The Tornado building is scheduled for demolition very soon because the building's roof was severely damaged from the storms that occurred and for public safety.

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**Tax Increment Financing**

I was very disappointed when I read last week's article in the Pioneer Press about TIF and it indicated that 2 school superintendents are "opposed" to the TIF. I spoke with both of these superintendents and neither indicated to me that they said they were "opposed". While this is an important issue, it should not be misrepresented. I realize that all taxing bodies would have concerns and this is expected.

It is important to get the reporting corrected and I have requested an immediate retraction in our local paper.

**Polish School – Ridgewood High School**

I am very thrilled that the Jan Kochanowski Polish School of Culture and Language will be taking place at Ridgewood High School that will serve both the students of Norridge as well as Harwood Heights.

On Saturday, October, 29<sup>th</sup> I was honored to be invited to take part in a ceremony at RHS to present diplomas to first-graders for their recitation of polish rhymes and lyrics. Trustee Michael Gadzinski also took part in the ceremony. The teachers and staff did a wonderful job to welcome the parents and make the children feel important and show how they progressed in their learning and language ability. Polish class takes place every Saturday.

The importance of knowing a second language and studying its culture is very helpful in today's world. As the Mayor of Harwood Heights, we hired staff with a second language to assist in our office, on the Police force and in our Dispatch unit where our staff can communicate to our residents in Polish, and in other languages.

**Youth Commission Halloween Party**

I attended the Youth Commission Halloween Party on Sunday, October 30<sup>th</sup>. This event was filled with enthusiasm as children were dressed in great costumes and engaged in games and coloring. The Youth Commission members did a fabulous job in planning a fun event – but I don't know how they judged the costume contest because they were all great! Halloween photos will be posted on our website.

**New Members Needed for Youth Commission**

The Youth Commission is in need of 3 new members. If you are interested, please fill out an application at the Village Hall. It is truly a rewarding experience providing programs for our Youth. Members are compensated at a rate of \$150/month.

**ONCC**

I attended the O'Hare Noise Compatibility Commission meeting on Friday, Nov 4th. Information was brought back and given to the Northeastern students who are working on a project reporting on the O'Hare Noise monitor comparisons.

**Taste of Italy**

The Harwood Heights Taste of Italy will take place this Saturday, Nov 12. Interested residents will meet at the Village Hall at 1:00 pm and be transported to 3 different restaurants within the Village for Appetizers, Entrée and Dessert.

**Forestry & Green Initiatives**

**Trustee Dobrzycki**

Reminded residents that the last day for lawn clippings to be picked up is December 1<sup>st</sup>.

**Recreation**

**Trustee Gadzinski**

The HHYC has had a wonderful fall season with most of the programs coming to an end soon. The gymnastics show was a great success and a wonderful show for everyone. Attended the opening of the new Saturday Polish school at Ridgewood High School; it was a special event for all involved. Believes everyone should be proud of their heritage. Attended the WSSRA meeting; they are making necessary changes to budgetary items and discussing cost cutting measures as well as administrative changes.

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**Public Works  
Water & Sewer  
Trustee Steiner**

Asked for the Boards approval on agenda item I 5 for the street sweeper repair. Public Works is trying to get some of this money back as the sweeper was repaired a few years ago. Reminded residents that putting leaves in the streets is a ticket able offense and it puts a burden on our street sweeper. A new sweeper costs about \$230,000.00. Also asked the board for approval on agenda item I 4. This is for an extension of our part time workers so we can keep up installing the water meters through the winter months.

**Public Health & Safety/Building  
Trustee Mougolias**

Last Thursday Chief Ricchio reported that our Police Dept financial figures for this year show we are on track to beat last year's figures, which is good news. Not only will the Village get extra revenue but it shows that our tickets are up and Police productivity is up. Congratulated the Harwood Heights Police Department and hopes that when our new recruits come on next year, next years revenue and productivity will be even better.

**Ordinance/License**

**Trustee Schuepfer**

Asked for Boards approval on agenda items I 36 & I 44. Both of these motions grew out of several discussions over the past two months. Part of the discussion focused on the number of vehicles that use Oketo, Odell, Octavia and Oconto as cut through streets to Harlem when traffic starts to back up from the lights on Harlem and Lawrence. Chief Ricchio conducted traffic studies on Oketo as well as Oconto. On I 44 we are designating Oconto, Octavia, and Odell from Lawrence to Leland as "No Thru Streets-Local Traffic Only" as well as on Leland from Wilson to Harlem. Beginning in the Spring, item I 36 is to install seasonal speed bumps north and south of the Leland and Oketo stop sign.

**Finance  
Information & Technology**

**Trustee Szlendak**

Had a positive report from the Accountant and the Treasurer. We now have over \$600,000.00 in the bank. Our financial condition is improving. Should have preliminary draft of our audit early next year. Does not view the Ordinance regarding the "No Thru Traffic" as a revenue producer and hopes no-one gets a ticket. However, people are bypassing Harlem and the stop light and are making it dangerous for residents.

**Clerk's Report**

The village is continuing to collect food donations for the Salvation Army' Thanksgiving Day Basket food drive; a donation box is in the Village Hall lobby to receive all donations. Also starting November 16<sup>th</sup>, the Salvation Army Angel Tree Tags will be available for anyone wishing to purchase Christmas gifts for needy children.

**Attorney's Report**

No Report

**Chief Ricchio**

Stated that one of the things that he has been trying to do as Chief is to increase the pride and professionalism of our Police department to service our community. Obviously, more citations translates into more dollars, but the important thing is that they are on the streets, they are doing their job and they are protecting our community. That is the important thing. He will continue to make sure that the Harwood Heights Police Department continues to service the Community.

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**Mayor Jezierny**

Commented that tomorrow is not only 11/11/11; it is also Veterans Day. Asked that everyone keeps the Veterans in your prayers, both those who have fought before and those who are currently fighting for our country.

**F. TRUSTEE COMMENTS**

**Trustee Dobrzycki:** Commented on Veterans Day. Attended the Halloween Party and thought it was one of the largest Halloween parties we have had. Thought everyone had a good time.

**Trustee Mougolias:** Attended the Gymnastics show. His daughters were performing and his wife is a volunteer. It was a wonderful show and encouraged all to attend in the future. Asked Chief Ricchio to comment on the Parking Pass Program.

**Chief Ricchio:** Showed sample of the new parking pass. The Harwood Heights Police Department started delivering the fliers explaining that these passes will go on sale December 1, 2011. The new parking pass program will go into effect January 1, 2012. The plan tries to take care of existing flaws in our current program. There are so many different versions and there was no accountability as to who was issued the passes and how many they had. We did not know if they were lost, misused, counter-fitted, or if people were using a resident parking pass in lieu of purchasing a vehicle sticker. The pass will only be good for one year. Each year they will be renewed in a different fluorescent color. Each plaque that will be issued to each resident will be numbered and identified to each resident. Encouraged anyone who has a question, to contact him and he will answer every question. Thinks this program is a good start to enforce our current Ordinance. Stated that if anyone has a party, they should just call it in to the Harwood Heights Police Department and no cars will be ticketed.

**Trustee Gadzinski:** On October 30th, the Knights of Columbus along with the American Red Cross sponsored a blood drive at Divine Savior Church on Montrose. They do this every year. He donated blood. Learned that blood lasts about 56 days but will most likely be used within a week.

**G. SPECIAL COMMITTEE REPORTS**

None

**H. APPOINTMENTS/REAPPOINTMENTS**

None

**I. CONSENT AGENDA**

**Motion by Trustee Dobrzycki seconded by Trustee Gadzinski on Consent Agenda Items I 1-51.**

**Trustee Szlendak pulled Consent Agenda item I 14 for a separate vote.**

**Motion by Trustee Dobrzycki seconded by Trustee Gadzinski on Consent Agenda Items I 1-13 & I 15-51 as amended.**

1. To approve the regular minutes of the Board of Trustees meeting held October 27, 2011.
2. To approve the Contract Agreement Extension for Backflow Solutions, Inc., for the cross-connection control program (which began December 1, 2006) and will go into effect at the conclusion of our previous agreement (which ends November 30, 2011) to begin December 1, 2011 and conclude November 30, 2016 and to authorize the Mayor to sign the contract agreement extension.
3. To approve expenditure, not to exceed **\$7,800.00**, payable to GMS Plumbing, Inc. for installation of 7 – 13 linear feet of 15" PVC pipe for sewer repair at 4700 block of New England expensed to FY 11/12 – Water Fund.

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, NOVEMBER 10, 2011**

4. Motion to approve the extension of the Public Works part-time help thru March, 2012 with salary expense not to exceed \$20,000 expensed to FY 11/12 - Water Fund.
5. To approve expenditure, not to exceed **\$10,254.95**, payable to Standard Equipment Company for repairs on the Street Sweeper expensed to FY 11/12 line item 11-13-00-7999 – Contingency.
6. To approve expenditure, not to exceed **\$915.19**, payable to Cummins NPower LLC for Maintenance Agreement for the Police Department backup generator expensed to FY 11/12 line item 11-14-00-7051 – Village Properties.
7. To approve expenditure, not to exceed **\$3,850.00**, payable to Cook County Sheriff's Training for basic training course for the 2 new police officers expensed to FY 11/12 line item 11-13-00-7999 – Contingency.
8. To approve expenditure, not to exceed **\$5,000.00**, payable to the Senior Assistance Center for the 2nd partial payment of the annual contribution of \$15,000.00 for 2011/2012 expensed to FY 11/12 line item 11-01-00-7033 – General Administration.
9. To approve expenditure, not to exceed **\$16,998.92**, payable to Ancel Glink, Diamond, Bush, DiCianni & Krafthefer for billing through September 30, 2011; expensed to FY 11/12 line item 11-02-00-7051- Legal.
10. To approve expenditure, not to exceed **\$540.00**, payable to Clark Dietz, Inc. for Professional Services for the period August 27, 2011 to September 30, 2011 for the 2011-2012 Village Staff Engineering Services expensed to FY 11/12 line item 11-14-00-7004 – Village Properties.
11. To approve expenditure, not to exceed **\$12,790.24**, payable to Clark Dietz, Inc. for Professional Services for the period August 27, 2011 to September 30, 2011 for the Ainslie & Argyle CDBG ('09) MFT Resurfacing Design expensed to FY 11/12 line item 44-00-00-8053 – MFT Fund.
12. To approve expenditure, not to exceed **\$4,000.00**, payable to Clark Dietz, Inc. for Professional Services for the period August 27, 2011 to September 30, 2011 for the 2011 MFT Sidewalk – Design, expensed to FY 11/12 line item 44-00-00-8032 – MFT Fund.
13. To approve expenditure, not to exceed **\$10,500.00**, payable to Clark Dietz, Inc. for Professional Services for the period August 27, 2011 to September 30, 2011 for the ERP/MFT Street Rehabilitation - Design expensed to FY 11/12 line item 44-00-00-8055 – MFT Fund.
15. Motion to approve expenditure in the amount of **\$300.00**, payable to “Domino’s for the purchase of Pizza/food for basketball awards ceremony. (Date TBA). Expensed to FY 11/12, Line item 11-08-00-7031 - Recreation.
16. Motion to approve expenditure, not to exceed the amount of **\$800.00**, payable to “WORLD’S OLDEST SPORTS”, for the purchase of medals/awards for the beginning, intermediate and advanced basketball awards ceremony (Date TBA). Expensed to FY 11/12, Line item 11-08-00-7031 - Recreation.
17. Motion to approve expenditure, not to exceed the amount of **\$150.00**, payable to Lisa Wilczenski for the purchase of Drinks/beverages from Sam’s Club for Basketball awards ceremony (Date TBA). Expensed to FY 11/12, Line item 11-08-00-7031 - Recreation.
18. Motion to approve expenditure, not to exceed the amount of **\$40.00**, payable to Scott Rein for coaching beginning basketball program. Expensed to FY 2011/12, Line item 7031 - Recreation.
19. Motion to approve expenditure, not to exceed the amount of **\$140.00**, payable to Vincent Soriano for coaching the beginning, intermediate and Advanced Basketball program. Expensed to FY 11/12, Line item 11-08-00-7031 - Recreation.
20. Motion to approve expenditure, not to exceed the amount of **\$30.00**, payable to Carolina Woloszyn for refereeing the intermediate basketball program. Expensed to FY 11/12, Line item 11-08-00-7031 - Recreation.

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, NOVEMBER 10, 2011**

21. Motion to approve expenditure, not to exceed the amount of \$290.00, payable to Kevin Hilton for coaching the beginning basketball program and refereeing the intermediate and advanced basketball programs. Expensed to FY 11/12, Line item 11-08-00-7031 - Recreation.
22. Motion to approve expenditure, not to exceed \$500.00, payable to "World's Oldest Sports" for the purchase of 24 hockey sticks for the hockey program. Expensed to FY 11/12, Line item 11-08-00-7035 - Recreation.
23. Motion to approve expenditure, not to exceed \$180.00, payable to Carolina Woloszyn for coaching the volleyball program. Expensed to FY 11/12, Line item 11-08-00-7034 - Recreation.
24. Motion to approve expenditure, not to exceed \$150.00, payable to Scott Rein for coaching the volleyball program. Expensed to FY 11/12, line item 11-08-00-7034 - Recreation.
25. Motion to approve expenditure, not to exceed \$124.00, payable to "World's Oldest Sports" for the purchase of 8 new volleyballs. Expensed to FY 11/12, line item 11-08-00-7034 - Recreation.
26. Motion to approve expenditure, not to exceed \$250.00, payable to "World's Oldest Sports" for the purchase of medals/awards for volleyball awards ceremony. Expensed to FY 11/12, line item 11-08-00-7034 - Recreation.
27. Motion to approve expenditure, not to exceed \$150.00, payable to "Dominos" for the purchase of pizza for Volleyball awards ceremony to be held on November 22, @ Union Ridge School. Expensed to FY 11/12, line item 11-08-00-7034 - Recreation.
28. Motion to approve expenditure, not to exceed \$100.00, payable to Lisa Wilczenski for the purchase of beverages for volleyball awards ceremony to be held on November 22, @ Union Ridge School. Expensed to FY 11/12, line item 11-08-00-7034 - Recreation.
29. Motion to approve expenditure, not to exceed \$200.00, payable to "Domino's" for the purchase of pizza for HHYC Christmas party. Expensed to FY 11/12, line item 11-08-00-7038 - Recreation.
30. Motion to approve expenditure, not to exceed \$100.00, payable to Lisa Wilczenski for the purchase of beverages for the HHYC Christmas party. Expensed to FY 11/12, line item 11-08-00-7038 - Recreation.
31. Motion to approve expenditure, not to exceed \$275.00, payable to Lisa Wilczenski for the purchase of Christmas "goodie bags" for the HHYC Christmas party. Expensed to FY 11/12, line item 11-08-00-7038 Recreation.
32. Motion to approve expenditure, not to exceed \$125.00, payable to Mary Pelaranos for the purchase of ARTS & CRAFTS supplies, ordered from "ORIENTAL TRADING POST." Expensed to FY 11/12, line item 11-08-00-7035 - Recreation.
33. Motion for the Board to hire John Caravia to referee the Intermediate Basketball Program @ \$10.00 per session, 3 sessions per night, pending background check.
34. Motion for the Board to re-hire Carolina Woloszyn as referee for the fall program.
35. Motion to hire current volunteer coach Rich Varel as referee for the Advanced Basketball program at \$10.00 per session, 3 sessions per night, pending background check.
36. To approve expenditure, not to exceed \$1,500.00 for the purchase and installation of (4) seasonal Speed Bumps on Oketo (North & South of Leland) from Spring through Fall including signage.
37. Motion to Purchase 4 Signs for the Intersections of Lawrence & Oconto, Octavia & Odell, and Leland at Oketo - "No Thru Street – Local Traffic Only" at a cost not to exceed \$350.00.
38. To approve a request for 4 – 10' advertising Banner/flags on private property for Skores Bar & Grill, 6764 Forest Preserve Drive for a period of 2 months, effective November 11, 2011 to January 11, 2012.

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, NOVEMBER 10, 2011**

39. To approve a request for 4 – 3’x6’ advertising Banner/flags for Twins Gyros, 4870 N. Harlem Avenue for a period of 6 months, effective November 11, 2011 to May 11, 2012.
40. Motion to approve a **Village Employee Christmas Party** on **Tuesday, December 13, 2011** at 6:30pm in the Village Community Room; expensed to Village Board.
41. Motion to approve a **Christmas Sing-a-long with the Clerk** on Friday, December 16, 2011 at 7:00pm in the Village Community Room; expensed to the Village Clerk.
42. To Adopt **Ordinance 11-40**, An Ordinance Authorizing the Execution of the IMLRMA “Traditional” Contribution Agreement.
43. To approve expenditure not to exceed **\$176,740.81** for the 1st Installment of the 2012 Annual Contribution payable to IMLRMA (Illinois Municipal League Risk Management Association) for 12-31-11 to 12-31-12 expensed to FY 10/11 line item 11-03-00-8000 - Finance and to Authorize the Mayor to Sign the Agreement.
44. To Adopt **Ordinance 11-41**, An Ordinance Amending the Harwood Heights Code of Ordinances to Create the Designation of “NO THRU STREET – LOCAL TRAFFIC ONLY” for Streets Located Within Residential Areas of Harwood Heights.
45. To Adopt **Resolution 11-21**, A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for Tree Trimming/Removal and Street Sweeping Labor in the Sum of \$28,700 of Motor Fuel Tax from May 1, 2011 to April 30, 2012.
46. To Adopt **Resolution 11-22**, A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for Road Maintenance, Lighting/Signal Maintenance, Salt and Street Signs in the Sum of \$185,000.00 of Motor Fuel Tax from May 1, 2011 to April 30, 2012.
47. Transfer from Parkway General Savings Account in the amount of **\$638,404.22** as they appear on check register **#51262** thru **#51340**.
48. Printer Error on **Check # 51276**, replaced by **Check # 51341**.
49. Transfer from Parkway General Savings Account in the amount of **\$120,603.72** to Parkway Bank Payroll Account.
50. Transfer from Parkway General Savings Account in the amount of **\$140,000.00** to Parkway Bank Payroll Account for the estimated payroll for 11-30-2011.
51. Electronic transfer from Parkway General Savings Account in the amount of **\$12,604.98** for October 2011 IMRF Pension Fund.

A roll call vote on Consent Agenda item I 1-13 & I 15- 51 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Steiner, Mougolias, Schuepfer, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**ITEMS PULLED FROM THE CONSENT AGENDA**

**Motion by Trustee Dobrzycki seconded by Trustee Szlendak on Consent Agenda Items I 14.**

14. Motion to approve a TIF "Phase 2" agreement between the Village of Harwood Heights and Kane McKenna & Assoc., Inc. in an amount not to exceed **\$25,000.00** and to authorize the Mayor to execute the agreement.

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, NOVEMBER 10, 2011**

A roll call vote on Consent Agenda item I 14 resulted as follows:

A YES: Trustee Gadzinski, Schuepfer, Steiner, Mayor Jezierny

NAYS: Trustee Dobrzycki, Mougolias, Szlendak

ABSTAIN:

ABSENT:

Motion Carried

**J. NEW BUSINESS**

None

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. TRUSTEE COMMENT**

**Mayor Jezierny:** Stated that 2012 is the 65<sup>th</sup> anniversary of the Village of Harwood Heights. The Special Events Committee is working diligently and making plans for next year. Welcomes everyone's thoughts and suggestions to make next year a great celebration.

**Trustee Gadzinski:** Veterans Day, formerly known as Armistice Day, is celebrated on 11/11/11 in our country as well as other parts of the world. It was President Woodrow Wilson who instituted Armistice Day. He quoted a statement from Woodrow Wilson.

**Trustee Szlendak:** Wanted to state that the reason he voted no on the TIF was because it makes common sense that if he was the owner of the property that had a TIF, he would simply raise the price on it because there is additional money coming in for the developer.

**Trustee Mougolias:** Wanted to state the reason he voted no and to clarify that TIF money could be used for infrastructure as the Mayor stated. It could be used for a lot of things. He does not know if it's the right thing to do right now and feels we could explore other things before we could do a TIF.

**N. EXECUTIVE SESSION**

**Motion by Trustee Gadzinski, seconded by Trustee Steiner at 8:26pm; on a roll call vote, all in favor.**

**Motion to enter into Executive Session:** pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects: (6) The setting of a price for sale or lease of property owned by the public body.

**Motion by Trustee Steiner, seconded by Trustee Dobrzycki to Reconvene Open Session at 9:28pm; on a voice vote, all in favor.**

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HELD ON THURSDAY, NOVEMBER 10, 2011

O. ADJOURNMENT

Motion by Trustee Dobrzycki, seconded by Trustee Mougolias to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, November 10, 2011 at 9:28pm.

Respectfully submitted,



Marcia L. Follwy, Village Clerk  
Prepared by Mary Q' Connor, Deputy Clerk