

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY, SEPTEMBER 26, 2013**

A. CALL TO ORDER at 7:30 pm by Mayor Arlene Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner to appoint Rob Bush (Village Attorney) as Interim Clerk for the 9-26-13 Board meeting: on a voice vote, all in favor.

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy (Absent-Clerk's Institute)
Deputy Clerk	Mary O'Connor (Absent – Vacation)
Trustees	Mark Dobrzycki Annette Brzezniak-Volpe Michael Gadzinski (Absent) Therese Schuepfer Lawrence Steiner Lester Szlendak (Absent)
Attorney	Rob Bush

D. PUBLIC COMMENT

Roy Schmidt, 4336 N. Rutherford: Stated that he doesn't feel that the Trustees are getting the information they need to know what's affecting their committees until it's on the consent agenda for approval. Doesn't feel we need an Economic Developer.

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report

Mayor Jezierny

Here is an update on the Capital Improvement projects:

The street paving on the 7400 blocks of Winona, Winnemac, Carmen and Strong are now complete. Landscapers continue to work on the parkways with sod to be planted in October.

The 7500 block of Strong has been milled and paved as well.

The 4300 and 4400 blocks of Newland with saw cuts and concrete preparation where needed. These streets are scheduled for milling and grinding on Monday with re-paving done by Friday (weather permitting)

Sections of the street had to be patched and this has been completed on the blocks of 4300 Newcastle and 4500 Newland.

Street work on Norwood Court is now completed and the street is open. Some areas by the alley still need to be completed with paving.

All Fire Hydrants have been sand blasted and painted throughout the Village.

I attended the WCMC membership meeting on Sept 18 as well as the Legislative Committee on Monday, Sept 23. October and November will be the veto sessions. It will be interesting to see what passes and what is vetoed.

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We will be conducting meetings for the residents to learn more about the ComEd Smart Meters. We are awaiting a schedule from ComEd so we can plan the meetings. There you will be able get first-hand information and ask questions directly from ComEd about the benefits of the Smart Meters.

A Crime Prevention seminar will also be held in October. Notification of these meetings will be mailed and also put on our web site and cable.

I want to thank those Trustees who attended and participated with me in the Resource Fair last Saturday at Dunham Park which was sponsored by Senator Mulroe and Representatives McAuliffe and Martwick. Harwood Heights was well represented there.

Another reminder: Congressman Quigley will be hosting a Senior Fair on Friday, October 18 from 10:00 am – 1:00 pm at the Salvation Army at 8354 W. Foster. You can receive information and resources about federal and local agencies.

There will be a grand opening of the new Life Storage on October 12 from 10:00am – 3:00pm

Forestry & Green Initiatives

Trustee Dobrzycki

No Report

Police, Safety, Public Health & Building

Trustee Brzezniak-Volpe

Attended a severe weather seminar on September 13th and based on the information from the seminar she feels that it is clear that our Village is not prepared for real emergencies. We need to move our communications into the 21st century by obtaining the means to send out text messages as well as social media. The Department of Homeland Security in conjunction with FEMA has an emergency notification system in place and available to local agencies that allows agencies to send emergency notification messages to any cellular phone within the GPS location of the municipalities. It draws a fence around your Village and anybody who has a GPS cell phone would receive the emergency message. I will be moving forward to bring this technology to our Village. I have provided the HHPD the person to contact to bring text to 911 for free to Harwood Heights.

Recreation

Trustee Gadzinski

No Report - Absent

Public Works/Water & Sewer

Trustee Steiner

No Report

Finance

Ordinance/License

Trustee Schuepfer

No Report

Information & Technology

Trustee Szlendak

No Report - Absent

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Mayor Jezierny

Union Ridge School had a ribbon cutting ceremony on Thursday, September 16th for the opening of their park that they are sharing with our community. I just received a letter today addressed to all the Harwood Heights Officials from Superintendent John Kosirog thanking all that attended the dedication. The park is wonderful and would not have been possible without your help.

Clerk's Report

No Report - Absent

Attorney Rob Bush

Confirmed Clerk Pollowy's attendance at the sessions for the Clerks in Springfield; I gave a 3 ½ hour instructional session to the Clerks yesterday.

Chief Biagi

We are looking into the texting for 911. Hopefully we can report further on it soon.

F. TRUSTEE COMMENTS

Trustee Brzezniak-Volpe: Maine South is celebrating their 50th anniversary this weekend and it is also their Homecoming. They are going to be holding an open house and BBQ from 12:30pm – 3:30pm on Saturday. They are going to be displaying memorabilia from all the 50 years and everybody is invited to attend.

Trustee Schuepfer: In response to Mr. Schmidt's earlier comments about the 2 items that were pulled from the agenda regarding IT: Before the meeting I contacted Trustee Szlendak and said that I wanted to talk in greater detail about the NABTECH contracts. I asked him to pull those items. I thought we needed to have a COW discussion. If he said that he didn't know what was involved it was because I asked if he would do that as I was going to pull something else. That is what really transpired as far as why we pulled the NABTECH items.

Trustee Dobrzycki: Attended a meeting held by Presence Health Care which is now the new name for Resurrection Hospital. They have merged with Provident Hospital and now provide 70% of the Catholic based health care hospitals and medical centers in the State of Illinois. Introduced 2 guests from our Sister City Dzierzoniow, Poland. They presented gifts from the Mayor of Dzierzoniow.

Mayor Jezierny stated that we will gladly display the gifts in the lobby showcase.

G. SPECIAL COMMITTEE REPORTS

None

H. APPOINTMENTS/REAPPOINTMENTS

None

I. CONSENT AGENDA

**Motion by Trustee Brzezniak-Volpe, seconded by Trustee Dobrzycki on Consent Agenda Items I 1 – I 22.
Trustee Brzezniak-Volpe asked for Consent Agenda item I 3 be TABLED for further discussion at the next COW.
Motion by Trustee Brzezniak-Volpe, seconded by Trustee Dobrzycki on Consent Agenda Items I 1– I 2 & I 4 - I 22.**

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1. To approve the regular minutes of the Board of Trustees meeting held September 12, 2013.
2. Motion to approve the attendance of the Chief Frank Biagi at the Municipal Conference in Washington, DC, October 7 – 10, 2013 not to exceed **\$1,500.00** expensed to FY 13/14 line item 11-05-00-7025 – Police.
4. To approve a Professional Engineering Services Agreement, not to exceed **\$25,000.00**, with Clark Dietz from September 1, 2013 to September 1, 2014 and to authorize the Mayor to sign the Agreement.
5. To approve expenditure, not to exceed **\$43,670.69**, payable to Clark Dietz for Professional Services for the period July 27, 2013 to August 30, 2013 for the 2012 Capital Bill Street Rehabilitation – Construction expensed to FY 13/14 line item 13-00-04-7130 – Capital Bill Grant Fund.
6. To approve expenditure, not to exceed **\$1,156.74**, payable to Christopher B. Burke Engineering for Professional Services for the period July 28, 2013 to August 31, 2013 for the Village-Wide Stormwater Management Plan expensed to FY 13/14 line item 22-00-00-7004 – Water & Sewer.
7. To approve expenditure, not to exceed **\$5,000.00**, payable to Clark Dietz for Professional Services for the period July 27, 2013 to August 30, 2013 for the 2013 ITEP ADA Upgrades – Phases 1 expensed to FY 13/14 line item 11-14-00-7004 – Village Properties.
8. To approve expenditure, not to exceed **\$18,574.00**, payable to Miller Cooper & Co., Ltd. for progress billing for the annual April 30, 2013 audit in accordance with the agreement expensed to FY 13/14 line item 11-03-00-7034 – Finance.
9. To approve expenditure, not to exceed **\$6,000.00**, payable to NAPCO for contract services for July and August 2013 expensed to FY 13/14 line item 11-01-00-9507 – General Administration.
10. To approve expenditure, not to exceed **\$1,650.00**, payable to MuniCap, Inc. for work on the SSA Special Tax billing expensed to FY 13/14 line item 57-00-00-9550- SSA Debt Service.
11. To approve expenditure, not to exceed **\$4,150.17**, payable to the Illinois Municipal League Risk Management Association for the 2013 Minimum/Maximum Additional Billing expensed to FY 13/14 line item 11-13-00-7999 – Contingency.
12. To approve expenditure, not to exceed **\$13,262.00**, payable to the West Suburban Special Recreation Association for the 4th Quarter 2013 Share Payment & Inclusion Payment expensed to FY 13/14 line item 11-08-00-7037 – Special Recreation.
13. To approve expenditure, not to exceed **\$3,090.96**, payable to NABTECH for additional I.T. services for June, July and August expensed to FY 13/14 line items 11-03-00-9530 - \$1,192.02 – Finance & 11-05-00-9530 - \$1,898.94 – Police.
14. Motion to approve the attendance of Mayor Arlene Jezierny at the Municipal Conference in Washington, DC, October 7 – 10, 2013, not to exceed **\$1,500.00** expensed to FY 13/14 line item 11-01-00-7025 – General Administration.
15. Motion to approve the opening of a Village of Harwood Heights Grant Fund Account at Parkway Bank and to authorize the Mayor, Clerk and Treasurer to sign the signature cards.
16. To approve expenditure, not to exceed **\$2,000.00**, payable to Associated Bank for the Annual Fee July 31, 2013 to July 31, 2014 for the Bradford Revenue Note expensed to FY 13/14 line item 11-12-00-7010 – Debt Service.
17. To Adopt **Ordinance 13-21**, An Ordinance Approving a Zoning Variation at 4553 N. Newland Avenue.

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18. To approve expenditure not to exceed **\$34,000.00** payable to Al Piemonte Ford for the purchase of a new 2014 Ford Utility Police Interceptor vehicle expensed to FY13/14 line item 11-05-00-8507.
19. To approve expenditure not to exceed **\$30,700.00** payable to Al Piemonte Ford for the purchase of a new 2014 Ford Sedan Police Interceptor vehicle FY13/14 line item 11-05-00-8507.
20. To approve expenditure not to exceed **\$6,700.00** payable to Minor Electronics for purchase and installation of additional equipment for the two new police vehicles expensed to FY13/14 line item 11-05-00-8507.
21. Transfer from Parkway General Savings Account in the amount of **\$796,291.13** as they appear on check register **#54879** thru **#54944**.
22. Transfer from Parkway General Savings Account in the estimated amount of **\$145,000.00** to Parkway Bank Payroll Account.

A roll call vote on Consent Agenda items I 1 – I 2 & I 4 – I 22 resulted as follows:

A YES: Trustee Dobrzycki, Brzezniak-Volpe, Steiner, Schuepfer

NAYS:

ABSTAIN:

ABSENT: Trustee Gadzinski, Szlendak

Motion Carried

ITEMS WITHDRAWN FROM THE CONSENT AGENDA

3. Motion to approve a new Natural Gas Generator for the Police Department 911 Center payable to Cummings, and Sine Wave Energy for removal and installation of new system not to exceed a total of **\$36,000.00** which includes emergency system notification, crane and includes trade-in of \$3,900 for the old generators expensed to FY 13/14 line item 33-00-00-7030 – E911 Fund for \$18,000 and FY13/14 line item 11-13-00-7999 – Contingency for \$18,000.

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

None

M. OTHER NEW BUSINESS

None

N. TRUSTEE/MAYOR COMMENTS

Trustee Dobrzycki: Wished a resident a Happy Birthday.

Mayor Jezierny: Extended a Happy Birthday to Attorney Rob Bush.

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O. PUBLIC COMMENT:

Richard Fladten, 4723 N. Oketo: Wanted to know when the problem with the power lines at the end of his block were going to be addressed. We have a potential hazard there. **Mayor Jezierny** stated that ComEd has come out and have found some loose wires and they have been addressing the issue. She will get a full report on this and report back to you on it. **Richard Fladten** continued saying that he heard they are going to be planting trees in the Village to help stop airplane noise? Thinks it would be to our advantage to stop cutting trees down that are old and have taken a lifetime to mature.

Roy Schmidt, 4336 N. Rutherford: Stated that Trustee Szlendak told him that he knew nothing about the agenda items that were tabled. Wouldn't the Chairman of IT be involved in these things?

Mayor Jezierny stated that the Senior Assistance Center as well as the Salvation Army and New Horizon are organizations that really help our people and children of Harwood Heights. The New Horizon is asking for small things like batteries, so if you have them it really helps them out a lot. The Senior Assistance Center has various fundraising opportunities throughout the year; they are located on Irving Park, if you need to contact them. The state does not provide the funding to these organizations like they used too. If you have something to donate to the Salvation Army Food Pantry; it is so important.

P. EXECUTIVE SESSION

Motion to enter into Executive Session: pursuant to (5 ILCS 120/2) Sec. 2. Open meetings © Exceptions. A public body may hold closed meetings to consider the following subjects:

Q. ADJOURNMENT

Motion by Trustee Brzezniak-Volpe, seconded by Trustee Steiner to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, September 26, 2013 at 8:05pm.

Respectfully submitted,


Marcia L. Pollowy, Village Clerk
Prepared by Mary O'Connor, Deputy Clerk