
Bid Title:	Village of Harwood Heights – Oketo & Wilson Resurfacing Project Request for Qualifications (RFQ)
Category:	Construction Services
Status:	Open
Bid Recipient:	Arlene Jezierny, Mayor

Description:

**Village of Harwood Heights – Oketo & Wilson Resurfacing Project
REQUEST FOR QUALIFICATION (RFQ) – PHASE III ENGINEERING**

The Village of Harwood Heights Public Works Department (hereinafter Village) is seeking Phase III Engineering Services for the Oketo & Wilson Resurfacing Project. This construction phase of the project is funded through the federal Surface Transportation Program (STP); therefore, all work must be done in accordance with STP guidelines.

The Consulting Engineer shall perform and carry out, in a professional and satisfactory manner, the necessary services required to complete the requirements included in the project. The Village shall provide a qualified Liaison Engineer to assist the Consultant in Village interpretations. The services to be provided related to this Request for Qualifications (RFQ) are described in the Minimum Scope of Services section of this RFQ. All work must adhere to Village and Illinois Department of Transportation (IDOT) standards as required.

The Consulting Engineer shall have successfully completed a minimum of three projects of the same type and size to the Oketo & Wilson Resurfacing Project. The proposed Project Manager shall have a minimum of five years of experience in Phase III Engineering on IDOT Bureau of Local Roads and Streets (BLRS) projects. A list of these projects and the IDOT BLRS contact and local agency contact for the project should be provided.

This work consists of resurfacing OKETO: Lawrence Avenue (FAU 9-1362) to Montrose Avenue (FAU 9-2729), WILSON: Oketo Avenue (FAU 0-1090) to Harlem Avenue (FAU 2766) (.75 miles). This project consists of removal of 4" of asphalt pavement. Pavement will then be replaced with HMA Surface Course 2" and HMA Binder Course 2.5". This project also consists of spot patching – asphalt and concrete bases, curb and gutter removal and replacement (as necessary), sidewalk removal and replacement (as necessary), detectable warnings – ADA Accessibility, structure adjustments, and pavement striping.

The schedule on this project is critical and a team with the experience and relationship with IDOT staff to complete the design in a timely manner is key. The project is scheduled for a January 19, 2018 letting.

Minimum Scope of Services

- The selected Consultant must be familiar with the submittal requirements of IDOT BLRS.
- Familiar with IDOT Documentation
- The Consultant shall include any necessary review of submittals.

Proposal Deliverables

- Submittals shall include: The names and resumes of the proposed key personnel assigned to the project
- A list of a minimum of three IDOT Bureau of Local Roads and Streets projects on which the proposed project manager has successfully managed similar Phase III Engineering projects.

- Include a minimum of three references from other agencies for which the proposed project manager has successfully managed similar projects.
- A list of sub-consultants, if any, who will be used on this project.
- A detailed statement of project understanding describing the scope of the project and items that may require special attention or detail.
- **No fees shall be submitted at this time.**

Review and scoring of the submittals will be based on the following:

- Technical Approach – 30%
- Similar Project Experience – 20%
- Project Team/Staff Capabilities – 20%
- Overall Completeness of Submittal – 15%
- Work Load 15%

Proposal Due Date

The Village is requesting three paper copies and one electronic copy in PDF format on a flash drive of the Proposal be submitted no later January 24, 2018 at 12:00 PM. Based upon review of the Proposals, a fee proposal will be request from selected consultant. The Proposal should be directed to the attention of Arlene Jezierny, Mayor.

Proposal Evaluation

Proposals will be evaluated on the following criteria:

- Experiences and capability of the proposed project team
- Proposed project understanding and approach, and scope of services to be provided

If you have any questions regarding this project, please contact Arlene Jezierny, Mayor at 708-867-7200 or jeziernya@harwoodheights.org.

Publication Date/Time:

January 10, 2018 8:00 AM

Closing Date/Time:

January 24, 2018 12:00 PM