

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY, SEPTEMBER 24, 2009**

A. CALL TO ORDER at 7:30 pm by Mayor Arlene C. Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	David Silverman

D. PUBLIC COMMENT

Sergio Vorobiov, 6811 Montrose: Spoke regarding the lack of parking in the area around his home. This has to do with the handicapped parking signs for the apartments at 6805 Montrose. Mayor Jezierny responded by informing him that this was addressed at the last Board meeting and that the Code Enforcement Officer is going to this location to address the problem. He is concerned that parking will get worse when the new Las Palmas restaurant opens.

Nadia Ozdrovska, 6811 W Montrose: At meeting to support Mr. Vorobiov.

Lee Brigagliano, 4741 N Sayre: Unhappy about parking on Sayre Avenue. She cannot park in front of her house and her car has been keyed. She has lived here for 40yrs and feels Village has gone down; feels that changing the parking on Sayre is unacceptable.

Roy Schmidt, 4336 Rutherford: Listened to the tapes from the FAA Planning Consultants interviews; they were all very complimentary. Questioned why we need an Economic Development Group at \$3000.00 per month. Asked for the latest financial report and received a report dated 3/31/09.

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report
Mayor Jezierny

Burlington has opened its doors. However their official opening is Friday (tomorrow). The store will be open from 10:00 am to 9:00 pm. On behalf of the Village Board, I met with the store manager and expressed that we welcome Burlington to our community and invite everyone to "shop Harwood Heights."

Ridgewood High School is celebrating their 50th Anniversary. Festivities will be celebrated on October 10th with a kick-off parade followed by their football game. Anniversary Banners can be purchased by calling Ridgewood High School; the banners will be hung along Montrose and Lawrence Avenues.

To honor Ridgewood's Anniversary celebration, I would like to read a Proclamation on behalf of the Harwood Heights Village Board.

Mayor Jezierny read Proclamation

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Dan Romito spoke on behalf of Ridgewood High School and thanked the Mayor and Board for this proclamation and invited them to the Homecoming Football Game. He also thanked them for their support on behalf of the Ridgewood High School Board and Students.

On the agenda tonight is a Resolution which applies for an STP grant for the pavement of Oak Park Avenue once the water main project is completed. However, this grant, if approved, may not be received until 2010 or 2011 but we are taking a pro-active approach to secure any funding that might be available to our community.

Also on the agenda is a Resolution and Agreement between the Village and our future planners Houseal Lavinge for Board approval. This will allow us to move forward immediately with our planning process. I met with our Economic Consultants twice this week and they have made a number of contacts already to both property owners as well as interested parties. I am very pleased that progress is taking place. And, once the Planners are on Board, both will work together for the benefit of our community.

With regards to the Octavia and Oconto project, the contractor is completing the excavations and drainage this week. Next week they will begin pouring all the sidewalks, driveways and curb (weather permitting). Once this is complete, the remaining items will include resurfacing and installation of electrical conduit and light poles.

I would like to inform our residents of some key information and dates:

- The Senior Assistance Center is conducting a fundraising wine tasting event to be held at Vince's Restaurant on Wednesday, Oct 7th. Tickets are \$25 and can be purchase at the door or you may call the SAC in advance at 456-7979.
- The SAC is also sponsoring Flu and Pneumonia shots also on Wednesday, Oct 7th, from 8:30 am to 1:30 pm – Only Medicare Part B is accepted. Costs without Medicare are \$25 for Flu shots and \$50 for Pneumonia shots. Please call the SAC for an appointment.
- The SAC is also sponsoring a BUNCO event on Tuesday, Oct 27th at 11:30am; \$15 admission fee includes a light lunch, 3 rounds of Bunco, prizes and fun. Tickets must be purchase in advance.
- The SAC together with the Central Baptist Village at 4747 Canfield is sponsoring Bingo for all Community Seniors on October 28th at 10:00 am.

Our Police Department received letters from our young Union Ridge students which recognizes the valor of those on 911 and to officers in general. I would like the Clerk to read some of the letters received. These letters will be on display in our lobby. I think letters like this that gives appreciation to our Police Department and shows our young that they are there to protect them.

Clerk Pollowy read letters from students at Union Ridge School regarding September 11th thanking the Police Department for protecting them.

One last comment: There was a letter from a resident in today's issue of the Pioneer Press which criticizes the Board on finances. I want to clarify any misleading notions. First, this Board is doing everything possible to look at all financial transactions. There are a number of issues that need to be uncovered, audited and controlled. We are working vigorously at bringing our financial status to a level that gives all of us a working base to plan for the future. Members of this Board are residents too, and we feel that the finances of this Village need to be fully analyzed with checks and balances applied to every aspect of monies collected and expensed – and we are doing that! As I have said in prior meetings, we appreciate your patience as we continue to pursue this very important process without jeopardizing the service needs of our residents and community.

In addition, to set the record straight, unfortunately there will be no Village picnic this year until we have a complete handle of all finances and reporting procedures. However, the Special Events Committee (who are residents receiving no pay) will be planning a number of events for next year and presenting a budget to the Board so we can review and possibly include in our 2010 budget year. I thank all of them for their volunteer work.

As a reminder the Committee of the Whole meeting scheduled for Wednesday, Oct 7th has been re-scheduled to Wednesday, Oct 14th.

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Forestry & Green Initiatives

Trustee Dobrzycki

No Report

Recreation

Trustee Gadzinski

The HHYC had a great turnout for their fall activities registration; the programs have begun and are on their way to a successful fall season. He and the Board attended the NYA parade for the opening of the football season. There was a great turnout and it was a great community event. He is proud to have our youth participating in all these activities.

Public Works

Water & Sewer

Trustee Steiner

There was no street sweeping last week because the sweeper was broke; it is now fixed and sweeping will resume. Public Works has been hot patching on Oak Park. Please report any holes you see to Public Works. They have also been replacing water meters. Hendricksen has begun their tree trimming program within the Village. Public Works trimmed bushes that were blocking the sidewalk on Forest Preserve Drive and the much needed resurfacing project has begun on Forest Preserve Drive.

Public Health & Safety/Building

Trustee Mougolias

Asked for the Boards support on Motion I 6; this will be the last spraying of the year. The contract with Clarke Mosquito is ending soon and he will be asking for a new bid from them as well as some other companies that now do mosquito spraying.

Ordinance/License

Trustee Schuepfer

No Report

Finance

Information & Technology

Trustee Szlendak

No Report

Clerk's Report

We will be setting up our Census Committee. At the next Board meeting there will be a Resolution to set up the committee and we will also be doing appointments for the committee at that time.

Attorney's Report

No Report

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Chief of Police

Chief Ricchio stated that a resident who lives near Nagle and Sunnyside is concerned over the traffic that is congesting the area primarily due to the construction going on. The resident stated that there are a lot of vehicles that are going down the street the wrong way, speeding and not stopping at stop signs. Police Squads were posted in the area and during the past week the Harwood Heights Police Department cited 12 vehicles. The Chief believes the violations are due to the construction and until it's completed the Harwood Heights Police Department will be patrolling the area more heavily.

F. TRUSTEE COMMENTS

Trustee Gadzinski

Norwood Park Fire Department is hosting an open house on Saturday, October 10, 2009, from 12:00 to 3:00. They will also be administering flu shots. Norwood Park Township will also be giving flu shots on Monday, October 12th and Wednesday October 14th from 9:00 until 3:00. Flu shots will also be administered to homebound and disabled residents by appointment on October 13th and October 15th; you can schedule these appointments through the Township. The Senior Assistance Center is looking for volunteers to help deliver meals to homebound residents. It only takes about an hour and 15 minutes. Rain barrels are still available for purchase for \$40.00. Further information check the Village website.

Asked for Boards approval of agenda items I 13, I 14, and I 7.

Will be attending the IML Conference over the weekend.

Mayor Jezierny commented that Trustee Dobrzycki donated all the soccer nets for the Youth Commission.

Trustee Dobrzycki

Will prepare and obtain information from other communities on Ordinances that he feels the Village of Harwood Heights should enact regarding proposing that all Village transactions, both income and expenses, be posted online. Harwood Heights has the technology and he believes Harwood Heights should comply with that as other communities have. He will confer with the Village Attorney, Trustee Schuepfer and Mayor Jezierny at the next Committee of the Whole meeting.

Mayor Jezierny commented that we have a check register that is always available for public viewing.

Trustee Mougolias

Attended the IML Conference today and learned a lot of things regarding municipal government from the sessions presented and also attended a session on collective bargaining. Commented that his daughter signed up for gymnastics and he is very happy with the job the Youth Commission does with the kids. Thanked all involved with the Youth Commission.

G. SPECIAL COMMITTEE REPORTS

None

H. APPOINTMENTS/REAPPOINTMENTS

None

I. CONSENT AGENDA

Motion by Trustee Gadzinski, seconded by Trustee Dobrzycki on Consent Agenda items I 1– 18:

Trustee Szlendak pulled item I 2 for a separate vote.

Trustee Dobrzycki pulled motion I 16 for a separate vote.

Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski on Consent Agenda items I 1, I 3 – 15, & I 17&18.

1. To approve the regular minutes of the Board of Trustees meeting held September 10, 2009.

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3. To approve expenditure, not to exceed \$1,194.00, payable to SEPS, Inc for the yearly inspection of the battery backup at the water tower, expensed to FY 09/10 line item 22-00-00-7042 – Public Works.
4. To approve expenditure, not to exceed \$2,451.77, payable to ADT Security Services for quarterly billing 10-1-09 to 12-31-09 for Village Hall security service expensed to FY 09/10 line item 11-03-00-7038 – Finance.
5. To approve expenditure, not to exceed \$4,208.75, payable to MuniCap, Inc. for special tax bill preparation for the 2nd tax billing for 2008 for SSA participants expensed to FY 09/10 line item 11-14-00-7108 – SSA Administration.
6. To approve expenditure, not to exceed \$2,109.22, payable to Clarke Environmental Mosquito Management, Inc for a spraying done on 9-6-09 expensed to FY 09/10 line item 11-09-00-7061 – Health.
7. To approve expenditure, not to exceed \$16,989.97, payable to West Suburban Special Recreation Assn. for the 4th Quarter 2009 Share Payment and Inclusion Payment expensed to FY 09/10 line item 11-08-00-7037 – Special Recreation.
8. To approve expenditure, not to exceed \$290.40, payable to the Metropolitan Mayors Caucus for 2008-2009 membership dues expensed to FY 09/10 line item 11-01-00-7027 – General Administration.
9. To approve expenditure, not to exceed \$2,713.75, payable to RGP Diversified Services, Inc. for accounting services for billing period of August 24, 2009 through September 4, 2009 as specified in the service agreement approved by the board at the June 25, 2009 Board meeting, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
10. To approve expenditure, not to exceed \$2,567.50, payable to RGP Diversified Services, Inc. for accounting services for billing period of September 8, 2009 through September 18, 2009 as specified in the service agreement approved by the board at the June 25, 2009 Board meeting, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
11. To approve expenditure, not to exceed \$15,384.89, payable to Ancel Glink, Diamond, Bush, DiCianni & Krafihefer for billing through July 31, 2009 ; \$11,594.89 expensed to line item 11-02-00-7051 – Legal; \$3,795.00 expensed to line item 11-07-00-7036 Bldg. Legal; FY 09/10.
12. Motion to approve an Agreement with RGP Diversified, Inc. for the extension of accounting services not to exceed \$20,000.00 expensed to FY 09/10 line item 11-03-00-7032 – Finance.
13. To approve the hire/rehire of coaches/referees/scorekeepers for the 2009 Youth Commission programs pending necessary background checks. Coaches include Sean Fagan, Nick DiGrazzia, Joe Jacobsen, Kevin Hilton, Gerard Soriano and Dylan Kobylt as basketball coaches @ \$15.00 per hour.
14. To approve expenditure, not to exceed the amount of \$300.00, payable to World's Oldest Sports, for the purchase of tee-shirts for the 2009 HHYC soccer program. Expensed to FY 09/10 line item 11-08-00-7036- Recreation
15. To adopt **Resolution 09-10**, a Resolution Requesting Funding for Oak Park Avenue by the North Central Council of Mayors.
17. Transfer from Parkway General Savings Account in the amount of \$248,533.16 as they appear on check register #46949 thru #47024.
18. Transfer from Parkway General Savings Account in the amount of \$127,089.35 to Parkway Bank Payroll Account.

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A roll call vote on Consent Agenda items I 1, I 3-15, & I 17 & 18 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Motion Carried

ITEMS PULLED FROM THE CONSENT AGENDA

Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda item I 2.

2. To approve the minutes of the Special Board of Trustees meeting held on September 17, 2009.

A roll call vote on Consent Agenda items I 2 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner,

NAYS:

ABSTAIN: Trustee Szlendak

ABSENT: Motion Carried

Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski on Consent Agenda I 16.

16. To approve and adopt **Resolution 09-11**, a Resolution Selecting a Planning Consultant and Authorizing Execution of the Agreement.

A roll call vote on Consent Agenda items I 16 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Motion Carried

J. NEW BUSINESS

None

K. OLD BUSINESS

None

L. CORRESPONDENCE

Clerk Pollowy read a letter from Comcast Cable. They will be enhancing their services and some customers may need to have either a digital cable box, digital adapter, or Cable card for each television to receive these new digital channels.

M. OTHER NEW BUSINESS

None

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N. TRUSTEE COMMENTS

Trustee Dobrzycki

Will also be attending the IML Conference and has gotten many good ideas for the Village because of the IML Conference.

Trustee Szlendak

As Chairman of Information and Technology he feels that we should put our check register online. We can post it after it is approved at the board meeting but we cannot do it as the checks are being written because they are not approved until the Board meeting. Suggests we make the check register as part of the Board meeting minutes immediately.

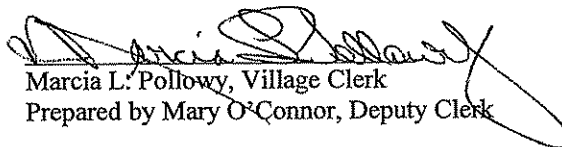
O. EXECUTIVE SESSION

None

P. ADJOURNMENT

Motion by Trustee Szlendak, seconded by Trustee Mougolias to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Thursday, September 24, 2009 at 8:26 pm.

Respectfully submitted,


Marcia L. Pollowy, Village Clerk
Prepared by Mary O'Connor, Deputy Clerk