

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, MAY 27, 2010

A. CALL TO ORDER at 7:30 pm by Mayor Arlene Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias (Absent) Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	Rob Bush

D. PUBLIC COMMENT

**Joan White: 7429 W Winona:** Noticed that most of the bills on the agenda were from the prior fiscal year. However, motion I 4 refers back to a year ago. Wanted to know why this bill was just now coming in and should have come in while Mayor Fuller was in office.

**Attorney Rob Bush** explained that the bill came in shortly after the current administration took over. There were some questions raised regarding the bill. Lawyers can be notorious on late billing, and then questions were raised on whether the work billed for was actually performed. It wasn't until they received another letter within the last month that it was demonstrated that Mayor Fuller was advised that an abatement ordinance was going to be necessary on an annual basis. It was the attorney's advice that it now be put in for payment as they finally got a satisfactory answer.

**Joan White (cont)** Attended the COW meeting and the Finance meeting. Thinks it's very good to listen to the discussions between the board members during these meetings. Some of the ideas presented were: advertising on the helper bus, rental property permit fees, cigarette tax, 3am special liquor licenses, towing changes, user fees on the helper bus, rental of the new bus, vacant property tax, vendor licenses on delivery trucks, washer dryer tax, street fair, farmers market, Youth Commission fee increases. Wanted to compliment the board for considering everything and for bringing it all up for discussion.

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

**Mayor's Report**

**Mayor Jezierny**

Through a grant obtain last year with the help of the WCMC and Mayor's Caucus, we are able to resurface Montrose Avenue from Sayre to Forest Preserve Drive. Construction officially began today and will continue through June 11<sup>th</sup>. Signs have been posted along Montrose and residents and businesses have been notified. Please try to avoid this route until operations are complete.

The Gunnison resurfacing project is nearing completion. The side street aprons and stripping were completed today. Minor work along the curbs and sewers will be completed shortly.

Sayre Avenue from Montrose to Carl Cassatta Drive will soon be re-surfaced as a co-op project between the Village of Harwood Heights and Norridge since this street is shared by both communities. The bid date for this project is June 8<sup>th</sup> and we anticipate awarding the contract on or around June 23. This project was made possible thru a grant received from State Rep Michael McAuliffe.

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Other projects proposed with this grant will include a Sidewalk program, Norwood Court's curb, street and alley and sections of Oriole Ave as a co-op with Alderman Doherty and the City of Chicago.

Another grant in the amount of \$1.4 million was supported by Senator James DeLeo and should be available to us in 2011. As dollars in our Village budget are limited, we rely on these grants to fund our infrastructure projects. Funding for sewer and water projects are a bit more challenging, but we continue to pursue them with applications for Federal grants. I have personally purchased and donated flowers and flags for the planters along the Lawrence Avenue streetscape. These will be planted tomorrow in time for the Memorial Day weekend.

The next COW meeting has been rescheduled for Wednesday, June 2<sup>nd</sup> due to the Board attending the Union Ridge graduation ceremonies. This meeting will continue with discussions on our Appropriation Budget for Fiscal Year 2011. Next week I will be meeting with our Planning Consultants and Eco-Dev Team to schedule the next Public meeting on Planning.

Our Auditors are nearing the completion of our 2009 audit and should provide a draft in the next couple of weeks. Final journal entries are being posted to our Fiscal Year 2010 in preparation of submitting our 2010 documents to our Auditors.

Applications for the Cook County Disaster grant are available on line at [Cookcountydisastergrant.org](http://Cookcountydisastergrant.org). For those families who were affected by the 2008 floods, please fill out an application.

The Historical Room is open at 6:30 pm – one hour before the last Board meeting of each month. We welcome our residents to stop by and enjoy the history of our Village and engage in good conversation.

On behalf of the entire Board, I wish you a safe holiday as you celebrate this weekend with family and friends. However, keep in mind the purpose of this holiday which is to honor those who gave their lives for the freedom of our country. The Village Hall will be closed Monday in observance of Memorial Day.

**Forestry & Green Initiatives**

**Trustee Dobrzycki**

**No Report**

**Recreation**

**Trustee Gadzinski**

The Secretary of State Mobile Unit will be at the Village Hall on Wednesday June 2, 2010 from 10am to 2pm. Residents will be able to renew their driver's license and state ID's. They will also be able to purchase license plate stickers and get their vision and written exams done if necessary. Senior citizens will get their state ID's for free. On May 14<sup>th</sup> Quality Care plus was here at the Village Hall and there was a large turnout. Residents were able to get their glucose and blood pressure checked. The WSSRA agreed to the request we sent them; it states that the Village of Harwood Heights gets credited for the 2010 share in the amount of \$41,311.00. That was the total of overpayment from 2006-2009. The Village will issue a check in June to the WSSRA in the amount of \$6,710.00. This represents the balance due for the 2010 share of \$48,021.00. It will be put on the WSSRA agenda for the first meeting in June.

**Public Works**

**Water & Sewer**

**Trustee Steiner**

Asked for Boards approval on agenda I 5 which is for an emergency expense on the street sweeper; the impeller corroded and needed to be replaced. They were able to split the payment in 3 installments. There was a water break on 4600 Newland. Public Works has repaired that. Montrose Avenue is being resurfaced and Public Works did a nice job of putting notices on all the residents' homes. There is restrictive parking. They will ticket and tow.

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**Public Health & Safety/Building  
Trustee Mougolias**

**No Report - Absent**

**Ordinance/License**

**Trustee Schuepfer**

Asked for Boards approval on motion I 21 which is a motion to approve a special use permit for a "Clear Wireless" facility. On April 28<sup>th</sup>, the planning committee held a public meeting and made a recommendation to approve this installation of a Clear wire transmission facility. It will be located on top of the Montclare apartments. Attended two meetings on budget planning investigating new revenue sources. The Ordinance Committee is anticipating to create Ordinances in a timely fashion so we can approve and implement any new ways to raise revenues for our Village.

**Finance**

**Information & Technology**

**Trustee Szlendak**

Had a Finance meeting to discuss new potential revenues. We also had a number of meetings with the Mayor and Village Treasurer Joe Russo, and the Accountant to project the revenues for the upcoming year. There is some debate on those numbers. We are going to have another meeting one hour before the COW meeting at 6:00pm on June 2<sup>nd</sup> to discuss the revenue. After that meeting we will start working on our expenses. Goal is to have the Appropriation done in June. We are going to have to make significant cuts. The sooner we handle the problem the sooner we will not spend money we don't have.

**Clerk's Report**

Reminded everyone that even though the Census mailing period is over, we continue to have the Census people going door to door on anybody who has not returned their form. Most of them did their training at the Village Hall. Please cooperate with them if they come to your door so we can get our share that comes from the census counting. Trustee Steiner asked what our percentage of count was? Clerk Pollowy responded that we are at 79%.

**Attorney's Report**

**No Report**

**Chief Ricchio**

Wanted to inform the Board that on May 14<sup>th</sup>, the Harwood Heights Police conducted a seat belt safety check in connection with the Illinois State Click It or Ticket program; 6 officers participated for 2 hours. They wrote 19 seat belt violations. They will be conducting another check on Friday, May 28, 2010. Sergeant Tyrpak conducted several tobacco stings through the BASSETT program and is happy to announce that there were no violations found.

**F. TRUSTEE COMMENTS**

**Trustee Schuepfer**

Joined the Mayor with a staff member in a meeting for the 2008 Flood Relief Grant. Thinks it is important for anyone who is thinking about applying for this money to know that it is only a fixed amount of money. It is on a first come first serve basis. Once the money is gone it is over. Suggests that if you or anyone you know are going to apply for this grant, you do it soon.

**Trustee Szlendak**

Is disappointed with the previous Mayor, he found out that she was aware of the fact that we had to abate the last tax levy. It's not just the \$2000.00 we had to pay to the consultants, but the mailing, manpower and the hassle our residents had to go through to get their money back. Cannot figure out why she would withhold that information from the Board? Why would she make the residents go through this? Its not fair.

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**Trustee Dobrzycki**

Suggested that for raising revenues we place on the next COW meeting agenda for discussion, the suggestion of using the Community Center and setting fees for that. We could set various rates for different organizations. Any type of revenue that we could generate would be beneficial for the Village.

Noticed that the work started on Montrose today and a resident pointed out to him that there should be covers placed over our sewers. This is important as the Village may incur costs of cleaning out the sewers. Maybe our Public Works Supervisor could make sure the sewers are covered and ask our Village Attorney to make sure this is part of the contract. Noticed there were many children and parents using the park at St Rosalies. Suggested that we paint a crosswalk somewhere close by that junction so the cars would stop for them crossing. Noticed that the parking lot at Burlington Coat Factory was busy and hopes that's a good sign that people are shopping in our Village.

**Mayor Jezierny**

Asked Trustee Dobrzycki when he spoke to the residents about the covers on the sewers? He responded he spoke to them that afternoon. Mayor Jezierny continued by saying that she thinks it's a good idea that the sewers are covered and she suggested to Trustee Dobrzycki that he should have called her at that time so she could have checked into it. He responded saying it was late in the afternoon. She also stated that the Community Center proposal was worked on by Trustee Schuepfer and our Attorney and it was presented at the last COW meeting. It is already on the next agenda and we will be looking at different categories of people for costs. We can look at crosswalks but putting one in midstreet can be a safety problem. With any construction project, no matter what it is, there is an inconvenience. It is important to put the signs out, and we notified the residents and businesses. Please be careful in those areas.

**Trustee Schuepfer**

Stated that IEPA requires that there's something that fits inside the sewer to avoid debris from getting inside the sewer. She suggested that he look at the sewers to make sure they are in place and advise the resident of it.

**Trustee Steiner**

Doesn't think we could get a crosswalk any closer to the park. He feels that putting one any closer is a danger for anyone to get hit. He feels that the crosswalk at Rutherford is sufficient as it is a half block away.

**Trustee Gadzinski**

A young girl called the Village Hall and asked if we had a wheel chair she could borrow. She has health problems and is unable to walk well at times. He received a wheelchair for her from the Senior Assistance Center and delivered it to her. Wanted to thank the SAC for providing that service to our resident.

**G. SPECIAL COMMITTEE REPORTS**

None

**H. APPOINTMENTS/REAPPOINTMENTS**

None

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**I. CONSENT AGENDA**

**Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda Items I 1 – I 24**

**Motion I 1 pulled by Trustee Dobrzycki for a separate vote**

**Motion I 5 pulled by Mayor Jezierny for a separate vote to include amendment**

**Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda Items I 2 – 4 & I 6-24.**

2. To approve the minutes of the Special Board meeting held May 20, 2010.
3. To approve expenditure, not to exceed \$248.00, payable to Treasurer, State of Illinois for the balance of the Village of Harwood Heights share on the Union Ridge Pedestrian Improvement Project expensed to FY 09/10 line item 11-13-00-7999 - Contingency
4. To approve expenditure, not to exceed \$2,042.25, payable to Ungaretti & Harris for issues relating to the Tax Abatement and the draft Abatement Ordinance (2008), expensed to FY 08-09 line item 11-02-00-7051 - Legal.
- 6 To approve expenditure, not to exceed \$4,979.63, payable to ADT Security Services Inc. for quarterly billing, 6-1-10 – 8-31-10 for Police Department security system expensed to FY 10/11 line item 11-05-00-9008 – Police.
7. To approve expenditure, not to exceed \$2,340.00, payable to North East Multi-Regional Training, Inc. for membership dues from 7-1-10 to 7-1-11 for 25 officers & 1 civilian at \$90.00 each, expensed to FY 10/11 line item 11-05-00-7036 – Police.
8. To approve expenditure, not to exceed \$4,320.00, payable to the Illinois Council of Police for Legal Defense Plan membership for 3-1-10 to 3-1-11 expensed to FY 10/11 line item 11-05-00-7034 – Police.
9. To approve expenditure, not to exceed \$585.00, payable to Clark Dietz Inc. for the professional engineering services from February 27, 2010 to March 26, 2010 for the Montrose Avenue resurfacing project as agreed to in the Maintenance Engineering Agreement approved by the board on September 10, 2009, expensed to FY 09/10 line item 44-00-00-8032 – Street Resurfacing Projects – MFT.
10. To approve expenditure, not to exceed \$6,600.00, payable to Clark Dietz, Inc. for professional engineering services from February 27, 2010 to March 26, 2010 for the East Side Drainage Preliminary Engineering – Phase 1 project as agreed to in the Professional Service Agreement approved by the board on September 10, 2009, expensed to FY 09/10 line item 22-00-00-7023 – Water Engineering Fees – Water & Sewer.
11. To approve wire transfer of \$4,915.75 SSA debt service payment from Parkway Bank & Trust Co. Lawrence Avenue SSA Tax Receipts & Debt Service Account to Amalgamated Bank of Chicago for semi-annual interest due June 1, 2010 for Series 2006A BI #2663 SSA Bonds. Amount to be charged to line item 57-00-00-5010 SSA Debt Service Fund Interest Expense.
12. To approve wire transfer of \$52,825.00 SSA debt service payment from Parkway Bank & Trust Co. Lawrence Avenue SSA Tax Receipts & Debt Service Account to Amalgamated Bank of Chicago for semi-annual interest due June 1, 2010 for Series 2006B BI #2664 SSA Bonds. Amount to be charged to line item 57-00-00-5010 SSA Debt Service Fund Interest Expense.
13. To approve wire transfer of \$48,801.25 debt service payment from Parkway Bank & Trust Co. General Account to Amalgamated Bank of Chicago for semi-annual interest due June 1, 2010 for General Obligation Bonds Series 2003 BI #1984. Amount to be charged to line item 55-00-00-7025 General Obligation Bonds Fund Interest Expense.
14. To approve expenditure, not to exceed \$7,863.48, payable to Houseal Lavigne Associates for Professional Services for January 1, 2010 relating to the FAA Grant for the Land Use Compatibility Plan expensed to FY 09/10 line item 11-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).

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15. To approve expenditure, not to exceed \$29,195.00, payable to Houseal Lavigne Associates for Professional Services for April 1, 2010 invoice relating to the FAA Grant for the Land Use Compatibility Plan expensed to FY 09/10 line item 11-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).
16. To approve expenditure, not to exceed \$3,000.00, payable to Roy F. McCampbell for April 2010 billing for Economic Development relating to the FAA Grant for Land Use Compatibility Plan expensed to FY 09/10 line item 11-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).
17. To approve expenditure, not to exceed \$3,000.00, payable to Roy F. McCampbell for May 2010 billing for Economic Development relating to the FAA Grant for Land Use Compatibility Plan expensed to FY 10/11 line item 11-15-00-7130 – FAA Grant Expenditures. (80% to be reimbursed back to the village).
18. To approve expenditure, not to exceed \$5,000.00, payable to Miller Cooper & Co., Ltd. for the 2nd progress billing for the April 30, 2009 audit in accordance with the audit agreement approved at the March 25, 2010 board meeting expensed to FY 09/10 line item 11-03-00-7034 – Finance.
19. To approve expenditure, not to exceed \$1,380.00, payable to Harry I. Sakai, CPA for professional accounting services rendered for April 25, 2010 through April 30, 2010 under new agreement dated March 25, 2010, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
20. To concur with the Planning Commissions Findings of Fact for the Public Hearing 10-01 held on April 28, 2010 with the commissions recommendations to grant a Special Use Permit for Clear Wire to install, operate and maintain cellular equipment at the site known as Parkway Towers, LLC in the Village of Harwood Heights.
21. To Adopt Ordinance 10-17, An Ordinance Granting a Special Use Permit for Clear Wireless LLC D/B/A Clearwire in the R-1 Single Family Residential District (7171 West Gunnison Street)
22. To approve a Block Party to be held on Saturday, June 26, 2010 for the block commonly known as 4400 North New England and to direct Public Works to clean the street, and also to provide barricades as well as orange cones for use that day.
23. Transfer from Parkway General Savings Account in the amount of \$251,714.73 as they appear on check register #48019 thru #48075.
24. Transfer from Parkway General Savings Account in the amount of \$128,336.84 to Parkway Bank Payroll Account.

A roll call vote on Consent Agenda items I 2-4 & I 6 -24 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Trustee Mougolias

Motion Carried

**ITEMS PULLED FROM THE CONSENT AGENDA**

**Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski on Consent Agenda I 1.**

1. To approve the regular minutes of the Board of Trustees meeting held May 13, 2010.

A roll call vote on Consent Agenda items I 1 resulted as follows:

A YES: Trustee Gadzinski, Schuepfer, Szlendak

NAYS:

PRESENT: Trustee Dobrzycki, Steiner

ABSTAIN:

ABSENT: Trustee Mougolias

Motion Carried

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**Motion by Trustee Dobrzycki, seconded by Trustee Steiner on Consent Agenda I 5.**

5. To approve expenditure, not to exceed \$6,931.18, payable to Standard Equipment Company in 3 monthly installments of \$2,310.40, \$2,310.39 & \$2,310.39 for emergency repairs on the Elgin Street Sweeper expensed to FY 10/11 line item 11-06-00-7044 – Public Works which includes a negotiated discount of \$710.96.

A roll call vote on Consent Agenda items I 1 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT: Trustee Mougolias

Motion Carried

**J. NEW BUSINESS**

None

**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. TRUSTEE COMMENTS**

Trustee Dobrzycki

Stated that he and Trustee Steiner did not attend the last Board meeting and that is why he voted present on Agenda item I 1; does not feel that he should vote on something that he did not attend. Met up with the Mayor, Clerk and some Board Members at the Polish Constitution Day parade. Was recognized by Mayor Daley for his work.

Trustee Schuepfer

Attended the 50<sup>th</sup> anniversary of Ridgewood High School along with Mayor Jeziorny and Clerk Pollowy. Suggested that residents see the Mosaic on display; the residents, businesses and schools in Harwood Heights and Norridge created tiles. One of the things we can do as a Village is have a tile representing the Village. It is located on the wall outside of the auditorium. Also was a part of the rededication of the Richard Hunt Sculpture. Had a chance to see the new field house and it is stunning. They have a garden on the top of the field house.

Trustee Gadzinski

Wished everyone a happy and safe Memorial Day weekend. Asked everyone for a moment of silence to recognize all the men and women, past and present, who have served our country.

Trustee Dobrzycki

Attended the WSSRA Kentucky Derby Gala, along with the Mayor, Clerk and some Board members.

**N. EXECUTIVE SESSION**


None

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O. ADJOURNMENT

Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, May 27, 2010 at 8:15pm.

Respectfully submitted,



Marcia L. Polowy, Village Clerk  
Prepared by Mary O'Connor, Deputy Clerk