

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD ON THURSDAY, JANUARY 14, 2010**

A. **CALL TO ORDER** at 7:30 pm by Mayor Arlene Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Deputy Clerk	Mary O'Connor (Absent)
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias Therese Schuepfer Lawrence Steiner Lester Szlendak
Attorney	Rob Bush

D. **PUBLIC COMMENT**

Roy Schmidt, 4336 N. Rutherford: Asked for extension of over 3 minutes for speaking.

**Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski, All in Favor.**

Listened to tape from last meeting and heard Trustee Szlendak saying that he did not know about the finances of the Village. For 3 years he has mentioned that the finances of the Village are down, yet for 3 years he feels nothing has been done. He has attended meetings listening to Trustees and the Treasurer saying we need to bring in more revenue for the Village. The recent gas increase was done 6 months ago by the Village of Norridge and it took this board 6 months to put in into place here. There is traveling to Washington DC and now I see there was a trip to San Antonio. When were these trips approved? I keep sending emails asking and get no reply. There was talk of extending the bar hours. Listening to tapes I heard Trustee Mougolias say that they talked about the garbage fees many times. When was this talked about? Has attended many meetings and did not hear this discussed. Questioned the agenda item regarding the health care benefits for the employees. Says he received many calls regarding the garbage fees. Asked the Mayor how much she will be paying for water and garbage.

E. **REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

**Mayor's Report**  
**Mayor Jezierny**

Since this is our first meeting in the New Year, I would like to wish everyone a very healthy and prosperous 2010 and beyond.

After several months of thorough review of the Village financial records, we now have a better picture of where we stand. This has been a costly undertaking but it was absolutely necessary to the welfare and stability of our Village. We have a better picture of where we stand financial – but it's not pleasant.

As many of you may know, our neighboring municipalities have been hit with significant decreases in revenue and we are no exception.

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Our Services, Safety and Operations depend mainly on what we collect in Property Taxes combined with other sources of revenue we receive. Besides Property tax, our top 5 sources of revenue are: Sales Tax, Home Rule Tax, State Shared Income Tax, Utility tax and Transfer tax.

As part of our continuing effort to keep residents informed about the financial condition of the village, I will be presenting an overview of some significant changes in our village finances. It is important that we all have a good understanding of the current financial state since it does affect all of our current and future plans as residents and as a community.

**Mayor Jezierny gave Power Point Presentation on Village Finances.**

Yes, the economy has also taken a toll on all of us. We are doing everything we can to examine all contracts and payables to reduce costs. While some communities are operating at a deficit, we have been doing everything we can to meet our obligations. We needed to act now in order to stop the bleeding of further decreases in revenue so our Village will avoid serious deficits and continue operating to bring service to you.

There are municipalities that are millions in debt and having difficulties in paying their bills. We do not want to be faced with those issues. We need to take action that may not be popular for some, but nonetheless necessary.

We continue to review every option to cut spending. We have also kept the Village's portion of our Property Taxes on hold for many years while costs incurred by the Village kept rising. It is becoming clear that we, all of us, need a better way to determine what spending is absolutely "necessary". Likewise, we need to consistently determine what cuts we can make without sacrificing services to our residents to any large degree. We need to have sound financial accounting to operate efficiently and to provide Services, Public Safety and Maintain Infrastructure for our Community.

Depending on the future economic outlook, we may be faced to make additional cuts that could affect services that we have grown accustomed to. This is a serious time for all of us. Not just here in Harwood Heights, but everywhere. We will do everything we can to closely watch our finances, prioritize essential necessities and continue to look for growth opportunities for the future.

While we are all concerned about the financial status of our village, all of us are working to ensure that our community is ready to move forward and take advantage of opportunities that are sure to rise as the national economy recovers.

Now more than ever, we need to come together as a community and weather this economic storm! Together we must move in a direction that will lead this Village toward a prosperous future of which we can all be proud. It may be a bumpy road now, but paving the way for a new future is our goal and commitment to you.

On separate issues, I would like to announce that we received a new Village Bus as a result of a Grant application that I applied for last year. It was just delivered today and all paperwork will be reviewed. There is no cost to us other than an \$80 license charge. We will examine opportunities for revenues by working with other communities.

I am pleased to announce that the North Central Council of Mayors has approved an FAU grant for us in the amount of \$438,000 to pave Montrose Avenue from Sayre to FPD. The letting will take place in March of this year.

I would like to pull check #47498 for further discussion

I would like to thank our Village Attorney Rob Bush and the entire Village Board for their contribution to the employee Christmas party. It is important to show our staff appreciation. I also want to thank all the restaurants that participated and prepared their great dishes. Appreciation letters have gone out to each of them.

**Forestry & Green Initiatives**  
**Trustee Dobrzycki**

**No Report for Forestry & Green Initiatives**

Received a call from our representative from our Sister City in Poland. They would like to set up a SKYPE call. When the time is set, he will notify the Board.

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**Recreation**

**Trustee Gadzinski**

Attended the WSSRA meeting last Tuesday; many things were discussed including upcoming events and fundraisers that they will be hosting for the 2010 year. Will keep everyone posted as to the dates and times that these events will take place. Requested that the director of the WSSRA, Sandy Gabur, attend our next Committee of the Whole meeting scheduled for February 3<sup>rd</sup>; she will be glad to answer any questions the board may have from our January Committee of the Whole meeting.

**Public Works**

**Water & Sewer**

**Trustee Steiner**

Public Works had about 6 water breaks recently due to the cold weather and freezing of the ground. They have requested that residents do not put snow back on the streets after they have been plowed the streets; this is a ticketable offense. Please continue to obey the snow parking restrictions. We do not want the resident's money in ticket revenue but want to get the streets cleaned properly.

**Public Health & Safety/Building**

**Trustee Mougolias**

Item I 24 is a contract between Harwood Heights and ICOPS which is the union for the Harwood Heights Police Department. This agreement has taken a while to negotiate. We have tried very hard to come to this conclusion and feel that we have worked out something that is fair for everyone. We have agreed to a raise, but our officers will have to take a financial interest in their insurance. They never paid any premiums, any deductibles or any prescriptions. Everything has been free for the last 60 years. This is the first time in history they are paying anything. Our employees and their families will also be paying 8% to the premium. They also are paying the first \$2500.00 to their deductible. In prior years the Village would reimburse the whole deductible. In the long run the Village will hopefully save a lot of money. Believes it is a good and fair contract and he believes the Police feel it is fair also. Encourages the board to approve this contract.

There is another item on the agenda approving a salary increase for the police department non negotiated employees. These employees include the dispatchers and the lieutenants and the office staff. We have decided and discussed in the COW meetings and executive sessions to mirror what the rest of the Village staff had gotten 2 years ago. The office staff and PW were given a 3.5% raise but were asked to contribute between 6 and 8 % to their insurance premium. We agreed to give these police non negotiated employees the same thing, but they will contribute 8% to their insurance premium. We feel it is necessary to give them some sort of raise since they are being asked to contribute to their insurance premium. They will also be paying the first \$2500.00 of their deductible. I am asking for the boards' approval on this agenda item.

The garbage fees are necessary as this Village has a substantial decrease in revenue. This is a problem that no one saw coming; sales taxes are down all over the country. We either had to cut services or we had to ask the residents for some money. This is barely covering our expense for the garbage fee. We understand there are tough times. These decisions are very tough on all of us. Everyone on the board has to pay this fee also. The contract renewal for the garbage is coming up in April. I will be trying to negotiate for a lower price and shopping around. We are still trying to adjust our income without cutting services. We all want to keep all the services we offer our residents. Welcomes anyone's ideas to help and he will do whatever research he can on these ideas.

**Ordinance/License**

**Trustee Schuepfer**

Agenda item 1 24 was already discussed by Trustee Mougolias but would like to add that the language that is currently in that ordinance doesn't reflect the agreement that was reached between the Union and the Village. Would like to report that we do have an 8% agreement towards their health care premium and also a \$21.40 monthly contribution for dental and life insurance.

Agenda item I 27 is regarding posting of expenditures to the Harwood Heights website.

Agenda item I 28 reflects a 3.5% increase effective January 1, 2010.

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Agenda item I 29 was part of a discussion that came from Trustee Szlendak about a year ago. We are offering that if employees agree to remove themselves from the insurance plan, they will receive a \$2000.00 buyout with the provision that they remain off the insurance plan for 2 years. There are additional buyout rates depending on the coverage they have. Item I 30 establishes our current practice for all employees. They are responsible for the first \$2500.00 of the deductible. I 31 is an ordinance brought forward by Trustee Dobrzycki regarding encroachment of driveways. Encourages all Trustees to approve these ordinances.

**Finance**

**Information & Technology**

**Trustee Szlendak**

We are facing some difficult financial times for the coming year. Instead of waiting until April to start working on our budget, we are going to begin working on it now. I have already asked our Treasurer to come up with projections of revenues for the next 12 months. My goal is to have the Appropriations done by April 30<sup>th</sup>.

**Clerk's Report**

**No Report**

**Attorney's Report**

**No Report**

**Chief Ricchio**

Agenda item I 25, is a proposal for the Village to enter into an agreement with a collection service. When we entered into an agreement with Red Speed, part of the agreement was that we provide a collection agency to go after fines that were not paid to the Village. There were a couple of firms that made presentations and I believe that the firm that is on tonites agenda is the firm that will provide the best service and break to the Village in collections.

**Mayor Jezierny**

Stated that we are not sending out Newsletters as they cost approximately \$3000.00 between printing and postage; would like to do community meetings with the residents at various locations.

**F. TRUSTEE COMMENTS**

**Trustee Szlendak:** Stated that due to the village's current economic condition, he is donating 10% of his village earnings back to the village and encouraged other board members to do the same. This payback will not solve all the village's financial problems, but it will help pay for some of the monthly costs.

**Trustee Dobrzycki:** Thanked Trustee Schuepfer on the 2 Ordinances that he brought forward at the last Committee of the Whole meeting for discussion that she referred to in her trustee's report, namely the ordinance regarding the posting of the villages expenditures on the village's website within 45-days of approval and also the ordinance regarding the parking restrictions for vehicles blocking residential driveways and encouraged his fellow trustees to approve these ordinances. Also, indicated that the Nicor problem on Sayre regarding no gas or low gas levels has been resolved.

**G. SPECIAL COMMITTEE REPORTS**

**None**

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**H. APPOINTMENTS/REAPPOINTMENTS**

**Motion by Trustee Gadzinski, seconded by Trustee Szlendak**

1. To concur with the Mayor's appointment of Tim Johns as Village Prosecutor for a term ending 4/30/11.

A roll call vote on H 1 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**Motion by Trustee Gadzinski, seconded by Trustee Dobrzycki**

2. To concur with the Mayor's appointment of Joanne Degrazia to the Youth Commission for a term ending 4/30/11.

A roll call vote on H 2 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**I. CONSENT AGENDA**

**Motion by Trustee Dobrzycki seconded by Trustee Gadzinski on Consent Agenda Items I 1 – I 39.**

**Items I 1, I 16 & I 29 pulled by Trustee Dobrzycki for a separate vote.**

**Items I 24 pulled by Attorney Robert Bush for a separate vote.**

**Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski on Consent Agenda Items I 2 -15, I 17 -23, I 25 -28 & I 30 – 39.**

2. To approve the minutes of the Special Board of Trustees meeting held December 29, 2009.
3. To approve expenditure, not to exceed \$2,451.77, payable to ADT Security Services Inc. for quarterly billing 1-1-10 to 3-31-10 for the Village Hall security service expensed to FY 09/10 line item 11-03-00-7037 – Building Security – Finance.
4. To approve expenditure, not to exceed \$1,051.81, payable to ADT Security Services Inc. for quarterly billing 2-1-10 to 4-30-10 for the Public Works security service expensed to FY 09/10 line item 22-00-00-9008 – Security – Water & Sewer.
5. To approve expenditure, not to exceed \$1,700.00, payable to National Power Rodding Corp. for emergency rodding of a main sanitary line expensed to FY 09/10 line item 22-00-00-7070 - Water & Sewer.
6. To approve expenditure, not to exceed \$995.00, payable to Third Millennium for annual maintenance fee for vehicle sticker software from 1-12-10 to 1-11-11 expensed to FY 09/10 line item 11-03-00-7030 – License & Decals - Finance.
7. To approve expenditure, not to exceed \$1,200.00, payable to MuniCap, Inc for preparation and mailing of the 2008 SSA tax bills expensed to line item 11-14-00-7108 – SSA-Administration.
8. To approve expenditure, not to exceed \$832.21, payable to Village Auto Body & Towing, Inc for brake work on the PACE Bus expensed to line item 11-08-00-7054 – Recreation.
9. To approve expenditure, not to exceed \$4,300.00, payable to Miller Cooper & Co., Ltd for progress billing for services rendered through 12-8-09 in connection with 2008 audit agreement expensed to FY 09/10 line item 11-03-00-7034 – Auditing – Finance.

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10. To approve expenditure, not to exceed \$7,401.00, payable to Miller Cooper & Co., Ltd for additional accounting services rendered through 12-9-09 expensed to FY 09/10 line item 11-03-00-7034 – Auditing – Finance.
11. To approve expenditure, not to exceed \$2,583.75, payable to RGP Diversified Services, Inc. for accounting services for billing period of December 7, 2009 through December 18, 2009 as specified in the service agreement approved by the board at the September 24, 2009 Board meeting, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
12. To approve expenditure, not to exceed \$910.00, payable to RGP Diversified Services, Inc. for accounting services for billing period of December 21, 2009 through December 31, 2009 as specified in the service agreement approved by the board at the September 24, 2009 Board meeting, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
13. To approve expenditure, not to exceed \$2,080.00, payable to Harry I. Sakai, CPA for professional accounting services rendered for November 1, 2009 through November 15, 2009 expensed to FY 09/10 line item 11-03-00-7034 – Finance.
14. To approve expenditure, not to exceed \$3,201.25, payable to Harry I. Sakai, CPA for professional accounting services rendered for November 16, 2009 through November 30, 2009 expensed to FY 09/10 line item 11-03-00-7034 – Finance.
15. To approve expenditure, not to exceed \$13,636.25, payable to Ancel Glink, Diamond, Bush, DiCianni & Krafthefer for billing through October 31, 2009; \$6,871.25 expensed to line item 11-02-00-7051- Legal; \$495.00 expensed to line item 11-02-00-7051 – Legal, FAA; \$2,392.50 expensed to line item 11-05-00-7031 – Police Legal; \$3,877.50 expensed to line item 11-02-00-7051 – Legal, Zoning - FY 09/10.
17. To approve expenditure, not to exceed \$2,000.00 for the 2010 Norridge/Harwood Heights Baseball League (subsidize \$20 per Harwood Heights player-maximum 100 players) to be expensed to FY 10/11 line item 11-08-00-7047 HHYB – Baseball Program – Recreation.
18. Motion to approve an Agreement with RGP Diversified, Inc. for the extension of accounting services not to exceed \$15,000.00 expensed to FY 09/10 line item 11-03-00-7032 – Finance.
19. Motion to approve an Agreement with Harry Isamu Sakai, Inc. for the extension of accounting services not to exceed \$10,000.00 expensed to FY 09/10 line item 11-03-00-7032 - Finance
20. Motion to approve the hire of Carol McNamara for the Harwood Heights Youth Commission Gymnastics program @ \$40.00 per student. Expensed to FY 09/10, line item 7033-Recreation.
21. Motion for the Board to approve the appointment of Michael J. Gadzinski as the Regular WSSRA Representative and Mark Dobrzycki as the Alternate WSSRA Representative.
22. To approve the Annual Misericordia Candy Days on Friday, April 23<sup>rd</sup> and Saturday, April 24, 2010, pursuant to adherence to all village traffic and safety codes.
23. To approve the removal of Handicap Parking sign # 03-37 at the address commonly known as 4212 N. Newcastle Avenue and to direct Public Works to remove the sign in a timely manner.
25. To approve a Collection Service Agreement by and between Municipal Collection Services Inc. and the Village of Harwood Heights and to authorize the Mayor to sign the agreement.
26. To approve a previously agreed settlement in the amount of \$15,000.00 payable to Norridge Sewer & Water Construction, Inc. for sewer and water service for 7300 Argyle expensed to FY 09/10 line item 22-00-00-7022 – Legal – Water & Sewer.
27. To Adopt Ordinance 10-01, An Ordinance Amending the Harwood Heights Village Code 3.04.020 to Provide for the Public Posting of Expenditures on the Village of Harwood Heights Internet Website.

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28. To Adopt **Ordinance 10-02**, An Ordinance Providing for a Salary Increase Effective January 31, 2010 for the Non-Negotiated Police Personnel.
29. To Adopt **Ordinance 10-04**, An Ordinance Providing for the Partial Reimbursement of the Insurance Deductible of the Non-Negotiated Village Employees.
30. To Adopt **Ordinance 10-05**, An Ordinance Amending Title 10.52.060 of the Harwood Heights Code of Ordinances Concerning Parking in Residential Districts.
31. To approve and adopt **Resolution 10-01**, A Resolution Authorizing Execution of the 2009 Community Development Block Grant Subrecipient Agreement with the County of Cook, Illinois, for Project Number 09-014 and authorize the Mayor to sign the Agreement and Certification.
32. Motion to ratify the agreement to change the scope of CDBG project 09-014 to sewer construction on Oak Park.
33. To Adopt **Resolution 10-02**, A Resolution for an FAA Grant Payment Request # 2.
34. Motion to accept and ratify the Local Agency Agreement for Federal Participation (ARRA Grant) for Montrose Avenue Resurfacing (Sayre to Forest Preserve Drive).
35. Transfer from Parkway General Savings Account in the amount of **\$217,491.54** as they appear on check register **#47400** thru **#47454**. (December 30<sup>th</sup> Check Run)
36. Transfer from Parkway General Savings Account in the amount of **\$113,353.58** as they appear on check register **#47455** thru **#47534**.
37. Transfer from Parkway General Savings Account in the amount of **\$135,098.90** to Parkway Bank Payroll Account.
38. Electronic transfer from Parkway General Savings Account in the amount of **\$10,781.22** for December 2009 IMRF Pension Fund.

A roll call vote on Consent Agenda items I 2 - 15, I 17 - 23, I 25 - 28 & I 30 - 39 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**ITEMS PULLED FROM THE CONSENT AGENDA**

**Motion by Trustee Dobrzycki, seconded by Trustee Mougolias on Consent Agenda I 1.**

1. To approve the regular minutes of the Board of Trustees meeting held December 10, 2009.

A roll call vote on Consent Agenda item I 24 resulted as follows:

A YES: Trustee Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

PRESENT: Trustee Dobrzycki

ABSENT:

Motion Carried

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**Motion by Trustee Mougolias, seconded by Trustee Gadzinski to Table Consent Agenda I 16**

16. To approve expenditure, not to exceed \$1,250.19, payable to Lester Szlendak for travel expenses to the NOISE Conference, November 8<sup>th</sup> thru the 11<sup>th</sup> in San Antonio, expensed to line item 11-01-00-7025 – General Administration.

A roll call vote on Consent Agenda item I 16 resulted as follows:

A YES: Trustee Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

PRESENT: Trustee Dobrzycki

ABSENT:

Motion Carried

**Motion by Trustee Schuepfer, seconded by Trustee Mougolias on Consent Agenda I 24.**

**Motion to Amend by Trustee Schuepfer, seconded by Trustee Mougolias; roll call vote, all in favor.**

**Motion to Approve Amended Consent Agenda item I 24 by Trustee Gadzinski, seconded by Trustee Szlendak.**

24. To approve the Collective Bargaining Agreement between the Village of Harwood Heights and the Illinois Council of Police (ICOP).

A roll call vote on Amended Motion I 24 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**Motion by Trustee Mougolias, seconded by Trustee Szlendak on Consent Agenda I 29**

**Motion to Amend by Trustee Mougolias, seconded by Trustee Szlendak on Consent Agenda I 29; roll call vote, Trustee Dobrzycki abstained, all others in favor.**

**Motion to Approve Amended Consent Agenda item I 29 by Trustee Gadzinski, seconded by Trustee Szlendak**

29. To Adopt Ordinance 10-03, An Ordinance Providing for an Employee Buyout Option of the Healthcare Benefits Plan for Non-Negotiated Village Employees.

A roll call vote to Approve Amended Motion I 29 resulted as follows:

A YES: Trustee Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN: Trustee Dobrzycki

ABSENT:

Motion Carried

**J. NEW BUSINESS**

Trustee Mougolias presented a proposal for the board's consideration regarding an exclusive towing contract that would generate additional revenue for the village.

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**K. OLD BUSINESS**

None

**L. CORRESPONDENCE**

None

**M. TRUSTEE COMMENTS**

**Trustee Gadzinski:** Asked everyone in attendance to observe a moment of silence for the victims of the earthquake in Haiti and to keep all the people of Haiti in their thoughts and prayers.

**Trustee Dobrzycki:** Explained why he abstained on the vote for Ordinance 10-03 which deals with an employee buyout option of the healthcare benefits plan for non-negotiated village employees and his concern that employees may not have health coverage if they choose this option. Stated that he work with former Trustee Alex in reducing costs by eliminating paying health care coverage for retired employees.

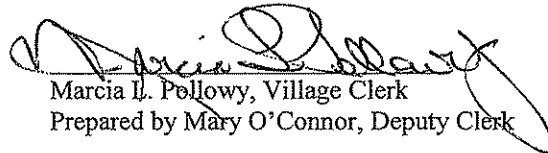
**N. EXECUTIVE SESSION**

None

**O. ADJOURNMENT**

Motion by Trustee Dobrzycki, seconded by Trustee Steiner to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny, on Thursday, January 14, 2010 at 9:00pm.

Respectfully submitted,

  
Marcia L. Pellowy, Village Clerk  
Prepared by Mary O'Connor, Deputy Clerk