

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON WEDNESDAY, JUNE 9, 2010**

A. **CALL TO ORDER** at 6:10 pm by Mayor Arlene C. Jezierny

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL –**

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| Mayor | Arlene C. Jezierny |
| Clerk | Marcia L. Pollowy |
| Trustees | Mark Dobrzycki (Arrived at 6:14pm) Michael Gadzinski (Arrived at 6:16pm) Demetrios Mougolias Therese Schuepfer Lawrence Steiner Lester Szlendak (Arrived at 6:15pm) |

Also present: Chief Mario Ricchio
Bruno Bellissimo
Tom Wolfe

D. **AGENDA ITEMS**

Business Sign

- Mayor Jezierny provided the board members with a copy of a proposed ordinance to approve a ground sign for a new business coming to Harwood Heights, Aldi Food Market. The ordinance includes a drawing of the sign placement by Doyle Signs.
- Retail property for the new store is owned by Rubloff, but the space where the sign would be erected is owned by C.B Ellis.
- C.B. Ellis will issue an approval letter to the Mayor for the installation of a ground sign adjacent to the Burlington sign.
- Aldi is hoping to take possession of the location on the west end of Burlington Coat Factory by July 1, 2010 with a build out of about 120 days.
- Ordinance was placed on the agenda for tomorrow's June 10, 2010 board meeting for board approval.

WSSRA

- West Suburban Special Recreation Association presented the board previously with a detailed report on what the village had overpaid to the WSSRA from 2006 to current based on calculation by Director Sandy Gbur.
- The WSSRA decided that they wanted an audit done to make sure that the numbers were correct. The audit came up with an overpayment from the village of \$27,000 and not the \$41,000 previously stated. Mayor Jezierny received, late this afternoon, copies of the audit that was performed. Copies will be provided to the trustees for their review.
- The Mayor and Trustees are requesting that Sandy Gbur attend the next Committee of the Whole meeting to explain the differences between the 2 overpayment numbers.
- Board members discussed other possible alternatives to still provide this important service to the special needs residents of our village and the consensus was that Trustee Gadzinski look for other alternatives; checking with Elmwood Park, which is the other town besides the Park Districts belonging to the WSSRA and also check with other communities.

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Community Center

- An updated copy of the Community Room Use Policy was distributed and reviewed and is also in the agenda packet for tomorrow's board meeting for board approval. Also reviewed were the Rules and Regulations Governing Use of Community Room, the Indemnification and Hold Harmless Agreement and the Rental Application for Use of Community Center forms.
- Trustee Schuepfer indicated that the School Districts were not identified; to be inserted into the policy is District 79 – Pennoyer School, District 80 – Giles/Lee Schools, District 86 – Union Ridge School, District 207 – Maine South High School and District 234 – Ridgewood High School.

Compliance Fines

- Chief Ricchio had reviewed the current ordinance relating to compliance warning tickets and recommended a revision to increase the current fees. Chief Ricchio explained the reason for the increases and cited examples on the types of violations that would be included; ie any equipment violations such as a broken windshield, a headlight out, no bumper, no valid registration, etc.
- The changes recommended were to increase the fee for settling a compliance warning ticket within ten (10) days from thirty (\$30) to sixty-five (\$65) dollars and to increase the fee for settling a compliance warning ticket subsequent to the ten (10) day period and prior to the person being issued a uniform traffic complaint or notice to appear from fifty (\$50) to one hundred (\$100) dollars.
- The received a copy of this draft ordinance in their board agenda packets for tomorrow's meeting for board approval.

Bus Advertising

- This idea was discussed at the last meeting as a possible source of new revenue. The initial cost to the village is \$135-\$165 to place the village information on the back of the bus.
- Both the street side and curb sides of the bus can have 2 advertisers. The street side cost is \$100 for a one-time artwork fee and a monthly advertising rate of \$150. The curb side cost for the 20"X40" panel is \$100 for a one-time artwork fee and a monthly advertising rate of \$150. The curb side cost for the 24"X24" – across the door panel is \$75 for a one-time artwork fee and a monthly advertising fee of \$125.
- A minimum of three (3) months advertising contract is required. Advertising space is available on a first come basis, and must be approved by the board.
- Trustee Mougolias will present this program to the Chamber of Commerce at their next meeting.
- Two businesses have already requested space to advertise.

Recap & Discussion of 2011 Appropriation Budget for Revenue & Expenditures

- Accountant Bruno Bellissimo provided the board with updated spreadsheets after additional adjustments were made which now reflects a current deficit of -6.83% or \$480,082.
- A lengthy discussion ensued in reviewing the revenue projection numbers by account number in the General Fund and all other Fund accounts with adjustments made to 2 accounts increasing revenue projections by \$57,000.
- A lengthy discussion and exercise ensued reviewing page by page "all expense" items by department and/or Fund accounts, with recommendations for further reductions. The accountant made the appropriate adjustments discussed and agreed upon resulting in a further reduction of the deficit to -3.13% or \$228,555.
- Bruno again will do a projection based on the first 2 months of expenses already this fiscal year to make sure we're in line with spending.
- Another Committee of the Whole meeting will be scheduled for next Thursday, June 17, 2010 at 6:30pm for further discussion and review of the proposed 2010/2011 Appropriation Budget for Revenue & Expenditures.

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Public Comment

Roy Schmidt: Referred to the water & sewer charges for three flats verses two flats and the extra revenue that can be generated. Also, questioned some of the items on the Village Attorney bills.

Joan White: Referred to an article in the Illinois Municipal League magazine regarding preparing a yearly appropriation budget; advised all board members to read it.

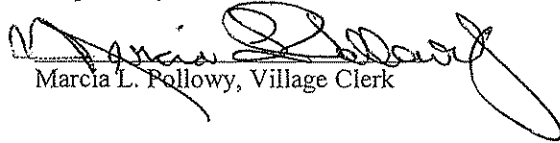
Bill Heinzinger: Willing to donation back a part of his commission salary. Doesn't think other committee appointees would object to donating back.

Roy Schmidt: Believes the board members are earning their money considering all the hours they're spending to find ways to keep the village afloat.

Adjournment

Motion by Trustee Szlendak, seconded by Trustee Dobrzycki to adjourn. On a voice vote, all being in favor, the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Wednesday, June 9, 2010 at 9:09pm.

Respectfully submitted,


Marcia L. Followy, Village Clerk