

# CONTRACTOR'S LICENSE APPLICATION

May 1, 2009 to April 30, 2010

Village of Harwood Heights  
 7300 W Wilson Avenue  
 Harwood Heights, IL 60706  
 Phone: (708) 867-7200 Fax: (708) 867-3038



## APPLICANT INFORMATION

Applicant Name	Phone Number

## BUSINESS INFORMATION

Name (DBA)

Phone Number

Check One:      New Business       Renewal

Address	City	State	Zip Code

<b>Job Location:</b>
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**Contractor (Sub) \$50.00**

**Contractor (General) \$100.00**

### BREAKDOWN OF LICENSE FEES ACCORDING TO VILLAGE CODE:

#### Title II Business Regulations Chapter 113, Section 14

- |                               |              |   |
|-------------------------------|--------------|---|
| 1. Carpentry                  | 7. Masonry   | 12. Sewer or Drain Tile                 |
| 2. Electrical                 | 8. Painting  | 13. Tile – Floor or Wall                |
| 3. Excavator                  | 9. Plasterer | 14. Tuck pointer                        |
| 4. Glazer                     | 10. Plumber* | 15. All others not listed specifically. |
| 5. Lawn Care                  | 11. Roofer   |   |
| 6. Landscaper or Tree Surgeon |              |   |

\*State Registration

- |  |          |
|--|----------|
| 32. Electrical Appliances, Air Conditioning, Refrigeration, and repairing (including sale of)..... | \$100.00 |
| 34. Exterminators, by fumigation or poisons (Certificate of Insurance required).....               | \$100.00 |
| 36. Fire Extinguisher Service .....  | \$50.00  |
| 51. House wreckers (\$10,000 Performance bond to be posted ) .....                                 | \$100.00 |

PERMISSION TO USE **FIRE HYDRANT** – ONLY TO BE TURNED ON BY **PUBLIC WORKS** to keep dust down while wrecking or during construction.

**PLEASE MAKE REMITTANCE PAYABLE TO THE VILLAGE OF HARWOOD HEIGHTS**

REQUIRED: TAX PAYERS I.D. NUMBER \_\_\_\_\_ AND CERTIFICATE OF INSURANCE.

## SIGNATURE

Please sign and date the application form and provide your title with the organization. The signature must be an original.

I, THE UNDERSIGNED APPLICANT OR AUTHORIZED AGENT THEREOF, AFFIRM THAT: THE MATTERS STATED IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE VILLAGE OF HARWOOD HEIGHTS TO ISSUE THE LICENSE HEREIN APPLIED FOR; THE APPLICANT IS QUALIFIED AND ELIGIBLE TO OBTAIN THE LICENSE APPLIED FOR; AND THE APPLICANT WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA, THE STATE OF ILLINOIS, OR THE VILLAGE OF HARWOOD HEIGHTS, IN PARTICULAR VILLAGE OF HARWOOD HEIGHTS ORDINANCES, RULES AND REGULATIONS, AND THE CIVIL RIGHTS THEREOF. FURTHER, I AGREE TO NOTIFY THE VILLAGE OF HARWOOD HEIGHTS OF CHANGES IN ANY OF THE ABOVE INFORMATION.

Signature of Applicant	Title	Date

Every contractor, builder or any person, firm or corporation engaging in the business of a contractor in the construction, maintenance, or remodeling etc., of buildings shall before engaging in any such business, be licensed by The Village of Harwood Heights, be insured and bonded in compliance with Village Ordinances. The undersigned hereby makes application for the issuance of a Contractor's Business License. This license, if issued is under the condition that I understand all regulations, including the Building, Plumbing, Fire Health and Electrical Codes of The Village of Harwood Heights, and agree to abide by such. All blanks must be completed prior to submittal.

Name of Business			Trade	
Address			City	State
Phone Number			Federal Tax Number	
Corporation	Partnership	Individual	Other (Explain):	

Business Owner				
Address			City	State
Home Phone Number			Social Security Number	

**If Corporation:**

Name and Title of Officers (Attach additional sheets as needed)				
Address			City	State
Phone Number				

**Bond Required:** A \$10,000.00 Permit bond is required. (Cancellation of bond automatically revokes license.)

Name of Bond Company	Bond Number	Expiration
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**Insurance Required:** Certificate of Insurance one million dollars or greater is required in accordance with Village Ordinances. Cancellation of Certificate automatically revokes license.

Name of Bond Company	Bond Number	Expiration
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\*Every contractor shall be required to exhibit his receipt showing the payment of his fee to the Commissioner of Buildings as a condition precedent to the granting of any building permit to a contractor. Permits MUST be secured for all work prior to starting.

**ELECTRICIANS, PLUMBERS, ROOFERS, ALARM INSTALLERS AND EXTERMINATORS MUST SUPPLY THE FOLLOWING INFORMATION: (COPY OF LICENSE MUST BE ATTACHED)**

Registration Number	and/or State License	Place of Registration
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Please sign and date the application form and provide your title with the organization. The signature must be an original.

I understand that I am to comply with all Village Ordinances and Codes, and also will be responsible for removal of all debris, and keep premises in a clean and work manlike manner. I acknowledge that I am signing this application under the penalty of perjury and that all information provided is true and correct.

Signature of Applicant	Title	Date
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**Minimum Insurance Requirements Required of All  
Contractors and Municipal Vendors**

**Certificate of Insurance**

**Coverage**

**Limits**

- Comprehensive General Liability \$ 1,000,000
- Worker's Compensation A. Statutory  
B. \$100,000 Each Accident
- \$10,000 Bond
- Village of Harwood Heights, Certificate Holder

**Insurance Coverage Needed to Process Business License**

FAX #708-867-3038