

**AGENDA FOR THE REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD THURSDAY, MAY 13, 2010**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**

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|--------------------------------|----------------------------------|
| MAYOR JEZIERNY () | CLERK POLLOWY () |
| | DEPUTY CLERK O'CONNOR () |
| TRUSTEES; DOBRZYCKI () | SCHUEPFER () |
| GADZINSKI () | STEINER () |
| MOUGOLIAS () | SZLENDAK () |
| ATTORNEY _____ () | |

- D. PUBLIC COMMENT:** Public Comment: Upon recognition to speak by the village president or acting chairperson, the person shall rise and state his or her name and address. An individual may speak for himself or herself or as a representative of a community group. No person shall speak longer than three minutes unless specifically authorized to do so by a majority of the vote of the board of trustees. The three minutes time limit will be measured by a person selected by the village board. Thirty (30) minutes of meeting time will be the maximum time allowed for public comment; Village Code 2.12.090

- E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

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| MAYOR JEZIERNY | MAYOR'S REPORT |
| TRUSTEE DOBRZYCKI | FORESTRY & GREEN INITIATIVES |
| TRUSTEE GADZINSKI | RECREATION |
| TRUSTEE MOUGOLIAS | PUBLIC HEALTH & SAFETY/BUILDING |
| TRUSTEE SCHUEPFER | ORDINANCE/LICENSE |
| TRUSTEE STEINER | PUBLIC WORKS/WATER & SEWER |
| TRUSTEE SZLENDAK | FINANCE/INFO & TECHNOLOGY |
| CLERK POLLOWY | CLERK'S REPORT |
| ATTORNEY | ATTORNEY'S REPORT |

**REGULAR BOARD MEETING
THURSDAY, MAY 13, 2010
CONSENT AGENDA (CONTINUED)**

F. TRUSTEE COMMENTS

G. SPECIAL COMMITTEE REPORTS

H. APPOINTMENTS/REAPPOINTMENTS

1. Motion to appoint William Pelarenos the Coordinator of the Village of Harwood Heights Emergency Services and Disaster Agency (HHESDA) for a 1-year term effective 5-14-10.

I. CONSENT AGENDA

1. To approve the regular minutes of the Board of Trustees meeting held April 22, 2010.
2. To approve expenditure, not to exceed **\$1,438.81**, payable to Payless Auto Body to re-core the radiator on the 1991 International Dump truck expensed to FY 09/10 line item 22-00-00-7044 – Water & Sewer.
3. To approve expenditure, not to exceed **\$3,300.00**, payable to Northern Illinois Police Alarm System for the 2010-2011 Emergency Services Team Assessment membership expensed to FY10/11 line item 11-05-00-7060- NIPAS.
4. To approve expenditure, not to exceed **\$1,900.00**, payable to Ray O’Herron for a ballistic entry shield and shield LED light expensed to FY 10/11 line item 11-05-00-7036 – Police.
5. To approve expenditure, not to exceed **\$5,476.57**, payable to Quill Corporation for ink cartridges for the Police Department expensed to FY 09/10 line item 11-15-00-4051 – Police COP Tech Grant Fund.
6. To approve expenditure, not to exceed **\$176,522.00**, payable to ID Networks, Inc. for new records management system for the Police Department over a 6-year period with the initial year cost of \$92,879.03 paid from the Police Tech Grant Fund expensed to FY 10/11 line item 11-15-00-4051 - Police COP Tech Grant Fund and the 5 remaining yearly cost of \$21,000.00 for each year from the 911 Fund 33-00-00-7040.
7. To approve the hiring of Carina Alvarado as part time records clerk for the Police Department at a salary of **\$11.00** an hour with no benefits effective May 17, 2010 as recommended by Chief Mario Ricchio.
8. To approve expenditure, not to exceed **\$400.00**, payable to Illinois Government Finance Officers Association for job listing for Municipal Accountant posted to IGFOA Website expensed to FY 09/10 line item 11-03-00-7039 – Finance.

**REGULAR BOARD MEETING
THURSDAY, MAY 13, 2010
CONSENT AGENDA (CONTINUED)**

9. To approve expenditure, not to exceed \$2,300.00, payable to Miller Cooper & Co., Ltd. for the 1st progress billing for the April 30, 2009 audit in accordance with the audit agreement approved at the March 25, 2010 and for the drafting of the annual financial report for the State Comptroller's Office for the April 30, 2008 year end, expensed to FY 09/10 line item 11-03-00-7034 – Finance.
10. To approve expenditure, not to exceed \$377.80, payable to Scott Baker for refund of 10 days on the March 2010 health insurance premium for Regina Baker, expensed to FY 09/10 line item 11-03-00-7015 – Health, Dental, Life AD&D & EAP Insurance – Finance.
11. To approve expenditure, not to exceed \$6,678.75, payable to RGP Diversified Services, Inc. for accounting services for billing period of April 6, 2010 through April 29, 2010 as specified in the service agreement approved by the board at the March 25, 2010 Board meeting, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
12. To approve expenditure, not to exceed \$5,280.00, payable to Harry I. Sakai, CPA for professional accounting services rendered for April 1, 2010 through April 24, 2010 under new agreement dated March 25, 2010, expensed to FY 09/10 line item 11-03-00-7032 – Finance.
13. To grant permission to the Park Ridge Ladies Auxiliary representing the Veterans of Foreign Wars Post # 3579 to sell "Buddy Poppies" in the Village of Harwood Heights on Thursday & Friday, May 20th & 21st, 2010 pursuant to complying with all village ordinances and to authorize the Mayor to sign the proclamation.
14. Motion to Adopt PACE's Drug & Alcohol Testing Policy and Program for Service Provider's Employees Providing Transit Service to Pace revised August 31, 2009 and to authorize the Mayor to sign the acknowledgement form. (Policy/Program will replace any existing program applicable only to the village bus drivers.)
15. Motion to Adopt PACE's Systems Security and Emergency Preparedness Plan (SSEPP) regarding policies, procedures and requirements to be followed by management, maintenance and operating personnel in order to provide a secure environment for entities which operate PACE service and to support community emergency response efforts and to authorize the Mayor to sign the acknowledgement form.
16. To Adopt Ordinance 10-15, An Ordinance Amending the Harwood Heights Code of Ordinances to Provide for the Installation of Remotely Read Water Meters.
17. Transfer from Parkway General Savings Account in the amount of \$118,352.21 as they appear on check register #47945 thru #48018.
18. Transfer from Parkway General Savings Account in the amount of \$136,553.25 to Parkway Bank Payroll Account.

**REGULAR BOARD MEETING
THURSDAY, MAY 13, 2010
CONSENT AGENDA (CONTINUED)**

19. Electronic transfer from Parkway General Savings Account in the amount of \$12,890.02 for April 2010 IMRF Pension Fund.

- J. NEW BUSINESS**
- K. OLD BUSINESS**
- L. CORRESPONDENCE**
- M. TRUSTEE COMMENTS**

- N. EXECUTIVE SESSION**

- O. ADJOURN**