

**AGENDA FOR THE REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD THURSDAY, SEPTEMBER 13, 2007**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

MAYOR FULLER	()	CLERK LARSON	()
		DEPUTY CLERK POLLOWY	()
TRUSTEES: DOBRZYCKI	()	MOUGOLIAS	()
GADZINSKI	()	SCHUEPFER	()
JEZIERNY	()	SZLENDAK	()
ATTORNEY	_____ ()		

D. PUBLIC COMMENT

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

MAYOR FULLER	MAYOR'S REPORT
TRUSTEE DOBRZYCKI	INFORMATION/TECHNOLOGY
TRUSTEE GADZINSKI	FORESTRY/RECREATION
TRUSTEE JEZIERNY	PUBLIC WORKS
TRUSTEE MOUGOLIAS	PUBLIC HEALTH AND SAFETY
TRUSTEE SCHUEPFER	ORDINANCE/LICENSE
TRUSTEE SZLENDAK	FINANCE SEWER & WATER
CLERK LARSON	CLERK'S REPORT
ATTORNEY	ATTORNEY'S REPORT

F. TRUSTEE COMMENTS

G. SPECIAL COMMITTEE REPORTS

H. APPOINTMENTS/REAPPOINTMENTS

1. To adopt **Ordinance 07-20**, an Ordinance Creating the Position of Community Service Officer.
2. To concur with the Mayor's appointment of Dino Giolas as the Community Service Officer pursuant to the recommendation of Chief of Police.

I. CONSENT AGENDA

1. To approve the minutes of the Regular Board Meeting held Thursday, August 23, 2007.
2. To approve expenditure, not to exceed **\$1,300.00**, payable to Northwestern University, Evanston, IL on October 22, 2007 for officer Sharon Mortakis to attend class on Traffic Accident Reconstruction I, line item 11-05-00-7036 to be expensed to the FY 07/08 – Police Department.
3. To approve reimbursement expenditure, not to exceed **\$1,096.43**, payable to Officer Robert Henry for motorcycle training held at Northwestern University, Joliet, IL from August 19th thru August 31st, 2007, line item 11-05-00-7036 to be expensed to the FY 07/08 – Police Department.
4. To approve expenditure, not to exceed **\$1,738.00**, payable to Nabtech for two P4 Core2DuoComputers, line item 11-05-00-7039 to be expensed to the FY 07/08 – Police Department.
5. To approve expenditure, not to exceed **\$4,465.03**, payable to ADT Security Services, Inc. for quarterly billing, line item 11-05-00-9008 to be expensed to the FY 07/08 – Police Department.
6. To approve expenditure, not to exceed **\$1,500.00**, payable to Vandewalle & Associates for assistance with zoning changes and review, line item 11-01-00-7061 to be expensed to the FY 07/08 – General Fund.
7. To approve expenditure, not to exceed **\$9,732.92**, payable to Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. for legal consulting, includes **\$1,000.00** retainer fee, **\$2,632.99**, line item 11-02-00-7057, **\$1,589.75**, line item 11-05-00-7031, and **\$852.50** to be reimbursed by developers.
8. To approve the repair of street lights on the **4500 through 5100 blocks** on Harlem Avenue line item 11-06-00-7031 to be expensed to the FY 07/08 – Public Works.

**REGULAR BOARD MEETING
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AGENDA (CONTINUED)**

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9. To approve expenditure, not to exceed \$5,380.00, payable to Hendricksen Tree Service for tree removal, trimming and hanging branches, line item 11-04-00-7050 to be expensed to the FY 07/08 -Forestry.
10. To approve expenditure, not to exceed \$1,195.00, payable to PSMJ Resources for George Assimakopoulos to attend the Public Works Project Management Bootcamp, Chicago, IL on October 4th and 5th, 2007 line item 11-06-00-7025.
11. To retain the services of the following individuals to assist the Youth Commission for the 2007 Fall season: Bob Geiger coach, beginning basketball; Carol McNamara, instructor Gymnastics; Patrick Cverwicz coach, Volleyball; referees Bob Geiger, Danny Furlan and Bo Ciesak.
12. To award the construction project to Marvel Construction Corp. in the amount of \$12,081.25 for the 2007 General Maintenance Sidewalk MFT Program as recommended by Hancock Engineering Company.
13. To award the construction project to Construction Management Corp. of Illinois in the amount of \$120,765.00 for the 2007 MFT Roadway Improvement Project as recommended by Hancock Engineering Company.
14. To approve an Illinois Dept. of Transportation Local Agency Agreement for Federal Participation for the Pedestrian and Transit Improvements for Union Ridge School and to authorize the Mayor to execute the agreement. (Federal portion \$8,800.00, local match is \$2,200.00, FY 07/08 line item 11-14-00-7008.
15. To approve an IDOT Local Agency Agreement for Federal Participation for the Preliminary Engineering Services for improvements for Union Ridge School at the cost of \$10,736.40, payable to Christopher Burke Engineering, Ltd. to complete plans, specifications, and letting and to authorize the Mayor to execute the agreement. (Federal portion \$8,800.00, local match \$2,200.00, FY 07/08, line item 11-14-00-7008.
16. To approve handicap parking at the address commonly known as 4927 North Oriole and to direct Public Works to erect the sign in a timely manner.
17. To approve the Red Ribbon Walk on Sunday, October 21st from 12 noon to 1:00pm with a police escort beginning at 11:15am, starting at Norridge Park District, walking north on Overhill to Lawrence, cross at the intersection and continue north to Winona. Go east on Winona to Oketo, south on Oketo, crossing at Lawrence, west on Lawrence to Oriole, south on Oriole to Leland, west on Leland back into the Park District.
18. Transfer from Parkway General Savings Account in the amount of \$112,630.91, as they appear on check register #43461 thru #43526.

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AGENDA (CONTINUED)**

- 19. Transfer from Parkway General Savings Account in the amount of \$116,856.89 to Parkway Bank Payroll Account.
- 20. Electronic Transfer from Parkway General Savings Account in the amount of \$12,712.34 to IMRF Pension Fund.

- J. NEW BUSINESS**
- K. OLD BUSINESS**
- L. CORRESPONDENCE**
- M. OTHER NEW BUSINESS**
- N. TRUSTEE COMMENTS**
- O. EXECUTIVE SESSION**
- P. ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
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A. CALL TO ORDER at 7:30 pm by Mayor Margaret P. Fuller

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Margaret P. Fuller
Clerk	Dianne H. Larson
Deputy Clerk	Marcia Pollowy
Trustees	Mark Dobrzycki Michael Gadzinski Arlene Jezierny Demetrios Mougolias Therese Schuepfer Lester Szlendak
Attorney	Paul Stephanides

D. PUBLIC COMMENT

Mary Cappello, 7525 W. Lawrence: I just wanted to let you know that regarding the letter you mailed out about the hot water pressure test mandatory to have each units hot water pressure tested; the board still has not notified us about this and it's 30-days, it's September 13th and I guess you said that after 30-days if they don't comply the attorney will take action. **Mayor Fuller:** What's the date of the letter? **Mary Cappello:** The date of the letter is August 22nd; I need to bring it to your attention, so far they haven't scheduled an appointment yet and today is the 13th and they haven't scheduled with any of the units, and there's 48 units. **Mayor Fuller:** We're following up on that; we have to give them 30-days before the Building Commissioner can go back. **Mary Cappello:** Thank you, I just needed for you to be aware of this.

Joe Michel, 4708 N. Newland Avenue: The Harwood Heights Senior Club members would like to thank all of the Trustees for the Fannie May candy treats which you provided for our 34th Anniversary on August 29th. It was a most welcome surprise and the candy was enjoyed by all with dessert and coffee; they also thank Trustee Gadzinski who brought his accordion and brightened our luncheon with his music. In addition, we must extend a special word of gratitude to Trustee Szlendak who visited us and just before the meal was served offered to provide wine for each table. Indeed, we had the finest anniversary celebration because of the generosity of all of you; we thank you sincerely.

Herman Wu, 4746 N. Odell: To the Finance Wizard Committee and associates, aka, Finance Committee and associates. Where is the income? Why are we letting the old Village Hall property remain vacant; which is an eyesore to this village? How many months or years will it remain while you sit idle on your behind to appease yourselves? My neighbors and I could probably raise enough capital to operate a temporary business if the law would allow it. Do the residents have to teach you the laws of supply and demand? Remember you were elected by the people to do a job and bring prosperity and growth. How long must we wait? When is the health, safety and income going to take place; when all of us aren't around to see it? Progress means health, safety and growth, not going backwards. In closing, I would like to thank Chief Podosek for his excellent response to the August 23rd "Letter to the Editor".

Roy Schmidt, 4336 N. Rutherford: First, at the July 26th meeting, Trustee Gadzinski mentioned that he did not attend the Municipal Conference because he attended the budget meeting. I was at the budget meeting and it was canceled because they did not have a quorum. I know Trustee Jezierny, Trustee Schuepfer and Trustee Szlendak were at the meeting. One more and you would have had a quorum. In fact the Department Heads were at the meeting but had to go back home because there was not a quorum. Trustee Jezierny started to agree with Trustee Gadzinski that he was there.

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Maybe she will explain to me what I missed. It would seem that Trustee Gadzinski did not think either meeting was important enough to attend.

Second, it is disappointing that this board cannot recognize the need for more police officers. Last year, as a member of this board, we did budget one position for the Chief and now the board is backing down or should I say turning back the clock. In fact, last year the officer that was responsible for overweight truck revenue was taken off that duty because he was needed somewhere else. This would suggest that we do not have enough officers. And I am even more concerned about what will happen as time goes on. We lost \$35,000 in suggested revenue and incurred who knows how much in street damage. This board needs to consider the future and what may happen if we are short officers again this year and remember that it takes time to hire a police officer.

Third, I like everyone else has read in the paper that the housing market has gone down. I have not read that it has stopped. Why haven't there been more developers in Harwood Heights? We are close to a big city; we are close to an airport; we are close to highways. We should be prime market. So, I have to wonder where they are. If I were a developer and wanted to build something, where would I build? Would I build in a village like Norridge or Park Ridge or Oak Park that invites development and have plans for the future or would I build in Harwood Heights where residents seem to fight new developments. You can all decide on your own why this is happening but my common sense tells me they do not want to build where they are not wanted and have to fight every step of the way. It is just not worth it. So while Park Ridge, Oak Park and Norridge keep development going and getting revenue, we do not. And don't think that one developer doesn't talk to another. In fact, just today when I came home my wife showed me an article in the Lerner newspaper about "while slower sales of single-family homes continue to make economic news, the explosion of the condominium and townhouse markets are rewriting local headlines and bottom lines too."

Last, Trustee Szlendak mentioned that he is Director of Operations and makes sure that things run well where he works and I am sure he does. However, with all due respect to Trustee Szlendak, I believe that he works 5 days a week if not more for his employer. He probably works many hours a day. I would suggest that his office runs well because of his time and knowledge of how the office works. I would hope he understands and appreciates the Mayor's knowledge of how the village works for these same reasons. While I may understand my job in my office, I would respect and listen to Trustee Szlendak's opinion as to the knowledge about his work.

Andy Skyba, 4575 N. Nagle: On your agenda for tonight, item I 9, there is an expenditure not to exceed \$5,380 payable to Hendricksen Tree Service; I'm hoping that the board will approve it tonight. My question to the board is that it was my understanding that the entire east end of the village was supposed to have tree removal in September and I haven't seen any trees removed. I'm sure that \$5,000 is not going to cover all the tree removal and I'm hoping that you will be appropriating more for cutting the trees down in our village that need to be done.

E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY

Mayor's Report
Mayor Fuller

I'm pleased to announce tonight that the Village received an award and Certificate of Achievement for excellence in financial reporting for its comprehensive annual financial report for fiscal year ending 4/30/06. Read plaque. I don't believe that we will be eligible for the award this fiscal year as we don't have any accountability in the office, we have the same person doing the financial statements, data entry, payroll, reconciliations, accounting and working with the auditors, which is not sound accounting practices.

In other good news, one of the attorneys with our law firm of Robbins Schwartz will be co-presenting a seminar on 9/18 entitled "What to Do When Construction Projects Go Bad in Illinois" and on 9/20 the same attorney Mr. Slutzky will be on a panel discussing the topic "Construction Bonds and Surety ship."

The roadside checkpoint on Friday August 31st to Saturday morning checked 635 vehicles; had four traffic arrests; it turns out that Norridge had a serious accident involving a DUI driver who plowed into a motorcycle stopped at Montrose and Harlem; it clearly shows how important DUI enforcement is. We ended up with 3 suspension arrests and 1 of the 3 also had a retail theft warrant, so I thank the Police Department for doing that checkpoint.

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Due to the recent armed robberies to our local businesses the Chief and I will be hosting a business safety seminar with business owners to give them some information on what they can do to take precautions against being targeted or becoming victims of crimes. On Monday night we had our 3rd attempted armed robbery in a month. An attendant of the gas station was shot in the leg. Please check our web site for updates. According to the Crime Index we received from the Illinois State Police, crime went down in 2006 from 2005. I regret to say, I don't think it will be the same for this year, as it seems that crime is on the increase.

The police have increased the vehicle impoundment and truck enforcement which relates to increasing safety on our streets. The Chief and I attended a presentation at Red Speed Illinois regarding the red light photo enforcement program. Red Speed is the only company IDOT issued permits to so far. We were impressed with their program and operations because of the safety issues that will be addressed. The company truly feels that we can change the way people drive by reducing the number of motorists who disobey red lights. This would in the long run decrease accidents and save lives. I am arranging for the trustees to visit the site and receive the presentation so they may ask their own questions.

On the agenda tonight I am pleased to recommend the creation of the Community Service Officer Position. When the Chief and I first discussed the possibility of a community service officer, I was reluctant because it takes a certain person and personality to fill these shoes. This person must be professional yet courteous, tough yet yielding to good relations, and he must know our community, our schools, and our residents and our businesses. He must also fill the criteria for training. I am pleased that we also have the perfect choice for the position. The Chief recommended and I am making the appointment of Dino Giolas to CSO position if the board creates the position tonight. Dino is an experienced and trained auxiliary police officer; he also currently works in our communications department, so he comes from within our own Police Department. He volunteers with our youth commission and he brings his knowledge and experience to the new position. I would not support the creation of this position unless we had the right man to do the job. I believe we do.

The village had a water break on the 4700 block of Nagle on 9/6, this is the area that needs a new main, and the project is in the appropriation ordinance waiting for board approval.

I've requested that employees of Public Works attend more training and educational classes and hope that the board will approve for George Assimopolous to attend an intense two day project management training in conjunction with the American Public Works Association that hopefully will save us money in the long run. I also recommended another training offered by IDOT for Public Works employees.

Our accountant is getting ready for the auditors to begin the F/Y 4/30/07 audit, and he has also been busy entering the numbers from this years appropriation, since it was adopted so late, we have not had the financial reports to assist us in reviewing our finances.

Motions I 12 is to award the concrete construction project to Marvel Construction Corporation in the amount of **\$12,081.25** for the 2007 General Maintenance Sidewalk MFT Program as recommended by Hancock Engineering Company, which came in under the \$14,000 budgeted and I 13 is to award this years street construction project to Construction Management Corp. of Illinois in the amount of **\$120,765.00** for the 2007 MFT Roadway Improvement Project as recommended by Hancock Engineering Company, this is for Odell Avenue from Foster to Ainslie and Ainslie from Harlem to Oconto and was previously approved by the board. Once approved we can get these projects completed this fall, they are funded through Motor Fuel Tax funds.

Motion I 14 and I 15 is an agreement with IDOT to move forward with the federally funded CMAQ grant that Paul May and I applied for. This grant allows for pedestrian and safety improvements at Union Ridge School, the firm of Christopher Burke Engineering is assisting with the project.

I suggest that the board approve Motion I 6 which allows Vandewalle & Associates to assist the village with zoning changes, assist the Plan Commission by preparing the report and Finding of Fact, and attend the hearing on our behalf. It would be a benefit to the village to have representation there especially to answer some of the questions the property owners may have regarding our comprehensive plan and land use issues.

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The State Treasurer announced that low interest loans are available to storm victims living in Cook County and other counties, for more information see the Treasurers web site.

In our latest new property sales in the village, it was interesting to find out that three new purchasers of condos in Harwood Heights are moving here from Norridge. For the month of August there were 11 condos sales and 3 home sales. Yes, as Roy Schmidt said condos are selling, and I met with a developer last week who came in with a list of questions, and the first question was I heard you have a moratorium on condos, I said that is not true. But it shows we have a lot of work to do.

I am honored to have been asked to serve on the NWMC Legislative Committee again this year; our new president is Tony Arredia, Mayor of DesPlaines.

At this time I am pleased to introduce Sandy Gbur, director of the West Suburban Special Recreation Association. WSSRA provides the village with recreation services to persons with disabilities that we would be unable to provide without their help. Every year Sandy comes to keep us informed of the activities of the organization so we know where our tax dollars are going. I am also pleased to see so many participants of the program here tonight. **Sandy Gbur:** Sandy updated and thanked the board for the villages participation in the various programs offered through the WSSRA. The Village of Harwood Heights joined the WSSRA in 2002 providing recreational opportunities to all of our residents; we are one of 194 villages and park districts. There are currently 49 residents of Harwood Heights who participated in 237 programs and events in 2006.

Information/Technology
Trustee Dobrzycki

Report of the Information & Technology Committee; I am still collecting and waiting for ideas from committee members and the remainder of the board on how to communicate with the residents. In regards to the propagation of information about the village to our community and the public, I have worked in cooperation with Chief Podosek and the Police Department in publicizing the Roadside Safety checks to local media which have resulted in many news clips and aid the Police Department to meet federal guidelines as well as any challenges that may occur in court or otherwise because of the roadside safety checks.

I also attended the Roadside Safety check to make sure that it worked out well and as the Mayor reported quite a number of cars were stopped and I guess the good news is that no one was arrested and stopped for DUI. Unfortunately, our neighboring community suffered a loss because of it.

In addition, I also attended the O'Hare Noise Commission which I have been recently appointed to and as Trustee Gadzinski will shortly report on, I took part in a meeting the other evening.

Forestry/Recreation
Trustee Gadzinski

I'm just going to start off with the WSSRA; As Sandy Gbur stated earlier we had attended the meeting on Tuesday and it was very informative. We found out what events are happening, finances, any kind of events, anything going on with the WSSRA on Tuesday and the orientation was a little long, but the meeting was very informative. Trustee Dobrzycki sat along with me and we just listened in and shared our ideas and we want to continue to share our ideas and take part in the WSSRA and try to make a difference in people's lives. I believe that the WSSRA is a God-sent organization for children of any age and adults with special needs, and or disabilities and I thank you Sandy Gbur this evening for attending our meeting this evening.

Reporting from the Forestry/Recreation Committee; these last few weeks have kept the Public Works Department extremely busy. Due to the severe weather, high winds and heavy rain fall last month; there has been an increase in the need of cutting down branches, broken trees, picking up debris, and most important trying to fulfill resident's requests. The tree company Hendrickson has also kept an on-going effort to keep up with the list of requests made by residents.

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Motion I-9 on the agenda is the cost for trimming and taking down certain trees that need immediate attention. These may include large branches that are hanging from trees, or that could cause damage to cars, houses and can be dangerous to people passing by. This also includes any trees that have been infected with the ash borer insect. I strongly encourage the board to vote on this motion.

Also, the Harwood Heights Youth Commission will be holding registration this Saturday from 10:00am to 1:00pm here at the Village Hall. They have these really nice colorful fliers at the entrance of the Village Hall and you can't miss them, they're very bright. Also, if you need additional information contact the Village Hall on that.

There's an amendment that I would like to make to motion I 11 on the agenda to reflect and include more detailed information to the existing motion. I would like the motion to amend the existing motion as follows: To retain the services of the following individuals to assist the Youth Commission for the 2007 Fall season: **Basketball:** Returning Coach Bob Geiger at \$30.00 per beginning basketball session, and \$15.00 per game refereed. Returning Referee Danny Furlan and Bo Ceisak at \$15.00 per game refereed. **Gymnastics:** Returning Coach Carol McNamara at \$40.00 per student. **Volleyball:** Motion to hire Patrick Czerwiec as the new Volleyball Coach at \$25.00 per class.

Public Works
Trustee Jezierny.

Before you leave Sandy, I just wanted to say my congratulations to you, your volunteers, your workers; you do an excellent job there and I know it puts a lot of smiles on a lot of people's faces, so continue the good work.

On the Public Works report, Superintendent Tom Schroeder has received his Certificate of Training from the Illinois American Water Works Association for completing a seminar on "Water Infrastructure and Homeland Security" last month. Here's a copy of the certificate, a downsized version, of the many certificates that he has.

Currently Superintendent Schroeder together with Water Commissioner Dave Koch are attending a seminar this week in Springfield on Illinois Potable Water Supply Operators Association Conference and that is for updates and insights on new regulations pertaining to our water supply, safety and its testing procedures.

Motion I-10 on tonight's agenda will include a Management Training for our Foreman, George Assimakopoulos with approval to attend a Public Works Project Management Boot Camp in October.

Also on tonight's agenda is I-8 which covers a number of street lights that need repair on Harlem Avenue. The street lights would be repaired with sodium vapor lights. There are some other street lights that have also been reported and they have been reported to ComEd by our Superintendent Tom Schroeder, since we as a village are not responsible for them, we call ComEd for their repairs and their maintenance.

Public Works has been completing some of the painting of the stop bars at intersections for traffic and are currently working on painting some of the crosswalks at intersections where necessary.

Public Health & Safety
Trustee Mougolias

On the Public Health side, as some people may have heard a resident from Harwood Heights has been infected with West Nile Virus. We do not know if the resident was bitten by a mosquito here in Harwood Heights, but we do know he is a male Harwood Heights resident in his 50's. The village has taken many precautions to protect our residents from West Nile Virus. Public Works continues to treat the catch basins to stop the mosquito larva from hatching and becoming adult mosquitos. We have a contract with Clark Mosquito to spray insecticide for the adult mosquitos that do reach our area. Even with the village doing all this, residents should try to protect themselves by using insect repellent, mainly ones that contain DEET, which has been proven to work best. You should apply the repellent not only to your exposed skin but unto your clothes. Try to eliminate any standing water that has collected in items around your house, such as birdbaths, empty planters or children's toys. I have spoken with Clark Mosquito and they have recommended that we spray sometime next week in conjunction with Norridge and Chicago do to the fact there are still human cases being discovered.

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On the Public Safety side, I have been speaking with the Chief about trying to increase the police abilities without dramatically increasing spending. We are looking into training our eligible Auxiliary Officers and/or hiring new part-time officers which would already have completed the training required through the Police Academy. As part-time officers the village would not offer benefits and the pay scale would be less than full-time officers. I will be discussing this with the rest of the board and I will inform the residents as our discussion progresses.

In regards to the surveillance camera system for the Harlem Avenue corridor and elsewhere in the village, everything is progressing, I would just like to inform the board, and we are hoping that the cameras will be in place in mid-October.

I also did want to make a note; we have started collecting the impound fees and on a revenue side we have collected a considerable amount of revenue. I believe and I'll refer to the Chief, about \$9,000. So the impound fee is working for the village.

Ordinance/License
Trustee Schuepfer

The report from the Ordinance & License Committee; we had a committee meeting this Monday, September 10th, and we reviewed a number of ordinances. Let me just kind of run through the ordinances that we're working on. One was the Community Service Officer; another was the 911 Surcharge, Cell Phone, Truck Parking and also the Sign Ordinance. Now, let me go back to the details.

In terms of the Community Service Officer, the committee reviewed the ordinance; we found it strong and healthy and in fact as you can see it appears on the agenda this evening for approval. The committee in reviewing the ordinance also was examining the job description and in the examination of the job description and then also looking at the village ordinance about job descriptions; one of the things that we noted was, while the job description was in good shape we needed a statement about educational requirements and we were also concerned again, the job description contains language about removal but we thought it should also include a statement about how an employee is evaluated. So, I was sent to the Chief; actually I was sent to the Chief for everything. So, we ended up having a wonderful meeting on Tuesday, I was coming back from the University and the Chief and I met. We really had no disagreement, I think it was more a matter of style and writing job descriptions and the Chief said these are skills, these are activities and in fact I now possess the Orders Manual; a big book, just what an academic needs; more books. So, I now have a new big book. And again, we want to give our support to this particular ordinance and its passage this evening. In our conversation, the Chief and I were talking about job descriptions and talking about ordinances and one of the things that he and I discovered in our conversation was that we were actually missing an ordinance for Dispatcher. So again, if you recall from past meetings we've been trying to make sure that the ordinance, the village code in fact, is complete as possible; so this has really been a very productive conversation.

In the committee discussion of the 911 Surcharge, the Mayor had forwarded to the committee a shell of an ordinance that required additional information. So we have put together a memo that will be sent to Clerk Larson; part of the memo offers our help as well as the help of the Chief and during my meeting with the Chief, I asked his permission to offer his help and he of course gladly said that he probably had access to much more information than any of the trustees did in terms of 911.

Cell Phone Ordinance, if you will recall at the last board meeting the trustee asked the trustees to look into the possibility of restricting cell phone use while driving, so we began a discussion of what we need to do. There's a wide range of possibilities, so we began to collect information about what other municipalities, what other states, and etcetera. Also, part of my conversation with the Chief was to talk about what are our options in terms of enforcement, fines, etcetera and the Chief offered to in fact get us a copy, because I had already been looking for it and he certainly has other resources that we don't as a committee, to get us a copy of the Chicago ordinance. In fact, we're not talking about just copying it, but seeing whether or not there are things from that ordinance that would be helpful to us. We also were exploring a fine structure; do we want to have a fine associated with driving while using a cell phone? Do we want to completely ban cell phones? So this is something that, again, it's not something that's going to show up tomorrow as an ordinance; I think we require considerable discussion about how do we want to insure the safety of not only pedestrians or other drivers as well.

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Truck Parking; and I guess, I'm new to the board as you know, but truck parking seems to be the bad penny ordinance that keeps coming back and back and even the Mayor chuckles every time she says truck parking ordinance. Our discussion on Monday night was really more focused on how extensive is this problem. Does everybody in the village suffer from trucks parked in front of their homes? So one of our options that we discussed was to see whether or not we could, I'm going to call it a data dump, but just what kind of complaints has the Police Department received in terms of trucks obscuring or blocking or being a problem on residential streets. Again, the Chief kindly offered to, I think I was asking for one year of complaints and he likes data, he's given me more than one year of data. We also talked about doing an information campaign and this was something I believe the Chief mentioned that in 2005 that the police officers flyered trucks that were not in compliance, that they actually were too large or too heavy to be parking on residential streets that were already in violation of the current ordinance. So we have been discussing the possibility of doing an information campaign and one of the problems that's out there that's kind of a hidden problem is that a truck that has a B plate is allowed to park, but we have for lack of a better term, some B plate imposters that they actually, probably qualify for either a C or a D plate; so we're currently discussing how do we handle that. We also discussed compromise options, rather than totally ban truck parking maybe we want to find what are the hot spots, what are the neighborhoods where there are serious problems with trucks and see if there is a way that we can find an alternative parking place for those trucks as opposed to in front of somebody's residence. So, we're kind of going after the program, trying to figure out what's going to be best for residents, because we're going to have some residents that these are their work vehicles and to suddenly say you can no longer have them in the village is going to cause a hardship for some and make others happy; so we're looking for the best strategy to make everybody happy.

The Sign Ordinance, we're actually requesting additional information from the Mayor. She did give us a memo that said that some of the businesses were complaining that certain types of promotional signs were not permissible under the current sign code and so I was just requesting either any written communication that she's received from business owners or if it was verbal communication that she and I sit down or she can communicate to any other member of the Ordinance Committee and just tell us some of the problems or ideas. **Mayor Fuller:** Actually you can talk to Kevin Shuttleworth, he's the one that forwarded it.

Trustee Schuepfer: And then finally, as you heard the Mayor and the Chief attended a presentation by Speed Light and the Chief also has a draft of an ordinance that he's given to the Mayor for distribution to the committee that will allow us to begin working on that particular ordinance.

Finance
Sewer & Water
Trustee Szlendak

I do not have a report for Water & Sewer Committee today; however for the Finance Committee it's time to start looking at our health insurance for the village. Our health insurance cost is approximately \$688,000 per year, which is a very significant expense for our village. I posted a meeting of the Finance Committee for September 11th, last Wednesday at 7:00pm, so we can prepare ourselves for the upcoming meetings with the insurance brokers. In Harwood Heights, Brigitte Baggetto is our local health insurance expert; she's the one that deals with the employees; she files the claims and everything else.

Therefore I requested the Mayor to have Brigitte join us in our Finance Committee meeting. I was looking to get a behind the scene look at our coverage and find out what parts of the coverage are most important to our employees. She may not have all the answers, but because she deals with the insurance company and our employees on a daily basis, I could not think of anybody else in Harwood Heights that is more qualified to bring our trustees up to speed. I made the request to our Mayor three times; twice via email and once I left a message on her voice mail, unfortunately there was no response. In fact, I asked our council, Paul Stephanides, if the Finance Committee can request Brigitte to have her attend the meeting, but his reply was that according to his interpretation of our ordinance the committee has to make the request of the Village President.

We wanted to have the meeting with Brigitte, our local expert, so our trustees can be ready for the meetings with the insurance brokers, because let's face it, any insurance broker is looking for the maximum premium and maximum commission paycheck.

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Unless the Mayor has something to hide, to save my life, I can't think of any reason not to have Brigitte meet with the Finance Committee and I hope we can still do so.

Clerk's Report

Clerk Larson

No Report

Attorney's Report

No Report

F. TRUSTEE COMMENTS

Trustee Dobrzycki: I just wanted to say that even though I have just joined the board of the West Suburban Special Recreation Association, I have been in touch with Ms. Gbur whether asking for advice and help or offering my help in those situations as the other members of the board had commented, they do provide a very vital service for our community. And in that knowledge that we provide other children in our community with programs, activities; we are obligated to serve our entire community and with that, in regards to that we could never provide the type of services, the quality of services or have services of such nature for what West Suburban provides at the cost that is offered to us. So once again I thank them for what they provide to our village.

G. SPECIAL COMMITTEE REPORTS

None

H. APPOINTMENTS/REAPPOINTMENTS

Motion by Trustee Dobrzycki, seconded by Trustee Mougolias on Appointment/Reappointment item 1:

1. To adopt Ordinance 07-20, an Ordinance Creating the Position of Community Service Officer.

A roll call vote on Appointment/Reappointment item 1 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Jezierny, Mougolias, Schuepfer, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Motion by Trustee Gadzinski, seconded by Trustee Mougolias on Appointment/Reappointment item 2:

2. To concur with the Mayor's appointment of Dino Giolas as the Community Service Officer pursuant to the recommendation of Chief of Police.

A roll call vote on Appointment/Reappointment item 2 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Jezierny, Mougolias, Schuepfer, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

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I. CONSENT AGENDA

Mayor Fuller: Before we go on to the next section, I do have some comments from Trustee Szlendak's comments; Brigitte in the office is an office staff worker, she's not in management and she's not in charge of the insurance program. What she does is deal with the employees regarding their benefits, which is all confidential information, which would not be discussed in a public meeting. Trustee Szlendak decided to host a Finance Committee meeting after I had already told him I was posting a Committee of the Whole where I was having the insurance broker come and talk to the full board and give them the information they needed to make a decision. So I do have some problems with the portrayal and the accusations that he continues to make because at the Finance Committee meeting that was held at 8:00 in the morning, one morning when they were doing the budget hearings and the word is out to all the employees. Trustee Szlendak said in a public Finance Committee meeting with all the Department Heads there, one trustee told an employee "Sorry Larry, we just don't have the money, we're eliminating your job"; and that was just totally unprofessional and uncalled for and I'm not going to put any other employees of the village into that type of situation. There's a certain type of employee that can go to a committee meeting, a manager that deals with that particular thing, but staff employees would not be going to committee meetings and I've told Trustee Szlendak over and over again to ask me the questions that he needs and I'd be happy to give him the information.

Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski on Consent Agenda items I 1- 20 as Amended: Trustee Mougolias pulled I 1 for a separate vote.

Trustee Szlendak pulled I 14 & I 15 for a separate vote.

Motion by Trustee Dobrzycki, seconded by Trustee Gadzinski on Consent Agenda items I 2-13 & I 16-20 as Amended:

2. To approve expenditure, not to exceed \$1,300.00, payable to Northwestern University, Evanston, IL on October 22, 2007 for officer Sharon Mortakis to attend class on Traffic Accident Reconstruction I, line item 11-05-00-7036 to be expensed to the FY 07/08 – Police Department.
3. To approve reimbursement expenditure, not to exceed \$1,096.43, payable to Officer Robert Henry for motorcycle training held at Northwestern University, Joliet, IL from August 19th thru August 31st, 2007, line item 11-05-00-7036 to be expensed to the FY 07/08 – Police Department.
4. To approve expenditure, not to exceed \$1,738.00, payable to Nabtech for two P4 Core2DuoComputers, line item 11-05-00-7039 to be expensed to the FY 07/08 – Police Department.
5. To approve expenditure, not to exceed \$4,465.03, payable to ADT Security Services, Inc. for quarterly billing, line item 11-05-00-9008 to be expensed to the FY 07/08 – Police Department.
6. To approve expenditure, not to exceed \$1,500.00, payable to Vandewalle & Associates for assistance with zoning changes and review, line item 11-01-00-7061 to be expensed to the FY 07/08 – General Fund.
7. To approve expenditure, not to exceed \$9,732.92, payable to Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. for legal consulting, includes \$1,000.00 retainer fee, \$2,632.99, line item 11-02-00-7057, \$1,589.75, line item 11-05-00-7031, and \$852.50 to be reimbursed by developers.
8. To approve the repair of street lights on the 4500 through 5100 blocks on Harlem Avenue line item 11-06-00-7031 to be expensed to the FY 07/08 – Public Works.
9. To approve expenditure, not to exceed \$5,380.00, payable to Hendricksen Tree Service for tree removal, trimming and hanging branches, line item 11-04-00-7050 to be expensed to the FY 07/08 –Forestry.
10. To approve expenditure, not to exceed \$1,195.00, payable to PSMJ Resources for George Assimakopoulos to attend the Public Works Project Management Boot Camp, Chicago, IL on October 4th and 5th, 2007 line item 11-06-00-7025.

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11. To retain the services of the following individuals to assist the Youth Commission for the 2007 Fall season: **Basketball:** Returning Coach Bob Geiger at \$30.00 per beginning basketball session, and \$15.00 per game refereed. Returning Referee Danny Furlan and Bo Ceisak at \$15.00 per game refereed. **Gymnastics:** Returning Coach Carol McNamara at \$40.00 per student. **Volleyball:** Motion to hire Patrick Czerwec as the new Volleyball Coach at \$25.00 per class.
12. To award the construction project to Marvel Construction Corp. in the amount of \$12,081.25 for the 2007 General Maintenance Sidewalk MFT Program as recommended by Hancock Engineering Company.
13. To award the construction project to Construction Management Corp. of Illinois in the amount of \$120,765.00 for the 2007 MFT Roadway Improvement Project as recommended by Hancock Engineering Company.
16. To approve handicap parking at the address commonly known as 4927 North Oriole and to direct Public Works to erect the sign in a timely manner.
17. To approve the Red Ribbon Walk on Sunday, October 21st from 12 noon to 1:00pm with a police escort beginning at 11:15am, starting at Norridge Park District, walking north on Overhill to Lawrence, cross at the intersection and continue north to Winona. Go east on Winona to Oketo, south on Oketo, crossing at Lawrence, west on Lawrence to Oriole, south on Oriole to Leland, west on Leland back into the Park District.
18. Transfer from Parkway General Savings Account in the amount of \$112,630.91, as they appear on check register #43461 thru #43526.
19. Transfer from Parkway General Savings Account in the amount of \$116,856.89 to Parkway Bank Payroll Account.
20. Electronic Transfer from Parkway General Savings Account in the amount of \$12,712.34 to IMRF Pension Fund.

A roll call vote on Consent Agenda items I 2-13 and I 16-20as amended resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Jeziorny, Mougolias, Schuepfer, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

ITEMS PULLED FROM THE CONSENT AGENDA

Motion by Trustee Dobrzycki, seconded by Trustee Szlendak on Consent Agenda item I 1.

1. To approve the minutes of the Regular Board Meeting held Thursday, August 23, 2007.

A roll call vote on Consent Agenda item I 1 resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Jeziorny, Schuepfer, Szlendak

NAYS:

ABSTAIN: Trustee Mougolias

ABSENT:

Motion Carried

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Motion by Trustee Dobrzycki, seconded by Trustee Schuepfer on Consent Agenda item I 14.

Motion to Table by Trustee Szlendak, seconded by Trustee Jezierny on Consent Agenda item I 14.

14. To approve an Illinois Department of Transportation Local Agency Agreement for Federal Participation for the Pedestrian and Transit Improvements for Union Ridge School and to authorize the Mayor to execute the agreement. (Federal portion \$8,800.00, local match is \$2,200.00, FY 07/08 line item 11-14-00-7008.

A roll call to Table Consent Agenda item I 14 resulted as follows:

A YES: Trustee Dobrzycki, Jezierny, Mougolias, Schuepfer, Szlendak

NAYS:

ABSTAIN: Trustee Gadzinski

ABSENT:

Motion Carried

Motion by Trustee Dobrzycki, seconded by Trustee Schuepfer on Consent Agenda item I 15.

Motion to Table by Trustee Szlendak, seconded by Trustee Jezierny on Consent Agenda item I 15.

15. To approve an IDOT Local Agency Agreement for Federal Participation for the Preliminary Engineering Services for improvements for Union Ridge School at the cost of \$10,736.40, payable to Christopher Burke Engineering, Ltd. to complete plans, specifications, and letting and to authorize the Mayor to execute the agreement. (Federal portion \$8,800.00, local match \$2,200.00, FY 07/08, line item 11-14-00-7008.

A roll call to Table Consent Agenda item I 15 resulted as follows:

A YES: Trustee Dobrzycki, Jezierny, Mougolias, Schuepfer, Szlendak

NAYS:

ABSTAIN: Trustee Gadzinski

ABSENT:

Motion Carried

J. NEW BUSINESS

Mayor Fuller: I really don't mind tabling these and having Christopher Burke come back here, they're going to be back in a week and a half to discuss this but this information was out in the Village Newsletter and Paul May discussed this. This was some work that we got a grant for to improve the pedestrian crossing over at Union Ridge School, so it has been discussed before and we did receive the grant.

Trustee Dobrzycki: Awhile back I had mentioned about a resolution to show the cooperativeness and the working together attitude of the board. I did not have it ready for the past Committee of the Whole meeting and I'd like to take this opportunity for New Business to read the resolution which I have prepared and then it could be reviewed by the remainder of the board. I'll accept any comments and then at the next regular board meeting to vote on this resolution.

Resolution
for the
Village of Harwood Heights

Whereas the village of Harwood Heights was founded in 1947 and in this year is celebrating its 60th anniversary and looks forward to the future and many more anniversaries;

And whereas the future of Harwood Heights is dependent on the many initiatives brought to the village by its elected officials through their governance and contribution of ideas;

Be it now stated that to further the goal of the village's success, growth and future, the board of trustee will commit itself to act with great concern and dignity in the discussion and debate of issues to move the village forward;

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To support the village's comprehensive plan which was unanimously approved and to keep the unity of purpose in this endeavor for a better village future;

Let it now and for the future be accepted and confirmed that the members of the board give all consideration and respect due its members;

To cultivate a spirit of cooperation and congeniality;

To act with positive intent to meet the challenges and solve and/or prevent the problems that face our community;

That in arranging committee meetings contact be made with the members of said committee in advance to best meet date and time availability;

To give public notice of upcoming meetings in order to foster greater community participation;

To not place an undue burden on its members with an abundance of meetings so that they may continue on with their mission to serve the village to the best of their ability and also allow each member to meet their responsibilities of personal, family and business matters without hindrance;

And within the spirit of municipal fraternalism to interact with honesty and openness in participating in the governance of the village be it at committee meetings, board meetings or other official functions.

K. OLD BUSINESS

None

L. CORRESPONDENCE

None

M. OTHER NEW BUSINESS

None

N. TRUSTEE COMMENTS

Trustee Schuepfer: I wanted to, on behalf of my father, during late spring of this year one of our tenants, two young women, were robbed of their rent before they could give it to me. Captain Ricchio and Detective Devries were able to apprehend the individual who stole the money. I have to tell you we just assumed the money's gone and we just gave the two young women a pass on their rent that month; they work really hard and they're young. Detective Devries was able to work out an agreement with the individual that stole the money, he paid it back and Detective Devries brought the money back to my father the other day. Now, we considered it lost money, so what I want to do on behalf of my family because I know the Police Department as well as Captain Ricchio and Detective Devries are very involved with the Toys for Tots Campaign and from my family we've given a contribution for this year's Toys for Tots and it's our way of saying thank you. Our police officers do so much, our detectives do so much and this is a way that we can acknowledge their contribution to the village by a contribution to their charitable activities. So Chief, on behalf of my family, here you are.

Trustee Szlendak: I thought I was clear, the reason that I wanted Brigitte to attend the meeting is because in my opinion she is our village expert in the insurance and what I wanted to do is get some information before we meet with the brokers, because I personally feel that Brigitte is working for us, she's on our side and she could give us ideas and ways of lower the cost of our insurance and provide the best possible insurance for our employees.

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O. EXECUTIVE SESSION

P. ADJOURNMENT

Motion by Trustee Dobrzycki, seconded by Trustee Mougolias to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Margaret P. Fuller on Thursday, September 13, 2007 at 8:50pm.

Respectfully submitted,

Dianne H. Larson, Village Clerk