

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON THURSDAY, MAY 7, 2009**

A. CALL TO ORDER at 7:02 pm by Mayor Arlene C. Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki Michael Gadzinski Demetrios Mougolias (Arrived 7:24pm) Therese Schuepfer Lawrence Steiner Lester Szlendak (Arrived 7:20pm)
Attorney	Rob Bush

Other Attendees

Representatives from RedSpeed

Chief Frank Biagi, Harwood Heights Police

Captain Larry Maraviglia, Harwood Heights Police

D. AGENDA ITEMS

Red Speed Update – Ordinance Amendment

- Representative from RedSpeed reviewed the proposed changes to amend Ordinance 08-16; the changes pertain to the time period for violators regarding the appeal process; the offender has 35-days to appeal to the Circuit Court. Once an individual receives a violation, they have 21-days to pay the fine or request an in-person hearing, if they do not respond they receive a determination of liability. A late penalty fee is assessed after 14-days after a determination of liability, that fee is \$100; then the offender has 35-days from that notice to appeal to the Circuit Court.
- Captain Maraviglia stated the village completed the “warning” process, 525 warning notices were sent out from the period of April 11 through May 1st. As of May 1st, Captain Maraviglia has sent out 84 live notices for actual fines.
- Mayor Jezierny passed out a memo that was received from RedSpeed regarding the other areas that the village had proposed for possible installation; RedSpeed indicated that there were not enough violations to warrant placement except for the Harlem/Foster area which is currently on “hold,” pending the Lawrence/Harlem results.
- RedSpeed representatives presented a short video showing actual violation incidents.
- Consensus of the board was to place revised ordinance on the 5-14-09 board agenda.

Discussion of Resolution 09-05

- This resolution was tabled at the last board meeting for additional information.
- Mayor Jezierny contact Mayor Ron Oppedisano from Norridge who stated that instead of passing a resolution, they sent a letter to the State Senator and State Representative requesting their fair share of the municipal tax portion.
- Consensus of the board was to prepare a letter to the various state officials verses passing a resolution.

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WCMC Membership

- Mayor Jezierny is exploring rejoining the WCMC (West Central Municipal League Conference). We had been members since 1980 except for the last few years when we joined the Northwest Municipal Conference. She is waiting for additional information to share with the board and then she will then put it on a future agenda for approval.

Website Updates

- The website needs to be updated with pictures and bios for the newly elected officials and any other changes the current board members may have; the website fee includes 1-hour per month for maintenance. The Mayor requested that all info be sent to her by May 20th and she will review it and forward it to the webmaster.

Welcome Totes for Harwood Heights Greeter

- The Village only has a few of the Greeter Tote bags left; the cost for 250 bags is about \$1,000. Mayor Jezierny has asked our village purchasing agent, Tom Bobula to check out prices with a number of vendors. We want to keep the quality of the bag, but see if we can get them for a lower cost.
- Mayor Jezierny stated that if any of the board members know of any vendors who have quality bags, to please share that information with her.

Phone Training Info & Business Card Orders

- Mayor Jezierny provided the board members with a packet that contained all the information needed to work the new phone system. The packet included a list of all the phone extensions and direct phone numbers for all the employees in the Village Hall, the Police Department, and Public Works.
- The trustees now all have direct phone numbers; Mayor Jezierny provided the trustees with a form for new business cards and indicated if they wanted to change their business cards to include their new phone number, to complete the form and return it to Tom Bobula.
- Mayor Jezierny asked the trustees, as soon as possible, to check their old voice mail boxes and delete the old messages and to set-up their new voice mail greetings.
- The new system will also include automated informational options; ie. DARE Program, Cook County Health Department, etc.
- Mayor Jezierny has arranged for Dave Osterkamp from Forward Communications to be at the Village Hall from 6:00pm to 7:00pm next Thursday before the board meeting if anyone has questions or needs help navigating the new system. If any trustee can't meet with Dave they can contact Linda DiMaso and she will arrange a time and date to meet with Dave.

Banners for Ridgewood HS

- Ridgewood High School is celebrating their 50th Anniversary and they are requesting to hang banners throughout our village as well as throughout Norridge. Mayor Jezierny directed them to Public Works to determine the size and areas of placement.
- Consensus by the board was to allow them to hang and remove them.

Cook County update on the Swine Flu

- Mayor Jezierny received information from Cook County Health Department regarding the swine flu epidemic and asked the trustees if they were also receiving the information bulletins in their mailboxes.

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**Ordinance
Committee**

- **New Committees:** Trustee Schuepfer gave an update on some of the new committees that will be created and added to the existing ordinance regarding committee assignments in the Village Code.
- **Forestry & Green Initiatives** – Suggested putting together a program for residents regarding green initiatives. Reviewed the verbiage in the new ordinance.
- **Building** – The village previously had a Building Committee; it will be brought back into the village code.
- **Census** – The US Census Bureau is requesting all municipalities to institute a committee to educate their residents regarding the 2010 census count. The subcommittees relate to educational base, faith base, governmental and language based organizations. Village Attorney indicated that this can be done as an intergovernmental agreement and a resolution will be drafted. Consensus of the board was to proceed with subcommittees on the various base issues to educate the residents on how important the 2010 census count is to the village as far as future funding from the government.
- **Special Events** – Reviewed the objectives/purpose of the Special Events Committee for planning future events. Consensus by the board to proceed with implementing the Special Events Committee.

Resident-Only Parking: Sunnyside & Leland

- 2 requests - 6937 to 6965 Leland; this area is adjacent to Sayre on the eastside and 6437 to 6453 Sunnyside which is close to Mitty's Pub.
- The requirements were met by the participation of the residents in those two areas; petitions were signed and a public meeting was held and the residents were notified about what was involved when a street is designated as "Resident Only" parking. The residents in those areas reaffirmed their desire for "Resident Only" parking.
- Captain Maraviglia conducted a parking study; the study on Sunnyside indicated that there would not be enough parking for non-residents. Trustee Schuepfer read a memo that she received from Captain Maraviglia who recommended not having "Resident Only" parking on Sunnyside.
- A similar observation was made by Captain Maraviglia for the Leland area; most of the cars were village residents. Consensus of the board was to hold off on the "Resident Only" parking on Leland.
- Discussion ensued regarding parking passes issued to areas labeled as "Resident Only" parking.
- A suggestion was made that maybe Mitty's could have an agreement with McDonald's or Wright College to use their parking lots for their patrons.
- Discussion ensued regarding the 4700 block of Sayre on the eastside of the street that is designated as "No Parking." Old correspondence and ordinances will be checked to see how the "No Parking" came into effect and when and if there were any restrictions when the apartment building were built.

**Health &
Public Safety**

Village-wide Garage Sale

- Trustee Mougolias left a message for Rick Bultruis at ARC Disposal, he has not returned his call but Trustee Mougolias is looking at the middle of June. He will let everyone know once he talks to Rick Bultruis, hopefully at the next board meeting and will include the cost on the board agenda.

Spring Garbage Day

- Trustee Mougolias indicated that the garbage day would be the following week after the "Village-wide Garage Sale;" this would include any large items that cannot be put out on the regular weekly garbage pickup days. He is also waiting for an estimated cost for the special pickup.

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Inter-Governmental Agreement-Ridgewood HS

- Mayor Jezierny received a copy of the new agreement which would be effective July 1st; she distributed copies to the board for their review. Mayor Jezierny spoke with Chief Biagi and the Mayor of Norridge and they believe this agreement would be beneficial to continue this service; a Harwood Heights officer would be onsite 2-days a week and a Norridge officer would be onsite 3-days a week.
- Chief Biagi stated that at the end of this school year the Police Department is finishing their 2nd full year with this program and Officer Palazo has been the officer involved with the program. He spends about 65-days at the school during the school year.
- Chief Biagi believes strongly that we should continue this program.
- Discussion ensued as to the officer's responsibilities; if there's a criminal offense the Norridge Police Department would be the primary responder.
- Consensus of the board members was to place the motion for the agreement on the next board and to authorize the Mayor to sign the agreement.
- Attorney Rob Bush questioned the compensation schedule on page 6, why Norridge's compensation was different than Harwood Heights. Suggested that Chief Biagi contact and discuss this with the Chief of Police for Norridge.

Committee Assignments

- Mayor Jezierny handed out a copy of proposed committee assignments. She indicated that they were just a suggestion and asked the trustees for their input. Discussion ensued among the trustees regarding a few committee assignments.
- Trustee Dobrzycki will remain the liaison of the Chamber of Commerce.

- **FINANCE, Chairman, Lester Szlendak**; Members: Demetrios Mougolias, Therese Schuepfer.
- **ORDINANCE & LICENSE, Chairman, Therese Schuepfer**; Members: Mark Dobrzycki, Lawrence Steiner.
- **PUBLIC WORKS, Chairman, Lawrence Steiner**; Members: Michael Gadzinski, Lester Szlendak.
- **PUBLIC HEALTH & SAFETY, Chairman, Demetrios Mougolias**; Members: Michael Gadzinski, Therese Schuepfer.
- **FORESTRY & GREEN INITIATIVES, Chairman, Mark Dobrzycki**; Members: Michael Gadzinski, Demetrios Mougolias.
- **RECREATION, Chairman, Michael Gadzinski**; Members: Mark Dobrzycki, Lawrence Steiner.
- **SEWER & WATER, Chairman, Lawrence Steiner**; Members: Michael Gadzinski, Lester Szlendak.
- **INFORMATION & TECHNOLOGY, Chairman, Lester Szlendak**; Members: Michael Gadzinski, Therese Schuepfer.
- **BUILDING, Chairman, Demetrios Mougolias**; Members: Therese Schuepfer, Lawrence Steiner.
- **AIRPORT TECHNICAL COMMITTEE, Chairman, Lester Szlendak.**

- **SPECIAL EVENTS** – The Mayor will be the coordinator.
- **CENSUS** – Clerk Pollowy will be the coordinator of the 2010 census committee.
- **ECONOMIC DEVELOPMENT** – This committee is comprised of all board members.

- The consensus of a majority of the board members was to place the committee assignments on the next board meeting agenda for approval.

Police Chief

- Mayor Jezierny stated that the position of Police Chief is critical to our community and a high ranking position that she wants to advertise and go through an interview process for the most qualified applicant. The consensus of the board was to place the ad and the cost of advertising in the Pioneer Press on the next board agenda for board approval.

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Zoning Map Updates

- Mayor Jezierny reviewed the 2006 Zoning Map indicating that the board needs to concentrate on the zoning areas of the Tornado property, the ITW property and the Custom Tapes property. These areas need to go to the Planning Commission Board to review the Comprehensive Plan that was passed to see if the zoning on these areas match the Comprehensive Plan or if they need to be changed.

Public Comment

- **Joanne Rybak, 4723 N. Octavia:** Commented on the parking situation that was discussed earlier. Stated that parking passes have never been updated and some residents on her block have 8-10 work vehicles taking up resident parking and maybe the police can go around and start ticketing these cars. Thought it was a good idea for Mitty's to contact Wright College and McDonald's to possible form an agreement to use their parking facilities to alleviate parking on the residential side streets. Thought starting a Special Events Committee was a great idea. Suggested maybe a paid-for-service for the building and code commissioners based on the number of times they have to do permit inspections.
- **Roy Schmidt, 4336 N. Rutherford:** Piggy backed on what Joanne said about the Special Events Committee; he said we tried to do a "Taste of Harwood Heights" and mentioned the cost of the police unless you have 2 or 3-days. Mr. Schmidt also asked why the trustees were not given copies of the resumes for the new appointees. Mayor Jezierny stated that no one asked for them; they're there and the Chief is in the process of running background checks.
- **Andy Skalski:** Brought a drawing of the parking situation on the 6400 block of Sunnyside and the 4400 block of Nagle and indicated that the residents are giving their parking permits to the patrons of Mitty's. Also commented on junk cars that are parked and not moved and also work vehicles. All of his neighbors are requesting resident only parking and hopes the board will consider their request; the patrons leave garbage all over and the neighbors are not very happy. On the 4400 block of Nagle there are cars that are going the wrong way and driving very fast, mainly Thursday, Friday and Saturdays between 10:00pm and 12:00am. Mr. Skalski gave Trustee Mougolias the license plate of the car in question.
- **Pete Magnelli, 4735 N. Oketo:** Suggested that village should have the residents address on the permit passes to improve the parking situation.
- **Roy Schmidt:** Has the same problem on Rutherford because of the Skore's bar. He indicated that the police do come out when he calls to monitor the situation.
- **The board will look into the fine structure for parking fines and possible increase the fee to deter illegal parking.**

Executive Session:

Motion by Trustee Gadzinski, seconded by Trustee Steiner at 8:54pm.

A roll call vote resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner, Szlendak

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Motion to enter into closed session pursuant to: (SILCS 120/2) Sec. 2. Open Meetings. © Exceptions. A public body may hold closed meetings to consider the following subjects: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

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**Executive Session adjourned at 9:20pm.
Returned to Open Session at 9:20pm.**

A roll call vote resulted as follows:

A YES: Trustee Dobrzycki, Gadzinski, Mougolias, Schuepfer, Steiner

NAYS:

ABSTAIN:

ABSENT: Trustee Szlendak

Motion Carried

Adjournment

Motion by Trustee Mougolias, seconded by Trustee Dobrzycki to adjourn. On a voice vote, all being in favor, the motion carried and the Regular Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Wednesday, May 7, 2009 at 9:21pm.

Respectfully submitted,


Marcia L. Polowy, Village Clerk