

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HARWOOD HEIGHTS
HELD ON MONDAY, AUGUST 24, 2009**

A. CALL TO ORDER at 7:33 pm by Mayor Arlene C. Jezierny

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Mayor	Arlene C. Jezierny
Clerk	Marcia L. Pollowy
Trustees	Mark Dobrzycki (Arrived 8:30pm) Michael Gadzinski Demetrios Mougolias (Absent) Therese Schuepfer Lawrence Steiner Lester Szlendak

D. AGENDA ITEMS

Review & Select the FAA Planning & Economic Development Consultants.

- Mayor Jezierny provided the trustees with a copy of the Request for Proposals for Planning Consultants that was submitted by former Mayor Fuller, April 1, 2009. A total of 12 firms submitted Land Use & Airport Compatibility Plans that the trustees reviewed and selected the top 5 consultants. The Mayor also provided the trustees with a copy of an agreement for the independent contractors who will provide economic development consulting services; this was presented at the August 5, 2009 Committee of the Whole meeting. The trustees also received a report showing the breakdown of how the FAA grant money would be used.
- Each trustee present gave their assessment on each of the 5 presentations by the planning consultant's that were selected through the request for proposal process regarding the Land Use & Airport Compatibility Plan for Harwood Heights under the FAA grant awarded to the village.
- The economic development consultants will also concentrate on our current businesses and manufacturers to see what their goals are for the next 3-5 to 10 years; how many employees each company has. What are the company's revenue streams? What are the company's future growth expectations?
- The consensus of the board members present recommended the firm of Houseal Lavigne Associates as the FAA Planning Consultants.
- The board members present also discussed the hiring of the Economic Development Consultant's that gave a presentation at the August 5, 2009 Committee of the Whole meeting. This team would work closely with the FAA Consultants, providing updated and detailed information on our current businesses and manufacturers and identifying other areas within the village for potential development opportunities.
- A motion for board approval on both items will be placed on the August 27, 2009 board agenda.

Discuss Procedures for Implementing Water & Sewer Charges for "Not for Profit Agencies," approved in Ordinances 09-25 & 09-26.

- Trustee Steiner, Chairman of the Water & Sewer Committee provided the board with a list prepared by Public Works of the "Not for Profit" agencies, the number and size of their current meters and the cost for replacement and installation of each new meters.
- Trustee Steiner also prepared 2 draft letters explaining the water & sewer rate changes that will be assessed to "Not for Profits" after the purchase and installation of the new Sensus meters to replace the old meters.

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- The board members reviewed and discussed the timeline for the implementation of these changes; recommendation was that the meters needed to be replaced within the next 6-months, no later. If the "Not for Profit" cannot afford at this time the cost of the meters, the village will pay for the cost of the meters and installation and a payback schedule will be set-up for repayment.
- Mayor Jezierny and Trustee Steiner will meet with each of the "Not for Profit" agencies regarding the new meter switch over. Each agencies circumstance may be different based on their budgets.

Mayor Jezierny updated the board on the new pick-up truck lease program and foreman George Assimakopoulos indicated that the dealer is willing to take the 2 old helper buses for trade-in for a \$1,700 credit on the purchase of the new pick-up truck; this will also reduce our insurance costs by removing the two old buses.

Mayor Jezierny indicated that the 2nd new PACE helper bus should be here by mid-November. The temporary driver has already completed the drug testing and all the other preliminary testing and will be attending the PACE classes beginning August 31, 2009. The ads for a Helper Bus Driver, a Crossing Guard and a Public Works laborer are on our website and will be in the local newspaper this Thursday.

Mayor Jezierny passed out a draft copy of a resolution and a copy of a letter from the West Central Council of Mayors awarding the Village of Harwood Heights an ARRA grant in the amount of \$438,000 for a Montrose Avenue resurfacing project; this area is Montrose Avenue from Sayre to Forest Preserve Drive. The letting will go out in March of 2010.

Public Comment

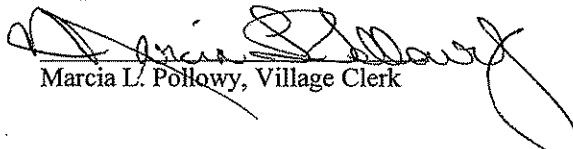
Joan White: Commented on the replacement of water meters. Asked if the FAA Planners reviewed Vandewalle's comprehensive plans?

Pete Magnelli: Also commented on the water meters and asked why our residents don't pay for the meter replacement like they do in Norridge? Also asked about the water report and who from the village handles it.

Adjournment

Motion by Trustee Szlendak, seconded by Trustee Steiner to adjourn. On a voice vote, all being in favor, the motion carried and the Committee of the Whole Meeting of the Board of Trustees of the Village of Harwood Heights was adjourned by Mayor Arlene C. Jezierny on Monday, August 24, 2009 at 8:39pm.

Respectfully submitted,


Marcia L. Pollowy, Village Clerk