

**AGENDA FOR THE REGULAR  
MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HARWOOD HEIGHTS  
HELD THURSDAY, FEBRUARY 12, 2009**

**REVISED**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**

<b>MAYOR FULLER ( )</b>	<b>CLERK</b>
	<b>DEPUTY CLERK POLLOWY ( )</b>
<b>TRUSTEES; DOBRZYCKI ( )</b>	<b>MOUGOLIAS ( )</b>
<b>GADZINSKI ( )</b>	<b>SCHUEPFER ( )</b>
<b>JEZIERNY ( )</b>	<b>SZLENDAK ( )</b>
<b>ATTORNEY _____ ( )</b>	

- D. PUBLIC COMMENT:** Public Comment: Upon recognition to speak by the village president or acting chairperson, the person shall rise and state his or her name and address. An individual may speak for himself or herself or as a representative of a community group. No person shall speak longer than three minutes unless specifically authorized to do so by a majority of the vote of the board of trustees. The three minutes time limit will be measured by a person selected by the village board. Thirty (30) minutes of meeting time will be the maximum time allowed for public comment; Village Code 2.12.090

- E. REPORTS OF MAYOR, TRUSTEES, CLERK AND ATTORNEY**

<b>MAYOR FULLER</b>	<b>MAYOR'S REPORT</b>
<b>TRUSTEE DOBRZYCKI</b>	<b>INFORMATION/TECHNOLOGY</b>
<b>TRUSTEE GADZINSKI</b>	<b>FORESTRY/RECREATION</b>
<b>TRUSTEE JEZIERNY</b>	<b>PUBLIC WORKS</b>
<b>TRUSTEE MOUGOLIAS</b>	<b>PUBLIC HEALTH AND SAFETY</b>
<b>TRUSTEE SCHUEPFER</b>	<b>ORDINANCE/LICENSE</b>
<b>TRUSTEE SZLENDAK</b>	<b>FINANCE/SEWER AND WATER</b>
<b>CLERK</b>	<b>CLERK'S REPORT</b>
<b>ATTORNEY</b>	<b>ATTORNEY'S REPORT</b>

**REGULAR BOARD MEETING  
THURSDAY, FEBRUARY 12, 2009  
CONSENT AGENDA (CONTINUED)**

**F. TRUSTEE COMMENTS**

**G. SPECIAL COMMITTEE REPORTS**

**H. APPOINTMENTS/REAPPOINTMENTS**

To concur with the Mayor's appointment of Officer Jolanta Smith to the position of Police Corporal within the Harwood Heights Police Department pursuant to the nomination and recommendation of Chief Martin Podosek.

To concur with the Mayor's appointment of Dino Giolas to the Board of Fire & Police Commissioners for a 3-year term pursuant to 65 ILCS 5/10-2.1-1.

**I. CONSENT AGENDA**

1. To approve the regular minutes of the Board of Trustees meeting held January 22, 2009.
2. To authorize the transfer of \$210,500.00 from the Grant Fund to the General Fund as suggested by Irwin A. Lyons, CPA, of Miller Cooper Co., Ltd. That amount represents approximately 67% of the January 31, 2009 balance of \$314,397.05 in the Illinois Funds Grant Fund Money Market Account and which consists of grant funds received since 2001, the related expenditures which were paid from the General Fund.
3. To authorize the hiring of Bridget K. Wright to the full time position of Police Department 911 Emergency Communications Dispatcher at the annual salary of \$37,996 pursuant to Chief Podosek's recommendation.
4. To authorize an expenditure not to exceed **\$1,500.00**, payable to Sikich to cover the cost of inquiries by Miller Cooper for the prior year audit as requested by Miller Cooper to be expensed to FY 08/09 line item 11-03-00-7034 – Auditing.
5. To approve an expenditure, not to exceed **\$2,178.69** plus shipping, payable to Rydin Decal for the 2009/2010 annual vehicle stickers to be expensed to FY 08/09 line item 11-03-00-7030 – License & Decals.
6. To approve an expenditure payable to Temple Display, not to exceed **\$6,447.00** for 45 Lawrence Avenue Banners and installation, with \$3,390.00 to be reimbursed for 22 custom business advertising banners to be sold to businesses, to be expensed to FY 08/09 line item 56-00-00-7008 – SSA Administration.

**REGULAR BOARD MEETING  
THURSDAY, FEBRUARY 12, 2009  
CONSENT AGENDA (CONTINUED)**

7. To approve an expenditure not to exceed \$1,760.00 payable to Third Millennium to imprint approximately 2,700 checks with routing and transit, account no, check no, check amounts and laser signatures for the tax refunds. (Checks supplied by village, approximate cost \$300.00 for 3,000 checks).
8. To approve an expenditure not to exceed \$2,000.00 per location for landscaping around installed AT&T boxes to be reimbursed by AT&T, to be expensed to FY 08/09 line item 11-14-00-7020 – AT&T Infrastructure Maintenance.
9. Motion to approve the transfer of \$268,000 from our MFT Fund Account to our General Fund Account and \$817,000 from our Water Fund Account to our General Fund Account.
10. To approve that within the next 48 hours, the Village Mayor shall provide the list of overcharged taxpayers she received from the Cook County Clerk's Office to our Village Accountant.
11. To approve that within 7 days of receiving the Cook County list of overcharged taxpayers the Village Accountant shall sort these names by mailing addresses.
12. To approve that at the Accountant's completion of creating the list of names by mailing addresses, the Accountant shall give this list to the Village's water billing clerk who shall, within seven (7) days thereafter, generate a water payer list sorted by mailing address. The Village water billing clerk shall then, from the information prepared by the accountant and by the water billing department, create three (3) lists as follows: **List 1:** Where the name on the mailing list and the water paying list are the same or substantially the same, a check for the overcharge shall be issued to the taxpayer as soon as is practicable. **List 2:** Where there is any indication that the taxpayer has not paid the relevant property tax, a letter shall be sent to the taxpayer advising that, upon proof of payment of said property taxes, a refund check will be issued as soon as practicable. **List 3:** Where the name of the taxpayer and water payer are different, a letter will be sent to the taxpayer advising them that upon their providing the name of the proper taxpayer and evidence that the taxes were paid, a refund check will be sent as soon as practicable.
13. To approve an expenditure in the amount of \$2,598.75, payable to Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C. for Oct.- Dec. invoices #14145, #14146, and #14147 with \$1320.00 expensed to line item 11-05-00-7031 (Police-Legal) and \$1278.75 expensed to line item 11-02-00-7057 (Legislative Counsel) FY 08/09.
14. To authorize a request to IDOT for the placement of a “Do Not Block Intersection” sign on the SW corner of Lawrence and Oconto.

**REGULAR BOARD MEETING  
THURSDAY, FEBRUARY 12, 2009  
CONSENT AGENDA (CONTINUED)**

15. To authorize the replacement of a mailbox on the SE corner of Lawrence and Octavia.
16. To approve expenditure, not to exceed **\$12,500.00**, payable to Christopher Burke Engineering, Ltd. for the design engineering and 8.5% for construction engineering of the awarded low bid for the North Octavia and North Oconto Avenue street projects.
17. To approve expenditure, not to exceed **\$1,149.78**, payable to VCG Uniform for a complete uniform for second new police hire to be expensed to FY 08/09 line item 11-05-00-5025 – Police.
18. To approve expenditure, not to exceed **\$2,500.00**, payable to GMS Plumbing for a water line repair to be expensed to FY 08/09 line item 22-00-00-7046 – Water Department: Outside Service-Taps.
19. To approve expenditure, not to exceed **\$1,700.00**, payable to National Water Works for purchase of a 2” compound water meter for Blue Bird Real Estate located at 7444 W. Wilson, to be expensed to FY 08/09 line item 22-00-00-6016 – Water Department.
20. To approve expenditure, not to exceed **\$1,200.00**, payable to National Water Works for purchase of a 1½” compound water meter for Las Palmas Restaurant located at 6851 Montrose, to be expensed to FY 08/09 line item 22-00-00-6016 – Water Department.
21. To approve expenditure, not to exceed **\$2,600.00**, payable to H. D. Water Works for purchase of sleeves, to be expensed to FY 08/09 line item 22-00-00-6014 – Water Department.
22. To approve expenditure, not to exceed **\$786.00**, payable to Illinois Municipal League for membership dues beginning 03-01-2009 and ending 02-28-2010 to be expensed to line item 11-01-00-7027 – Dues-Municipal Organizations.
23. Motions for the board to approve an expenditure not to exceed the amount of **\$400.00** payable to “World’s Oldest Sports” for the purchase of tee-shirts needed for the volleyball program.(Bill will be mailed to village) FY 08/09 line item 11-08-00-7031- Recreation.
24. Motion for the board to approve an expenditure not to exceed the amount of **\$282.00** payable to “World’s Oldest Sports” for the purchase of tee-shirts needed for the Soccer program (Bill will be mailed to village) FY 08/09 line item 11-08-00-7031- Recreation.

**REGULAR BOARD MEETING  
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CONSENT AGENDA (CONTINUED)**

25. Motion for the board to approve an expenditure not to exceed the amount of **\$1,200.00** payable to World's Oldest Sports, for the purchase of hockey helmets. (12 small and 12 large @ \$50.00 each.) FY 08/09 line item 11-08-00-7031-Recreation.
26. To approve expenditure, not to exceed **\$13,019.92**, payable to Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., for balance of invoice 221510 billing through 11-30-2008; \$13,019.92 expensed to line item 11-02-00-7051 Legal, FY08/09.
27. To approve expenditure, not to exceed **\$11,811.25**, payable to Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., for invoice 222074 billing through 12-31-2008; \$1,200.00 expensed to line item 11-02-00-7050 retainer; \$4,092.50 expensed to line item 11-02-00-7051 Legal; \$4,112.50 expensed to line item 11-02-00-7055 Liability Claims; \$1,137.50 expensed to line item 11-05-00-7031 Police Legal; \$1,093.75 expensed to line item 11-07-00-7036 Bldg. Legal; \$175.00 expensed to line item 22-00-00-7022 Water Legal - FY08/09.
28. To Adopt **Ordinance 09-07**, AN ORDINANCE ABOLISHING THE STANDING COMMITTEES OF THE VILLAGE BOARD AND REPEALING SECTIONS 2.12.190, 2.12.200, 2.12.210, 2.12.220, 2.12.230, 2.12.240, AND 2.12.260 OF THE HARWOOD HEIGHTS VILLAGE CODE.
29. To Adopt **Resolution 09-01**, A Resolution Requesting Community Development Block Grant Funding for the Widening and Resurfacing of Portions of Oketo, Odell and Oconto Avenues.
30. To Adopt **Resolution 09-02**, A Resolution Accepting Proposal and Retaining Miller Cooper & Co., Ltd. to Provide Special Accounting Consultant Services Relating to The Lawrence Avenue Streetscape Project.
31. To Adopt **Resolution 09-03**, An Illinois Department of Transportation Resolution for Improvement by a Municipality Under the Illinois Code for Construction & Design Engineering for the Octavia & Oconto Street Projects. 44-00-00-8032 – MFT.
32. Transfer from Parkway General Savings Account in the amount of **\$175,523.63** as they appear on check register **#45852** thru **#45956**.
33. Transfer from Parkway General Savings Account in the amount of **\$132,228.14** to Parkway Bank Payroll Account.
34. Electronic Transfer from Parkway General Savings Account in the amount of **\$10,284.33** for January 2009 IMRF Pension Fund.

**REGULAR BOARD MEETING  
THURSDAY, FEBRUARY 12, 2009  
CONSENT AGENDA (CONTINUED)**

- J. NEW BUSINESS**
- K. OLD BUSINESS**
- L. CORRESPONDENCE**
- M. OTHER NEW BUSINESS**
- N. TRUSTEE COMMENTS**
- O. EXECUTIVE SESSION**
- P. ADJOURN**